**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES REGULAR MEETING**

**May 28, 2019**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Tuesday, May 28, 2019, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

 Adam Brown

 Celine Whitaker

 Paula Hinshaw

 ABSENT: Heather Hunger, Sherry Kempf

Chairman Pro Tem Whitaker made a motion to accept the tentative agenda as published; Trustee Hinshaw seconded, and carried on roll call vote.

AYES: 3 – Brown, Whitaker, Hinshaw

ABSENT: 2 – Hunger, Kempf

Chairman Brown asked if there were any questions or comments from the residents in attendance. There were none.

Minutes – April 30, 2019 – Minutes were provided to board members prior to meeting. Chairman Pro Tem Whitaker made a motion to accept minutes as written. Trustee Hinshaw seconded and carried on roll call to approve.

AYES: 3 – Brown, Whitaker, Hinshaw

ABSENT: 2 – Hunger, Kempf

Minutes – May 14, 2019 – Minutes were provided to board members prior to meeting. Chairman Pro Tem Whitaker made a motion to accept minutes as written. Trustee Hinshaw seconded and carried on roll call to approve.

AYES: 3 – Brown, Whitaker, Hinshaw

ABSENT: 2 – Hunger, Kempf

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FINANCIAL REPORT:

April 2019 bank reconciliations for all accounts were provided Board Members and public in attendance. Provided Board Members April 2019 bank statements for all accounts as support documents to the bank reconciliation. Total of all accounts: $783,900.94. There is a $.01 difference in the water account. Bank shows $.01 more than the check register. Have not found the discrepancy. Will continue to research.

VILLAGE CLERK REPORT:

Provided debit card/online transaction spreadsheet to Board Members and public in attendance. Total expenditures: $2,715.83. This includes $2,587.18 received from Cole County Road and Bridge Fund. Money was transferred to CART account.

No shut offs on May 1st. Provided a current printout of aged receivables to Board Members.

11 past due notifications sent out. Emails were also sent to those customers that have an email address on file. Shut off after 9 a.m. on June 4th.

All Way sign has been added to the four way stop signs at Broadway and Main.

2018 Consumer Confidence Report provided to all board members. Also posted at post office and village hall bulletin board. Annotated on May’s water bill.

Received notification from State Auditor pertaining to Annual Financial Statement. Report is due no later than November 30, 2019.

Completed audit for Missouri Rural Water Workers Compensation. Anticipate lower premium this year. All contractors used this past year provided Certificates of Liability Insurance.

Approximately 110 flags were placed at the Centertown Cemetery recognizing veterans for Memorial Day.

Park Garage Sale held May 18th at the City Park was a success. The sale had a profit of $46.00 ($60.00 - $14.00 advertisement) Discussed holding another one this fall.

We have 6 weather radios left. Chairman Brown is going to research mobile applications and other avenues of notification for residents of Centertown.

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We have a new request for use of the ball field on Monday and Tuesday evenings. The ball team currently using the field on Tuesday night has yet to complete a ball park agreement or to make deposit.

Village Hall will be closed Wednesday and Thursday. Reopens Tuesday, June 4th.

OLD BUSINESS:

COLE COUNTY GRANT PROJECT UPDATE: Chairman Brown updated the board on the Cole County Stormwater project. He is still trying to get easements signed. Hopefully in the next week or so. This will be the third try.

COMPREHENSIVE PLAN UPDATE: Chairman Brown stated he has spoken with Community Cares. The service this agency provides is more second phase. Chairman Pro Tem motioned we pursue the development of a contract for board review with Mid-Mo Regional Planning Commission, seconded by Trustee Hinshaw, and passed on roll call vote.

AYES: 3 – Brown, Whitaker, Hinshaw

ABSENT: 2 – Hunger, Kempf

PART TIME MAINTENANCE POSITION: Discussed advertising a part time maintenance position for the Village. This position will be seasonal. Lawn and light maintenance. Advertise Sunday/Wednesday News Leader, Wednesday California Democrat. Can post in California, BO-9, swap websites, community watch, post office, centertownmo.org. Chairman Pro Tem made a motion to advertise position for a seasonal, part time lawn and light maintenance position, Trustee Hinshaw seconded, and passed on roll call vote.

AYES: 3 – Brown, Whitaker, Hinshaw

ABSENT: 2 – Hunger, Kempf

STORM SHELTER SUPPLIES: Discussed the need to stage a few cases of water at the Centertown Baptist Church. Thank you to Tim Landrum for opening the church so quickly during the last tornado watch. Reviewed the list of phone numbers provided by the church for future use.

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BILL NO. 0019-005, VILLAGE 2020 BUDGET: Chairman Pro Tem Whitaker made a motion for the first reading of Bill No. 0019-005, An ordinance adopting a Village of Centertown Annual Budget for the fiscal year beginning June 1, 2019, and appropriating funds pursuant thereto. Trustee Hinshaw seconded.

Chairman Brown read the bill title and asked if there was any discussion. There being no discussion, Chairman Pro Tem Whitaker made a motion for the second and final reading of Bill No. 0019-005, An ordinance adopting a Village of Centertown Annual Budget for the fiscal year beginning June 1, 2019, and appropriating funds pursuant thereto. Trustee Hinshaw seconded.

Chairman Brown read the bill title and called for a roll call vote.

AYES: 3 – Brown, Whitaker, Hinshaw

ABSENT: 2 – Hunger, Kempf

The motion passes. Bill No. 0019-005 becomes Ordinance 189.

BILL NO. 0019-006, WATERWORKS 2020 BUDGET: Chairman Pro Tem Whitaker made a motion for the first reading of Bill No. 0019-006, An ordinance adopting a Centertown Waterworks Annual Budget for the fiscal year beginning June 1, 2019, and appropriating funds pursuant thereto. Trustee Hinshaw seconded.

Chairman Brown read the bill title and asked if there was any discussion. There being no discussion, Chairman Pro Tem Whitaker made a motion for the second and final reading of Bill No. 0019-6 An ordinance adopting a Centertown Waterworks Annual Budget for the fiscal year beginning June 1, 2019, and appropriating funds pursuant thereto. Trustee Hinshaw seconded.

Chairman Brown read the bill title and called for a roll call vote.

AYES: 3 – Brown, Whitaker, Hinshaw

ABSENT: 2 – Hunger, Kempf

The motion passes. Bill No. 0019-006 becomes Ordinance 190.

RESOLUTION NO. 02-2019, DNR SIGNATURE AUTHORITY: Chairman Pro Tem Whitaker made a motion for the reading of Resolution No. 02-2019, Authorizing Chairman Brown signature authority in regards to the Village’s current application with Department of Natural Resources. Trustee Hinshaw seconded.

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Chairman Brown read the resolution in its entirety. There being no discussion, Chairman Brown called for a roll call vote.

AYES: 3 – Brown, Whitaker, Hinshaw

ABSENT: 2 – Hunger, Kempf

Resolution 02-2019 is approved.

NEW BUSINESS:

ROAD MAINTENANCE – LOOKOUT TRAIL, LAKESHORE, ALLEY BETWEEN PINE AND MILL:

Village took over ownership of Lookout Trail and 1.1 miles of Lakeshore Drive in 2010. Asked Jim to grade Lakeshore Drive using gravel left by MoDOT. Need to ensure heavy trucks are not using alleyway. Alleyway needs to be crowned. Will contact Cole County Public Works to see if they can assist.

STORM SIRENS: Discussion pertaining to need for storm sirens. Chairman Brown has spoken to FEMA and SEMA. Not expecting immediate response. There should be upcoming funding/grants. Trying to get meetings with commissioners. Hope to get something done before year end. This is a priority. Going to check to see if old siren can be set up to be activated by remote control or manually. Wayne Hudson, Centertown resident, stated he would donate electronics to activate remotely.

NEWSLETTER: Discussed benefits of sending out a semi-annual newsletter to residents of Centertown. Possible topics: Watertower updates, census applicants, community watch, storm shelter information, mobile storm warning applications, subscriber information on Village website. Will have a draft before next regular meeting.

A motion to pay bills was made by Chairman Pro Tem Whitaker, seconded by Trustee Hinshaw, and carried on roll call vote.

AYES: 3 – Brown, Whitaker, Hinshaw

ABSENT: 2 – Hunger, Kempf

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There being no further business, Chairman Pro Tem Whitaker made a motion to adjourn, seconded by Trustee Hinshaw, and carried on roll call vote.

AYES: 3 – Brown, Whitaker, Hinshaw

ABSENT: 2 – Hunger, Kempf

Meeting was adjourned at 7:50 p.m.

The next regularly scheduled meeting is June 25, 2019.