

**VILLAGE OF CENTERTOWN
BOARD OF TRUSTEES REGULAR MEETING
AUGUST 29, 2023**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Tuesday, August 29, 2023, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

Adam Brown
Heather Hunger
Debra Baker

Paula Hinshaw (absent)
Travis LePage (absent)

Trustee Hunger made a motion to accept the tentative agenda as amended by replacing Bill No. 0023-12 with Resolution No. 02-2023 under New Business, Chairman Pro Tem Baker seconded. Passed on voice vote.

COMMENTS OR QUESTIONS FROM RESIDENTS:

Resident Jim Garvin asked about high weeds around town; Chairman Brown said he had brought-up the high weeds on the Union Pacific Railroad property with UPRR during a recent meeting.

A resident asked about the status on the railroad crossings in town. In reply, Chairman Brown read from the June 27, 2023, meeting minutes which reported on recent discussions and Chairman Brown said there had been no new developments since that report. A resident commented on the difficulty for busses to make the turn onto E. Railroad from Monroe; also commented on high amount of dust when cars have to use E. Railroad when the crossings are blocked. Chairman Brown said he talked with UPRR about moving the railroad crossing signs further away from the tracks so people would have more notice that a crossing was coming-up. Chairman Brown reiterated that citizens should call the UPRR every time the crossings are blocked and also stated that railroads are protected by Federal law so State laws don't apply. A resident stated that the UPRR doesn't want to pay to upgrade the Oak Street crossing and had offered to pay the Village would agree to closing the Oak Street crossing.

Resident Jim Garvin brought-up the leaking valve in the Village Hall driveway and the unsightly stump by the County monument. Chairman Brown said the Village is aware of the leak and that the stump would be removed the next time the Village has a backhoe performing work in town.

Village of Centertown Regular Meeting

August 29, 2023

In response to a resident's comment regarding the walking trail, Chairman Brown said that since Proposition P failed, funds are not available to pave the trail or put in a playground.

MINUTES FROM THE JULY 24, 2023, REGULAR MEETING:

The minutes from the July 24, 2023, Regular Meeting were provided to Board members prior to the meeting. Trustee Hunger made a motion to accept the minutes as published, Chairman Brown seconded. Motion passed by voice vote.

FINANCIAL REPORT:

July, 2023, bank reconciliations for all accounts were provided to Board Members by the Village Clerk prior to the meeting. Hard copy was provided to public in attendance. Bank statements were provided as support documentation. The balance for all accounts was \$835,360.14 This balance includes \$5,896.50 in the DNR Loan and Grant accounts, \$258,133.01 in the Waterworks Maintenance Reserve account, and \$0.46 in the American Rescue Plan Act (ARPA), which was used for the installation of self-reading water meters.

WATERWORKS REPORT:

Chief Water Operator Wirts reported that the THN/HAA testing done in June came back as non-detectable as did the VOC testing done in July. Mr. Wirts said Sarah Kirkegaard from Bartlett & West and he would be meeting with DNR to do the final inspection for the water tower project. Mr. Wirts said Blank's Backhoe had gotten the loop service installed on Main Street and that no complaints had been received since the installation was completed; Chairman Brown stated that the line couldn't go in closer to Lookout Trail since fiber optic cables and a septic system are located there. Chairman Brown added that it looks like the Village has right-of-way extending 40-feet to the north from the centerline of Lookout Trail.

Mr. Wirts said that he had done 10 locates (7 for Co-Mo Connect service lines) during the month. He said lead & copper testing would be done before September 30; Chairman Brown asked that the testing be done enough ahead of September 30 to allow time if any problems arise.

VILLAGE CLERK REPORT:

Debit card/online transactions for the last month total \$2,238.00 including payments for electric and telephone/internet services and the payment to UMB for the bond issue/SRF administrative fee. A listing of the transactions was included in the Board's packets.

There were 0 shut-offs this month. Accounts receivable report was provided in the packets. 9 past due notifications were sent out. Shut off is scheduled for September 5.

The Primacy Fee of \$5.28 was included on the July water bill. The fee has to be submitted to DNR by August 31 and is one of the bills to be paid at this meeting.

**Village of Centertown Regular Meeting
August 29, 2023**

The new telephone and internet service with Co-Mo Connect is working smoothly; so far, the online bill pay has been problem-free.

Ameren is installing upgraded electric meters in the area.

Received notice from Republic Services that the Residential Bulk Fall Clean-up is scheduled for October 2, 2023. The notice will be posted on the website and Chairman Brown posted it on Community Watch.

The Village was contacted by SEMA about participating in the National Flood Insurance Program. Based on the maps provided by SEMA, there is only a very small piece of land along the far southern boundary of the Village (south of U.S. 50) that is in a designated floodplain. No one can buy flood insurance if the Village isn't participating in the flood insurance program. There is no cost to participate in the program. If the Village does participate, the Village would have to adopt a floodplain ordinance for the high-risk area and would have to issue a flood zone development permit if anyone ever wanted to build in the designated, high risk flood zone.

Considerable time was spent compiling and sending requested information to the auditors for the FY23 audit.

OLD BUSINESS:

BARTLETT & WEST MONTHLY REPORT

Is

The monthly report from Bartlett & West Engineers was provided to the Board in their packets. Sarah Kirkegaard from Bartlett & West gave the following update:

1. Water Tower/Project Close-out: The final walk-through with DNR is scheduled for August 31, 2023, at 9 a.m. after which there will be 3 forms to complete. Any credits due will be reflected on the final invoice from Bartlett & West. Chairman Brown said the final audit for the CDBG grant will include the DNR/SRF portion of the project. Ms. Kirkegaard said the invoices received from C&S and Bartlett & West can be submitted as a regular pay request and not as the final pay request. Chairman Brown asked if the projected surplus in the SRF funded portion of the project could be used re-do the well starter wiring; Ms. Kirkegaard said the SRF funds could most likely be used with adequate justification but she will verify that with DNR.
2. TAP Grant Application: The application has been submitted for the sidewalk project along Main, Broadway as previously discussed; the villages match will come from road funds received from Cole County.

**Village of Centertown Regular Meeting
August 29, 2023**

Chairman Brown asked if Road and Bridge funds could be used to do tree-trimming work along Village streets; Chairman Pro Tem Baker said the State statutes will need to be reviewed to see if that is allowable. Chairman Brown will identify the trees that need to be trimmed.

3. Lead Service Line Project: Once the Village signs the required documentation, DNR will release the funds for this project. Ms. Kirkegaard told the Board that the ARPA-funded project is strictly to do the inventory, and the SRF-funded would pay for any excavation work needed to determine if lead service lines exist on a property which could necessitate getting easements from property owners. Ms. Kirkegaard stressed the importance of documenting all work that is done and decisions on which “pot” of money from which to fund the work could be made later. Ms. Kirkegaard said it is important to get communication from DNR about the requirements for this project from DNR in writing.

NEW BUSINESS:

SET 2023 PROPERTY TAX RATE:

Chairman Brown told the Board that the Village had to go with the rate calculated by the State of .7258. Chairman Brown asked if there were any comments from the public about the proposed rate; no comments were received.

Trustee Hunger moved that the tax rate for 2023 be set at .7258; seconded by Chairman Pro Tem Baker; motion passed on a voice vote.

RESOLUTION 02-2023 A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF CENTERTOWN AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH COLE COUNTY FOR THE PROVIDING OF ENVIRONMENTAL HEALTH SERVICES

Chairman Pro Tem Baker made a motion to approve Resolution 02-2023 authorizing the chairman to enter into an agreement with Cole County for the providing of environmental health services. Trustee Hunger seconded.

There being no further discussion, the Village Clerk called the roll:

AYES – 3 Brown, Baker, Hunger

ABSENT – 2 Hinshaw, LePage

Motion passes. Resolution 02-2023 is approved.

BILL NO. 0023-13 AN ORDINANCE AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF COLE AND LARRY VINCENT, COUNTY COLLECTOR

**Village of Centertown Regular Meeting
August 29, 2023**

PERTAINING TO THE PREPARATION AND COLLECTION OF TAX BILLS AND VALID MUNICIPAL LIENS

Chairman Pro Tem Baker moved the first reading of Bill No. 0023-13 by title only; seconded by Trustee Hunger.

Chairman Brown stated that the language in the Village's current nuisance not included in the County's ordinance would remain in place

There being no further discussion the motion carried on a voice vote.

The Village Clerk read the bill title.

Chairman Pro Tem Baker moved the second and final reading of Bill No. 0023-13 by title only; seconded by Trustee Hunger. The Village Clerk called the roll:

Trustee Hinshaw Absent
Trustee LePage: Absent
Chairman Brown: Yes
Trustee Hunger: Yes
Chairman Pro-Tem Baker: Yes

The motion passed and Bill No. 0023-13 becomes Ordinance 253.

A motion to pay bills was made by Trustee Hunger, seconded by Chairman Pro-Tem Baker. Motion passed on voice vote.

There being no further business, Trustee Hunger made a motion to adjourn, Chairman Pro Tem Baker seconded. Motion passed on voice vote.

Meeting adjourned at 8:30 p.m.

The next regularly scheduled meeting will be on September 26, 2023, at 6:30 p.m.

Signature On File
Chairman, Board of Trustees

ATTEST:

Signature On File
Village Clerk.