

**VILLAGE OF CENTERTOWN
BOARD OF TRUSTEES REGULAR MEETING
JULY 24, 2023**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Monday, July 24, 2023, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

Adam Brown
Travis LePage
Heather Hunger
Debra Baker

Paula Hinshaw (absent)

Trustee LePage made a motion to accept the tentative agenda, Trustee Hunger seconded. Passed on voice vote.

COMMENTS OR QUESTIONS FROM RESIDENTS:

No comments or questions were received.

MINUTES FROM THE JUNE 27, 2023, REGULAR MEETING:

The minutes from the June 27, 2023, Regular Meeting were provided to Board members prior to the meeting. Trustee LePage made a motion to accept the minutes as published, Trustee Hunger seconded. Motion passed by voice vote.

FINANCIAL REPORT:

June, 2023, bank reconciliations for all accounts were provided to Board Members by the Village Clerk prior to the meeting. Hard copy was provided to public in attendance. Bank statements were provided as support documentation. The balance for all accounts was \$837,257.04 This balance includes \$2,554.56 in the DNR Loan and Grant accounts, \$257,968.69 in the Waterworks Maintenance Reserve account, and \$0.46 in the American Rescue Plan Act (ARPA), which was used for the installation of self-reading water meters.

WATERWORKS REPORT:

Chief Water Operator Wirts was not in attendance.

Chairman Brown reported that the Bac-T samples had been submitted to DNR but results haven't been received yet. Bac-T samples will be taken tomorrow. The starter for the well went out but once it was re-wired the pressure went right back up to normal levels; an electrician has

Village of Centertown Regular Meeting

July 24, 2023

looked at the breaker box and work will be done in the future to address issues identified. Also, the well dialer didn't work and Chairman Brown will look at re-programming it. The Main Street loop should be done in the next few days. Chairman Brown will remind Mr. Wirts of the leak in the Village Hall driveway. While Chairman Brown is on vacation, Mr. Wirts will handle any necessary shut-offs, turn-ons or other issues that arise with the water system.

VILLAGE CLERK REPORT:

Debit card/online transactions total \$2,133,33 including payments for electric and telephone/internet services, annual payroll service renewal and quarterly payroll taxes. A listing of the transactions was provided to the Board in their packets.

There were 3 shut-offs this month. Accounts receivable report was provided to the Board in their packets. 9 past due notifications will go out tomorrow. Shut off is scheduled for August 2.

The Primacy Fee of \$5.28 was included on the July water bill. The fee has to be submitted to DNR by August 31.

The quarterly unemployment and payroll tax reports were filed and payroll taxes submitted.

The results of the workers compensation audit were received and no additional premiums are due and no refund will be received.

Telephone and internet service was switched over to Co-Mo Connect last week. With the exception of phone service being out for a period last Thursday morning, the switchover went smoothly. The internet is noticeably faster.

Notice of Assessed Valuation was received from the Cole County Clerk and the total current valuation is \$4,839,246 compared to \$4,714,541 last year, a difference of \$124,705. The Village Clerk reminded the Board that a hearing on the proposed 2023 tax rate will need to be held at the August 29 meeting and the rate will need to be set.

Year-to-date sales tax receipts as of the June distribution (received July 6) are up \$273.40 from last year but are \$626.65 less than in 2021.

OLD BUSINESS:

BARTLETT & WEST MONTHLY REPORT

The monthly report from Bartlett & West Engineers was provided to the Board in their packets.

1. Water Tower/Project Close-out: The last pay request from the contractors has been submitted. The only other funds to be expended will be the final invoice from Bartlett & West.

**Village of Centertown Regular Meeting
July 24, 2023**

2. TAP Grant Application: The application has been submitted for the sidewalk project along Main, Broadway as previously discussed; the villages match will come from road funds received from Cole County.

ROAD REPAIR UPDATE

Chairman Brown reported that Higgins Asphalt has received the signed contract and the work is supposed to be done in mid- to late September.

NEW BUSINESS:

VILLAGE HALL CLEANING

The current cleaning contractor, Georgia Ehrhardt, will be going to college so August will be the last time she will clean Village Hall. Discussions had been held regarding Miss Ehrhardt's younger brother taking over the cleaning duties, but it turned-out he is only 12 years old. Upon checking with the Village's insurance agent, it was discovered that the Village's workers compensation insurance carrier would not allow a 12-year-old to be covered and that the Village would be liable if something should happen. The Board discussed various options and will re-visit the subject at the August meeting.

A motion to pay bills was made by Chairman Pro-Tem Baker, seconded by Trustee LePage. Motion passed on voice vote.

There being no further business, Trustee Hunger made a motion to adjourn, Trustee LePage seconded. Motion passed on voice vote.

Meeting adjourned at 7:30 p.m.

The next regularly scheduled meeting will be on August 29, 2023, at 6:30 p.m.

Signature On File
Chairman, Board of Trustees

ATTEST:

Signature On File
Village Clerk