

VILLAGE OF CENTERTOWN
BOARD OF TRUSTEES REGULAR MEETING
JUNE 27, 2023

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:32 p.m. on Tuesday, June 27, 2023, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

Adam Brown
Travis LePage
Heather Hunger
Debra Baker

Paula Hinshaw (absent)

The Board discussed amending the tentative agenda by removing Bill 0023-12 from the agenda and adding a report on the lead service line project under Old Business and adding a report on the Missouri Department of Transportation (MODOT) and Union Pacific Railroad Safety Committee. Trustee LePage made a motion to approve the amended agenda, Trustee Hunger seconded. Passed on voice vote.

COMMENTS OR QUESTIONS FROM RESIDENTS:

Chairman Pro-Tem Baker said the Co-Mo Connect contractor hasn't gotten north of the railroad tracks with its repair/restoration work. Chairman Brown said the contractor hasn't finished the punch list that was given to them. Resident Jim Garvin said resident Curt Holzer needs to be contacted regarding the contractor addressing the culvert pipe at South Monroe and Fowler Street. Chairman Brown said he will continue to work with Co-Mo Connect and their contractors on getting all items completed.

No other comments or questions were received.

MINUTES FROM THE MAY 30, 2023, REGULAR MEETING:

The minutes from the May 30, 2023, Regular Meeting were provided to Board members prior to the meeting. Trustee Hunger made a motion to accept the minutes as published, Trustee LePage seconded. Motion passed by voice vote.

FINANCIAL REPORT:

May, 2023, bank reconciliations for all accounts were provided to Board Members by the Village Clerk prior to the meeting. Hard copy was provided to public in attendance. Bank statements were provided as support documentation. The balance for all accounts was \$857,367.00 This balance includes \$1,243.94 in the DNR Loan and Grant accounts, \$257,809.77 in the Waterworks

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Maintenance Reserve account, and \$0.46 in the American Rescue Plan Act (ARPA), which was used for the installation of self-reading water meters.

WATERWORKS REPORT:

Chief Water Operator Wirts reported that the special VOC samples had been submitted to DNR but results haven't been received yet. Bac-T samples will be taken tomorrow. Mr. Wirts reported that the well had "kicked-out" out recently as it does 5-6 times per year and the chlorine pump "kicks-in" so the water gets a large dose of chlorine; the chlorine dose on testing was within acceptable limits. Mr. Wirts thinks the problem is probably in the well control box and he will call an electrician to have the problem identified and fixed. Mr. Wirts said the high usage over 2 recent days was due to the timing of the readings which meant that the recorded usage was for almost 2 full days. Mr. Wirts said he had reviewed the file on lead and copper testing; testing is due in September but he is going to do the testing in the next month. Mr. Wirts reported that Tyler Blank had put in the locate request for installation of the new fire hydrant on Monroe Street and that the supplies had been received for the bypass line on North Main.

VILLAGE CLERK REPORT:

Debit card/online transactions for the last month totaled \$5,183.77 with most being for electric and telephone/internet services and the quarterly bond payment on the water tower. A listing of the transactions is in the Board's packets.

There was 0 shut off this month. Accounts receivable report was provided in the Board's folders. 7 past due notifications will go out tomorrow. Shut off is scheduled for July 5.

The annual Consumer Confidence Report from DNR has been posted here at Village Hall and at the post office. The link to the report was included in the message section of the water bills in June. The certification of publication has been submitted to DNR.

The Semi-Annual Financial Statement was completed and published in the *News Tribune* on June 9, 2023. It has also been posted on the website, here at Village Hall and will be at the Post Office.

The Primacy Fee will be included on the July water bill. The fee is \$5.28 this year compared to \$4.60 last year.

The Village Clerk thanked the Board members who covered the office while he was on vacation last week.

OLD BUSINESS:

BARTLETT & WEST MONTHLY REPORT

Gary Davis of Bartlett & West Engineers introduced an intern who was with him to the Board.

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The monthly report from Bartlett & West Engineers was provided to the Board in their packets.

Mr. Davis reported on the following projects:

1. Wastewater Project: On Thursday, Mr. Davis and Chairman Brown will looking at a potential site for the wastewater treatment plant on property currently owned by Longfellow's Garden Center. The City of Jefferson is wanting the Village to charge \$68 per month per customer which doesn't include any of the Village's costs which would result in monthly bills over \$100 which is too high. Chairman Brown said he had investigated the idea of doing a swap of park land to utilize a portion of the land in the park for a treatment plant but that process would take years to complete based on grant requirements for the grant used to purchase the ball park property. Mr. Davis said he would recommend at least a 1-acre site for the treatment plant and there needs to be a creek nearby for the discharge. Mr. Davis said he is more worried about the noise from the plant than any possible odor. Another option is land application of the effluent which would require approximately 40 acres and there would still need to be a lagoon for primary treatment. Chairman Brown told the Board that the Village needs to have a plan by September to be able to get the \$5 million in Federal grant money that has been approved; the plan can change over time. Mr. Davis told the Board that if the Longfellow's site doesn't work out, then the scope of possible locations needs to be expanded to property outside of the Village.
2. Water Tower/Project Close-out: Mr. Davis congratulated the Board on getting the tower project completed as it had been in the works for 15 years or more. The last pay request from the contractors has been submitted. The only other funds to be expended will be the final invoice from Bartlett & West.
3. Lead Service Line Grants – 2nd Application with DNR: Task Order #12 covers the grant already received for the first phase of the project which is a records review and field work to determine where lead service lines are located; the goal is identify as many as possible within the grant amount. A second application has been submitted for the next phase of the project for which the Village should find-out if it is approved in July.
4. TAP Grant Application: Application period opens on July 10 with the plan being to submit the sidewalk project along Main, Broadway as previously discussed; the villages match will come from road funds received from Cole County.

BILL NO. 0023-10 AN ORDINANCE AUTHORIZING THE CHAIRMAN TO ENTER INTO A CONTRACT FOR STREET REPAIRS WITH HIGGINS ASPHALT

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Trustee LePage moved the first reading of Bill No. 0023-10 by title only; seconded by Trustee Hunger.

Chairman Brown reviewed the work that would be completed and told the Board that Higgins Asphalt's bid was \$60,000 which is less than the \$77,000 the work would have cost through Cole County.

There being no further discussion the motion carried on a voice vote.

The Village Clerk read the bill title.

Trustee LePage moved the second and final reading of Bill No. 0023-10 by title only; seconded by Trustee Hunger. The Village Clerk called the roll:

Trustee Hinshaw (absent)

Trustee LePage: Yes

Chairman Brown: Yes

Trustee Hunger: Yes

Chairman Pro-Tem Baker: Yes

The motion passed and Bill No. 0023-10 becomes Ordinance 251.

BILL NO. 0023-11 AN ORDINANCE AMENDING ORDINANCE 249, AN ORDINANCE ADOPTING A VILLAGE OF CENTERTOWN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JUNE 1, 2023, AND APPROPRIATING FUNDS PUSUANT THERETO

Trustee LePage moved the first reading of Bill No. 0023-11 by title only; seconded by Chairman Pro-Tem Baker seconded.

There being no discussion the motion carried on a voice vote.

The Village Clerk read the bill title.

Trustee Hunger moved the second and final reading of Bill No. 0023-11 by title only; seconded by Trustee LePage. The Village Clerk called the roll:

Trustee Hinshaw (absent)

Trustee LePage: Yes

Chairman Brown: Yes

Trustee Hunger: Yes

Chairman Pro-Tem Baker: Yes

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The motion passed and Bill No. 0023-11 becomes Ordinance 252.

NEW BUSINESS:

NUSIANCE DISCUSSION

Chairman Brown reported the Village Attorney is still working-on an agreement with the Cole County Collector about putting the cost of nuisance abatement on the tax rolls; this process should hopefully be completed in the next couple of weeks.

MODOT-UNION PACIFIC SAFETY MEETING REPORT

Chairman Brown reported that MODOT has received a \$50 million grant to address railroad crossing safety issues around the State. Union Pacific had done a desk review and wanted to close the Oak Street crossing which both MODOT and Village opposed. Another option discussed was putting in crossing gates at the Oak Street crossing. A third option discussed was installing a viaduct on Monroe Street/Route NN so vehicular traffic would go under the tracks. MODOT is also going to look at paving East Railroad out to Route Z to provide a better by-pass alternative when crossings are blocked. Discussions will be ongoing between all the parties involved.

A motion to pay bills was made by Trustee Hunger, seconded by Trustee LePage. Motion passed on voice vote.

There being no further business, Trustee Hunger made a motion to adjourn, Trustee LePage seconded. Motion passed on voice vote.

Meeting adjourned at 8:00 p.m.

The next regularly scheduled meeting will be on July 24, 2023, instead of July 25, 2023, as Chairman Brown won't be available on the 25th.

Signature On File
Chairman, Board of Trustees

ATTEST:

Signature On File
Village Clerk