**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES REGULAR MEETING**

**MARCH 29, 2022**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Tuesday, March 29, 2022, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

 Adam Brown

 Debra Baker

 Heather Hunger

 Paula Hinshaw

 Travis LePage

Chairman Brown informed the Board of Trustees that Cheryl Belt, Village Clerk, resigned Saturday, March 26th, effective immediately. Resignation was accepted.

Trustee Hinshaw made a motion to accept tentative agenda. Trustee Hunger seconded. Upon discussion, Watertower/Bartlett & West was inserted below Old Business. Passed on voice vote with change.

Comments from Residents: Gary Bimboom, local resident, had a question about the property along Lakeshore Drive. MoDOT told him it was not their property. MoDOT has told Chairman Brown it is. Chairman Brown will contact to determine which answer is correct.

Minutes – February 22, 2022 Regular Meeting – Minutes were provided to board members prior to meeting. Trustee Hunger made a motion to accept minutes, Trustee Lepage seconded. Following discussion, the following changes were noted: Date of Minutes changed from FEBRAURY to FEBRUARY; under WATER LEAK AT THE SHED/GARAGE changed He will get us a big to He will get us a bid; Under RESOLUTION 01-22 changed to RESOLUTION 01-2022, as well as motion to approve Resolution 01-22 changed to 01-2022; Under RESOLUTION 02-22 changed to RESOLUTION 02-2022 as well as motion to approve Resolution 02-22 changed to 02-2022. Motion passed with correction by voice vote.

FINANCIAL REPORT

February 2022 bank reconciliations for accounts were provided to Board Members by Village Clerk prior to board meeting. Hard copy was provided to public in attendance. Bank statements were provided as support documents. Four accounts were not reconciled due to

Village of Centertown Regular Meeting

March 29, 2022

pending actions with the accountant: Investment, DNR/SRF Loan, DNR/SGR Grant, and Maintenance Reserve.

WATERWORKS REPORT:

Chief Water Operator Wirts noted the monthly BAC-T testing had been completed and the hour meter has been replaced on the Master Well Meter. The large water leak at the residence on Madison has been fixed. Water at a Main Street residence has been turned off and locked during home repairs. Annual Major Water Usage Report has been turned in. Prepared by Village Clerk. Chairman Brown mentioned that the Village did not win the MWRA award.

VILLAGE CLERK REPORT:

There was one water shut off in March due to no deposit and no payments. 12 past due notifications were sent out on the 16th.

Apollo Porta Potties have started yearly maintenance.

Village Hall’s holding tank has been pumped.

Packets for new water customers are being kept in lobby desk. Employee Injury Report form is also being kept in the lobby desk.

Proposition U packets were mailed out as discussed at February board meeting. Mailouts were sent to everyone in each household that had a past voter.

Need to schedule FY 2023 budget meeting. Following discussion, budget meeting was scheduled for April 12th at 6 p.m.

Chairman Brown addressed the board concerning the Village Clerk vacancy. Contact was made with Mo Ethics Commission, MML, and Village’s attorney to determine whether a sitting board

member can hold the position. Job is going to be advertised in newspapers, MWRA, Metro Business College, temp agencies, and state sites. Chairman Pro Tem Baker resigned as of March

31st. Trustee Lepage motioned to have Mrs. Baker to temporarily fill the Village Clerk position until a hire can be made, Trustee Hunger seconded, passed on roll call vote.

AYES – 4, Brown, Hinshaw, Hunger, LePage

ABSTAIN – 1, Baker

Village of Centertown Regular Meeting

March 29, 2022

OLD BUSINESS:

WATER TOWER UPDATE:

Sarah Kirkegaard, Bartlett & West Engineers, briefed Board Members on the Water Tower’s Monthly Progress Report. Chairman Brown signed a Statement of Compliance for DNR submission. Sarah presented additional documentation for signature: Consultant Certification for Caldwell Tanks and C&S Companies, as well as Substantial Completion form. Chairman Brown will review.

Discussed GIS Maps. Paula will do a review. Missing a few meters.

COLE COUNTY GRANT

Discussed potential projects for upcoming application deadline. Cole County received 15 million to be used in the seven cities in the county. Senator Luetkemeyer has earmarked $3,000,000 for a sewer project for the Village. Board members decided to present one application for $5,000,000 to be used for a new sewer collection system.

SNOWPLOW:

The Snowplow is still at Putnam Chevrolet. The work completed to date has been paid. Did not repair taillights. Discussion concerning whether to sell the truck, depend on contracted snow removal services, make minimum repairs. Trustee Hinshaw had asked previously if we can use part of the $100,000 from Prop A. Highway Board has said no. Will review last five-year costs at next budget meeting.

NEW BUSINESS:

WATER BILLS: Discussed recent billing issues and water leaks. No shut offs for now. Letters will be sent to customers.

SELF READING METERS:

Reviewed four bids for the installation of self-reading meters. Board selected Core & Main, drive by method: $47,050 for system, $9,100 for installation. Chairman Brown will contact for

Village of Centertown Regular Meeting

March 29, 2022

contract. Village has received first half of ARPA money. Will research when second payment will be received.

SEASONAL MAINTENANCE POSITIONS:

Chairman Brown briefed Board Members on interviews conducted for the seasonal maintenance position. Three interviews were scheduled, one cancelled the day of interviews. Two individuals were interviewed. One preferred to work as a contractor. Trustee LePage made a motion to offer Austin Verslues the Seasonal Maintenance Position. Trustee Hunger seconded. Motion carried on voice vote. Pay will be at current pay schedule as an employee.

A motion to pay bills was made by Trustee Hunger, seconded by Trustee LePage. Motion passed.

AYES – 5, Brown, Baker, Hinshaw, Hunger, LePage

There being no further business, Trustee Hunger made a motion to adjourn, Trustee LePage seconded. Motion passed.

Meeting adjourned at 9:00 p.m.

The next regularly scheduled meeting is April 26, 2022.