**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES REGULAR MEETING**

**June 25, 2019**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Tuesday, June 25, 2019, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

 Adam Brown

 Celine Whitaker

 Paula Hinshaw

 Sherry Kempf

 ABSENT: Heather Hunger

Chairman Pro Tem Whitaker made a motion to accept the tentative agenda as published; Trustee Kempf seconded. Prior to a roll call vote, Chairman Brown made a motion to amend the tentative agenda, moving Chief Water Operator to follow old business. Chairman Pro Tem Whitaker seconded, and carried on roll call vote to approve tentative agenda with change:

AYES: 4 – Brown, Whitaker, Hinshaw, Kempf

ABSENT: 1 – Hunger

Chairman Brown asked if there were any questions or comments from the residents in attendance. Mr. Garvin, Centertown resident, asked if there was any new information on the water tower. Chairman Brown stated we are still waiting to hear from DNR about application approval. Village Clerk will email Mr. Garvin when the village is notified.

Richard Conn, Centertown resident, asked if there was any information about property lines/ fiber optics being moved. Chairman Brown stated the Village has not done anything in relation to these issues and has no further information.

Minutes – May 28, 2019 – Minutes were provided to board members prior to meeting. Chairman Pro Tem Whitaker made a motion to accept minutes as written. Trustee Hinshaw seconded and carried on roll call to approve.

AYES: 4 – Brown, Whitaker, Hinshaw, Kempf

ABSENT: 1 – Hunger

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FINANCIAL REPORT:

May 2019 bank reconciliations for all accounts were provided Board Members and public in attendance. Total of all accounts: $788,565.35. There is a $.01 difference in the water account. Bank shows $.01 more than the check register. Have not found the discrepancy. Will continue to research.

VILLAGE CLERK REPORT:

Provided debit card/online transaction spreadsheet to Board Members and public in attendance. Total expenditures: $ 53.47.

There were no water shut offs on May 1st. Provided a current printout of aged receivables to Board Members. 7 past due notifications sent out. Emails were also sent to those customers that have an email address on file. Shut off after 9 a.m. on July 2nd.

The Semi-Annual Financial Statement for the period Dec 1 – May 31 was published in the News Tribune on June 10th and California Democrat on June 12th. It has also been posted to the village’s webpage, the village bulletin board, and the Post Office.

Bartlett and West Stormwater Improvements Monthly Progress Report provided to board members for review.

Signed out an additional weather radio. We have five remaining.

There was a water leak at Centertown Leisure last week. A number of 911 calls were placed. It was determined that Cole County Emergency Services still had John Doyle as contact. Provided up to date contact information for current board members, village clerk, Jim Plaster, and Derek McCubbin. Trying to change the message on our answering machine to include emergency water contact. Having issues changing the current message which states leave a message after the tone.

Chairman Pro Tem Whitaker and I collected the veteran flags last week. Noted the branch of service for each veteran as well as the wars served.

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Chairman Brown noted that some residents of the alleyway between Pine and Mill were placing their trash containers in the alley. Contacted Republic Services and verified their truck is using the alleyway. Coordinated with residents and Republic services. Trash containers are now on Pine or Mill Street or at the top of the alleyway on Marion.

Part Time Maintenance advertisement to appear in News Tribune June 27 – 30.

Part Time Seasonal Help wanted: Lawn Care and light maintenance. Send resume to Village of Centertown, P.O. Box 175, Centertown, MO 65023 or email villageclerk@centertownmo.org

Posed to community watch, centertownmo.org, Osage & Cole County Swap & Sell, Jefferson City-Cole County Friendly Swap Shop. Will post to Post Office, BO-9 Junction, Longfellows, Shirks.

Do not have a draft of the newsletter for this meeting. Still developing.

Completed two Sunshine Law requests. One for Mr. Hoffman, Centertown resident, and one for the ShowMe Institute.

OLD BUSINESS:

COLE COUNTY GRANT PROJECT UPDATE: Chairman Brown updated the board on Cole County Grant Project. The Village did not get necessary easements; therefore, the plan has been amended to stay away from properties and will stay on the outside edge of the adjourning sidewalks. The board had previously voted on changing the street in front of Tammy’s, Monroe Street heading west, to a one-way to address safety issues with parking. Chairman Pro Tem Whitaker motioned to accept this final plan and move forward with this project, Trustee Kempf seconded and carried on roll call vote.

AYES: 3 – Brown, Whitaker, Kempf

NOES: 1 – Hinshaw

ABSENT: 1 – Hunger

ROAD MAINTENANCE UPDATE: Jim Plaster has graded and spread gravel on Lakeshore Drive. Bladed Main, east of Oak Street. Needs new gravel. Graded alleyway between Pine and Mill Street. Added some gravel and a slight crown. The alleyway will not support heavy vehicles/equipment without a heavier rock base.

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ANIMAL ORDINANCE: Chairman Pro Tem Whitaker provided board members a draft animal ordinance. Requested board members review and provide comments.

BILL NO. 0019-007, VILLAGE COMPREHENSIVE PLAN: David Bock, Mid-Mo Regional Planning Commission, briefed board members on timeline for final plan, approximately six months. Anticipate 2 public meetings, 2 steering committee meetings, SWOT analysis. $5,000 one time cost.

Chairman Pro Tem Whitaker made a motion for the first reading of Bill No. 0019-007, An ordinance authorizing the Chairman to enter into a contract for professional services with Mid-Missouri Regional Planning Commission. Trustee Kempf seconded and carried on roll call vote.

AYES: 4 – Brown, Whitaker, Hinshaw, Kempf

ABSENT: 1 – Hunger

Chairman Brown read the ordinance in its entirety. There being no discussion, Chairman Pro Tem Whitaker motioned for the second and final reading of Bill No. 0019-007, An ordinance authorizing the Chairman to enter into a contract for professional services with Mid-Missouri Regional Planning Commission. Trustee Hinshaw seconded and carried on roll call vote.

AYES: 4 – Brown, Whitaker, Hinshaw, Kempf

ABSENT: 1 – Hunger

NEW BUSINESS:

There being no new business, a motion to pay bills was made by Chairman Pro Tem Whitaker, seconded by Trustee Hinshaw, and carried on roll call vote.

AYES: 4 – Brown, Whitaker, Hinshaw, Kempf

ABSENT: 1 – Hunger

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There being no further business, Trustee Kempf made a motion to adjourn, seconded by Chairman Pro Tem Whitaker, and carried on roll call vote.

AYES: 4 – Brown, Whitaker, Hinshaw, Kempf

ABSENT: 1 – Hunger,

Meeting was adjourned at 7:16 p.m.

The next regularly scheduled meeting is July 30, 2019.