**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES REGULAR MEETING**

**MARCH 30, 2021**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Tuesday, March 30, 2021, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

Adam Brown

Paula Hinshaw

Heather Hunger

ABSENT: Celine Whitaker

Chairman Pro Tem Hinshaw made a motion to accept tentative agenda. Trustee Hunger seconded and carried on voice vote.

Minutes – February 23, 2021 Regular Meeting – Minutes were provided to board members prior to meeting. Trustee Hunger made a motion to accept minutes as written. Chairman Pro Tem Hinshaw seconded. Motion passed.

Comments from Residents: David Huffman stated Lakeshore Drive was only plowed once or twice this past winter. Difficult to plow gravel roads but will discuss with snow plow driver. Jim Plaster discussed pot holes in town that need to be filled.

MAP WASTEWATER PRESENTATION:

Jeff Kormann, Midwest Assistance Program, briefed Board Members on a recent bill introduced into congress concerning decentralized wastewater system grants, for groups of homes. Advantages is less lines are required. Village would have to run. Middle of town is in need. Will know next year if federally funded.

FINANCIAL REPORT:

February 2021 bank reconciliations for all accounts were provided to Board Members and public in attendance. Total of all accounts: $599,783.49. Bank statements for February 2021 were provided as support documents.

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WATERWORKS REPORT:

Derek McCubbin, Chief Water Operator, is on Missouri National Guard State Emergency Duty for the next six months. Aaron Fessler, back up water operator, will assist when Derek is unavailable. New construction on Conrad. Discussed who is cover cost of installing new meter, an additional flushing hydrant as well as line from meter to new home. Home owner will pay a maximum of $600 toward the installation of the meter and the cost of the water line from meter to house. Village will pay anything above $600 on the meter install and for the installation of a new flush hydrant. BAC-T has been completed.

VILLAGE CLERK REPORT:

There were no debit card transactions this month. One ACH transaction for street lights, $541.93.

There were no shut offs in March. Aged receivables in your folder. 13 accounts are past due, however, 8 are below the $20 limit. Will send past due notifications to remaining 5. Shut offs are scheduled April 6 after 9 a.m.

Notes in your folder for two water customers. Customer 390 expressed great displeasure the Village does not take credit cards and does not have a cash box on site to provide change. Told him we have purchased software for credit card payments and waiting for internet upgrade. Customer 0301 was shut off last month and the meter locked. Customer has a balance of $45.95. Sent letter regarding balance and using deposit. Customer gave Jim $100 to have water turned back on. Charged account $50 reconnection fee.

Received instructions from CUSI concerning internet requirements for setting up credit card payments for Waterworks. Require a Static IP Address, 10mbps download speed and 5 mbps upload speed. Currently at 10 mbps download and 1.5 mbps upload. Provided board cost. Chairman Brown will contact Century Link.

DNR provided required EPA posters to be posted around Village pertaining to the Water Tower and financing. Posters have been placed at Village Hall, Post Office and the Ball Park.

Provided Board Members documents for opening a Waterworks Maintenance Account at Central Bank.

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On March 5th the Village received $6,250 from the CDBG Block Grant to pay Mid-Missouri Regional Planning Commission. Payment has been made.

No write in candidate have registered for the three open board positions. Once we have the name of the write in winner on the ballot, I will have to certify before swearing in.

Century Link and AmerenUE have been submitted for autopay. Century Link confirmed auto pay will cover our current bill.

Need to schedule next audit. Will contact Graves & Associates. Board agreed to 2 additional hours of consulting.

Received a Sunshine Law request from American Transparency. Have provided requested information. Received a request from [info@publiccontractors.com](mailto:info@publiccontractors.com). Waiting for additional information before providing requested information.

Picked up archive records from NCR law firm for past records pertaining to Sherry Doctorian and Kent Brown.

Ad for a new meter reader has ran for about a month on Missouri Rural Water Association’s webpage. No inquiries. Ad in News Tribune/California Democrat runs Wednesday and Sunday for the next two weeks.

Received one resume for the seasonal lawn care position.

OLD BUSINESS:

WATER TOWER UPDATE:

Sarah Kirkegaard, Bartlett & West Engineers, briefed Board Members on the Water Tower’s Monthly Progress Report. Board Members selected Teardrop and Cadet Blue for Water Tower colors and Village of Centertown logo on one side. There will also be the outline of the state of Missouri with a star marking the location of Centertown. Caldwell Tank will provide mockups of the state outline in different locations on the Water Tower tank.

Caldwell Tank has submitted pay requests. Requests are currently being reviewed by Lincoln Brown, Mid-Missouri Regional Planning Commission.

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COMPREHENSIVE PLAN UPDATE:

A Public Meeting is scheduled for Tuesday, April 13, 2021, with Jennifer Bowden, Mid-Missouri Regional Planning Commission. This is the final public meeting to get public input for the final comprehensive plan for the Village.

NEW BUSINESS:

FIRST READING, BILL NO. 0021-007, ANIMAL ORDINANCE: Chairman Brown provided Cole County Sheriff John Wheeler a copy of the proposed animal ordinance to ensure it is enforceable. Cole County Attorney must review. Ordinance is tabled until we have a legal review.

VILLAGE CLERK APPLICATIONS:

Board Members reviewed five applications received for the Village Clerk position. Selected three applicants to interview on Wednesday, April 7th. Village Clerk will contact applicants and set up appointments between 3-5 p.m.

ROAD REPAIRS/POSSIBLE SOLUTIONS:

Chairman Brown briefed Board Members are he is contacting a group of contractors the county has used for road repairs. Primary locations are Main Street, Lookout Trail, and Oak Street. If Proposition A passes, will pursue a grant for the alleyway between Pine and Mill.

A motion to pay bills was made by Trustee Hunger, seconded by Chairman Pro Tem Hinshaw. Motion passed.

AYES – 3, Brown, Hinshaw, Hunger

ABSENT – 1, Whitaker

There being no further business, Trustee Hunger made a motion to adjourn, Chairman Pro Tem Hinshaw seconded. Motion passed.

Meeting adjourned at 8:05 p.m.

The next regularly scheduled meeting is April 27, 2021.