**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES REGULAR MEETING**

**NOVEMBER 5, 2020**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Thursday, November 5, 2020, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

Adam Brown

Paula Hinshaw

Heather Hunger

Celine Whitaker

Trustee Whitaker made a motion to accept tentative agenda as written, Trustee Hunger approved and carried on voice vote.

Minutes – September 29, 2020 Regular Meeting – Minutes were provided to board members prior to meeting. Trustee Whitaker made a motion to accept minutes as written. Trustee Hunger seconded. Motion passed.

Comments from Residents: Kenneth Herkelman presented the Board a check for $4.00 for the Park Committee. Proceeds from a garage sale.

FINANCIAL REPORT:

September 2020 bank reconciliations for all accounts were provided to Board Members and public in attendance. Total of all accounts: $615,686.69. Bank statements for August 2020 were provided as support documents. SECAP Account shows a balance of $.15. This amount will be moved to general account. This account will be renamed CDBG.

WATERWORKS REPORT: Mr. McCubbin was not present. Village Clerk briefed the board. BAC-T test for October completed. Village has a new Back Up Water Operator, Konner Blagg. Lead and Copper testing should be completed prior to next board meeting.

VILLAGE CLERK REPORT:

Provided debit card/online transaction spreadsheet to Board Members and public in attendance. Total expenditures: $2,033.71. Includes Quarterly Federal, State taxes.

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There were no shut offs in October. Nine past due notification were sent to customers. Aged receivables in your folder. Shut offs are scheduled November 9th after 9 a.m. Shut offs scheduled a little later than normal due to bills going out later than normal.

Update on Audit: Had the second session with the Auditor. Made balance sheet changes to Water Tower expenses. Will have one more session.

The AmerenUE bill for street lights is on autopay due to the date due on the bill is the same time as regularly scheduled board meetings. Propose other utility bills be moved to autopay as well. Board approved all AmerenUE and Century Link bills be auto paid and monthly invoices provided at each board meeting.

Street light at Oak and Lookout Trail and the street light at 209 Rt U relaced with LED fixtures.

I have requested an estimate from Handyman Solutions for the replacement/repair of the light at the back of the meeting room, the motion light at the entry door, the dusk to dawn in the roof line of Village Hall, the dusk to dawn light on the Well House, and the dusk to dawn light on the shed.

James Wickers has keys to Snow Plow. Blade has been installed on truck. We have a supply of salt but looking into purchasing more.

OLD BUSINESS:

STORMWATER IMPROVEMENT UPDATE – Gary Davis, Bartlett & West (B&W), briefed the board on the Stormwater Improvement Project. The ramp has been replaced and meets ADA requirements. Curbing on the backside of the ramp has been included. All requested items have been completed by B&P Patterson. There is a one-year warranty from date paid if there is some type of failure.

WATER TOWER UPDATE – Project manual and plans for the new water tower are on file here at Village Hall. 15 entities have bought plans; some are water tower builders, some install pipelines. Prebid is November 19th at 2:00 p.m. Meeting will be held at Bartlett & West’s office. It will also be available virtual. The meeting will go over the particulars of the bidding process; how to bid, technical information, insurance requirements, number of days. December 10th at 2:00 p.m. is the bid opening. Right now we are working off estimates. After this meeting we will have actual costs. B&W expects to have tabulations by the 15th. May need to have a special meeting in December to review bids. Newspaper ad begins next Wednesday.

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WASTEWATER UPDATE – Chairman Brown briefed board members on his contact with two

engineering firms. They are reviewing B&W’s 2018 engineering reports to determine if they have any additional thoughts on how to fund. Have made it clear that a new RFQ would have to be requested and there is no commitment to either firm. There will be no billing. Have confirmed USDA will allow a 30 yr loan. DNR limited loan to 20 yrs. USDA has stated wastewater would have a payment based on 2% of residential income, the same as water.

PARK BOARD COMMITTEE UPDATE – Chairman Brown briefed board members on the Park Committee Meeting held October 17th at 3 p.m. The meeting was held to determine interest in renewing the park board committee. Chairman Brown and Theresa Hedrick were the only attendees. There are no grant options at this time. Discussed the ball park, a hiking trail. Will try reaching out to see if there is still interest. Discussed a sidewalk circle from Mill Pond to Baptist Church. Cruising Crowes is doing a fund raiser. Trustee Hinshaw is reviewing multiple grant options for the future. Cruising Crowes is doing a fund raiser.

FEMA/SEMA UPDATE – Chairman Brown briefed board members on FEMA Hazardous Mitigation meeting on October 30th. Village has not participated in previous years so did not qualify for grant money. Items submitted for planning: Alleyway on Mill Street and Pine Street, pigtail for well house, back up generator for well house, alleyway between Main Street and Lookout Trail, Helipad, and burying utilities in Village. As funds become available we can apply. Up to 90%. We missed flash flood funding. Didn’t qualify for tornado siren funding but Cole County applied for the Village. Two more meeting to work out plan. Once plan is done, board members will vote.

NEW BUSINESS:

MAIN STREET/OAK STREET INTERSECTION – Chairman Brown briefed board members on recent inquiries about the gravel portion of Main Street east of Oak Street. It has been documented that in 2007 the Village vacated this portion of Main Street to the owner, Dusty Rhodes. Deed has been added to Village files.

2021 CANDIDATE FILING – Filing for the 2021 April election will be during Dec-Jan. Exact dates have yet to be received from Cole County Clerk’s Office. Should have firm dates at next board meeting. There will be one seat open for a one year term and three seats open for a two year term.

MID YEAR BUDGET REVIEW – Will schedule a special meeting in December for mid-year review of budget. Will also review water tower bids.

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PREPARATION FOR WATER RATE REVIEW- Once water tower bid is accepted, board will need to do a water rate review to determine rates to cover water tower expenses. Will ensure public is informed of meeting for input/information.

BILL NO. 0020-022, CHANGE 3, B&P PATTERSON -

Trustee Hunger made a motion for the first reading of Bill No. 0020-022, An Ordinance Authorizing the Chairman to Modify an Agreement with B & P Patterson, LLC for Contractor Services for Centertown’s Stormwater Improvements Project by title only. Trustee Whitaker seconded.

Board members reviewed change 3. Original contract price is changed from $183,135.35 to $192,855.35. Village agrees to cover half of the base material mistakenly used at the intersection of Monroe and Lookout Trail. This compensation is contingent that B&P Patterson does not pursue reimbursement for additional expenses caused by project delays.

Motion for the first reading of Bill No. 0020-022 by title only passes. Village Clerk read the title.

Trustee Whitaker made a motion for the second and final reading of Bill No. 0020-022 by title only, Trustee Hunger seconded.

There being no further discussion, Chairman Brown asked Village Clerk to call the roll.

AYES – 4, Brown, Hinshaw, Hunger, Whitaker

Motion passes. Bill No. 0020-022 becomes Ordinance 215.

A motion to pay bills was made by Trustee Whitaker and seconded by Trustee Hunger. Motion passed. Board Members were provided a listing of all bills to be paid.

There being no further business, Trustee Whitaker made a motion to adjourn, Trustee Hunger seconded. Motion passed.

Meeting adjourned at 7:30 p.m.

The next regularly scheduled meeting is November 24, 2020