**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES REGULAR MEETING**

**August 28, 2018**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Tuesday, August 28, 2018, by Chairman Pro Tem Whitaker, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

Celine Whitaker

Heather Hunger

Sherry Kempf

Paula Hinshaw

Chairman Pro Tem Whitaker asked those in attendance if there were any public questions/comments. There were none.

Minutes – July 24, 2018 – Minutes were provided to board members prior to meeting. Trustee Hinshaw made a motion to accept minutes as written. Trustee Hunger seconded and carried on roll call to approve.

AYES: 4 – Whitaker, Hunger, Kempf, Hinshaw

FINANCIAL REPORT: July 2018 bank reconciliations for all accounts were provided Board Members and public in attendance. Provided Board Members July 2018 bank statements for all accounts as support documents to the bank reconciliations. Total of all accounts: $747,763.79.

VILLAGE CLERK REPORT:

Provided debit card/online transaction spreadsheet to Board Members and public in attendance. Total expenditures: $1,970.40. Large expenditures include Federal and State Quarterly Taxes.

No shut offs on 1 August. Provided a current printout of aged receivables to Board Members. 9 past due notifications have been mailed. Email notification will also be sent if customer has provided an email address. Shut off is scheduled after 9 a.m. on September 4th.

Have contacted several other water companies to compare disconnection policies. Waiting on information from one additional company. Will provide to board at next meeting.

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DNR requires the publication of water rates for the public. Will create Ordinance for next board meeting.

Centertownmo.org has had a total of 3050 visitors the past 30 days. Village’s new email address is [villageclerk@centertownmo.org](mailto:villageclerk@centertownmo.org).

Last month Mrs. Susan Gilliam, Centertown resident, charged that the July 24th Board meeting was in violation of Sunshine Law. As requested, contacted Missouri Municipal League (MML) and their response was provided to all Board Members as well as Mrs. Gilliam, Mr. Corona, and Mr. Garvin. The July 24th meeting notice was posted July 20th, thereby meeting Sunshine Law requirements of 24 hour notice. As to the issue of the July 24th Board meeting not being a regular meeting, Robert’s Rule of Order defines a regular meeting as one that deals with normal business and a special meeting deals with business that cannot wait until the next regular meeting or being so time consuming that a special meeting is necessary. The appointment of a new chairman was also challenged. Research and MML confirmed the Board can appoint a new chairman.

Fall Residential Clean Up is scheduled on September 17, 2018. Flyers have been posted around Village and the webpage. Labor Day trash service will run one day late. Posted to webpage as well. Trustee Kempf stated she had a contact who would pick up metal. Will provide to Village Clerk for posting on webpage. Mike Crowe mentioned Keith Meller, a Centertown resident, also picks up metal.

The ballot language for the November 6th election was provided to the Cole County Clerk on August 20th.

Have contacted contractors for roof repair estimates.

Quickbooks and McAfee Total Protection are experiencing compatibility issues. Contacted McAfee and was told they are aware of the issue and are working on a solution. Their advice was not to use Quickbooks or disable McAfee. Asked about terminating McAfee membership and was told they would not refund the remaining balance. Disabled McAfee and using AVG, a free program, until the issue is resolved.

Village Clerk Job Description needs to be revisited. Approved during a closed meeting in April 2017. State Auditor stated the position description is not a valid closed meeting topic and

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should be discussed/approved in a open meeting. Will provide to Board Members with possible amendments.

OLD BUSINESS

OPEN CHAIRMAN OF THE BOARD POSITION: Trustee Hinshaw made a motion to appoint Celine Whitaker as Chairman of the Centertown Board of Trustees, seconded by Trustee Kempf and carried on roll call vote:

AYES: 3 - Hunger, Kempf, Hinshaw

ABSTAIN: 1 – Whitaker

Chairman Whitaker made a motion to appoint Trustee Hinshaw as Chairman Pro Tem, seconded by Trustee Hunger and carried on roll call vote:

AYES: 3 – Whitaker, Hunger, Kempf

ABSTAIN: 1 – Hinshaw

REVIEW BY ATTORNEY OF SERVICE LINE WARRANTIES CONTRACT: Board Members were provided a copy of Mark Comley’s review of the contract with Service Line Warranties of America. A review was made of the proposed letter for residents. Changes were made and will be provided to Service Line. Trustee Hunger made a motion for the first reading of Bill No. 0018-005, An Ordinance authorizing the Chairman to enter into a contract with Service Line Warranties of America. Chairman Pro Tem Hinshaw seconded the motion and carried on roll call vote:

AYES: 3 – Whitaker, Hunger, Hinshaw

ABSTAIN: 1 – Kempf

Chairman Whitaker read the bill in its entirety. Following a brief discussion, Trustee Hunger made a motion for the second reading and final passage of Bill No. 0018-005, An Ordinance authorizing the Chairman to enter into a contract with Service Line Warranties of America. Chairman Pro Tem Hinshaw seconded the motion, Chairman Whitaker read the bill in its entirety. The motion carried on roll call vote:

AYES: 3 – Whitaker, Hunger, Hinshaw

ABSTAIN: 1 – Kempf

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The motion passes. Bill No. 0018-005 becomes Ordinance 173.

NUISANCE VIOLATIONS: Chairman Pro Tem Hinshaw briefed the Board on her conversation with Mike Sapp of Cole County about help enforcing our Village Code. Mr. Sapp explained Cole County no longer helps cities with the enforcement of their codes. He further explained the County can issue a Memo of Understanding stating there is an issue; however, it is up to the Village to enforce correction of the issue. It is recommended that we get our Ordinances and Codes in order. Mr. Sapp stated he would be glad to come to a Board Meeting to discuss further. Requires coordination with his supervisor.

DISCUSSION OF ZONING: Previous Boards discussed zoning in 2006 and 2012. Created a zoning commission. The Board was informed in 2012 by the Village Attorney that the Village did not follow State Statutes and zoning restrictions were unenforceable. There is no record the Board followed through on the required actions to correct. Questions have been brought up concerning the RV on Lookout Trail. Will talk to resident to see if he will sign an agreement, will bring to next meeting.

NEW BUSINESS

COLE COUNTY GRANT AWARD: The Village has been awarded a $200,000 grant for work down Main and Monroe. Waiting on paperwork to see what we can do. Will work with Tammy’s and Richard Conn.

2018 PROPERTY TAX RATE: Chairman Whitaker read 2018’s current assessed valuations. There is no change to Centertown’s tax rate, it will remain .75 per $100.

SCHEDULE PUBLIC MEETINGS FOR UPCOMING BOND ELECTION: Discussed dates for Public Hearings. Gary Davis, B&W, and a representative from DNR will also attend. Oct 16th and Nov 1st at 6:30. Discussion about location, Village Hall or possibly Tammy’s. Will discuss further.

CENTRAL BANK AGREEMENT: Trustee Hunger made a motion for the first reading of Bill No. 0018-009, An Ordinance authorizing the Chairman to enter into an agreement with Central Bank for the Village of Centertown. Trustee Kempf seconded the motion. Chairman Whitaker read the bill in its entirety. Following a brief discussion, carried on roll call vote:

AYES: 4 – Whitaker, Hunger, Hinshaw, Kempf

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Trustee Hunger made a motion for the second reading and final passage of Bill No. 0018-009, An Ordinance authorizing the Chairman to enter into an agreement with Central Bank for the Village of Centertown. Trustee Kempf seconded the motion. Chairman Whitaker read the bill in its entirety. Carried on roll call vote.

AYES: 4 – Whitaker, Hunger, Hinshaw, Kempf

The motion passes. Bill No. 0018-009 becomes Ordinance No. 177.

REPEALING OLD ORDINANCES: Trustee Hunger made a motion for the first reading of Bill No. 0018-010, An Ordinance repealing Ordinances 1-23, 25, 27, 30-52, 54, 58, 61-70, and 72-74. Chairman Pro Tem Hinshaw seconded the motion. Chairman Whitaker read the bill in its entirety. Following a brief discussion, carried on roll call vote:

AYES: 4 – Whitaker, Hunger, Hinshaw, Kempf

Chairman Pro Tem Hinshaw made a motion for the second reading and final passage of Bill No. 0018-010, An Ordinance repealing Ordinances 1-23, 25, 27, 30-52, 54, 58, 61-70, and 72-74. Trustee Hunger seconded the motion. Chairman Whitaker read the bill in its entirety. Carried on roll call vote.

AYES: 4 – Whitaker, Hunger, Hinshaw, Kempf

The motion passes. Bill No. 0018-010 becomes Ordinance No. 178.

Trustee Hunger made a motion to pay bills. Trustee Kempf seconded and carried on roll call vote:

AYES: 4 – Whitaker, Hunger, Hinshaw, Kempf

Theresa Hedwick brought up the Community Picnic planned on September 29th, 3-6 p.m. Asked if the information could be posted to website. Will post to Village Clerk blog.

There being no further business, Chairman Pro Tem Hinshaw made a motion to adjourn, seconded by Trustee Hunger. On roll call vote the motion carried as follows:

AYES: 4 - Whitaker, Hunger, Kempf, Hinshaw

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Meeting was adjourned at 7:43 p.m.

Next meeting scheduled for September 25, 2018 at 6:30 p.m.