**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES REGULAR MEETING**

**OCTOBER 29, 2019**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Tuesday, October 29, 2019, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

Adam Brown

Paula Hinshaw

Heather Hunger

ABSENT: Sherry Kempf, Celine Whitaker

Trustee Hunger made a motion to accept the tentative agenda as published; Trustee Hinshaw seconded, and carried on roll call vote.

AYES: 3 – Brown, Hinshaw, Hunger

ABSENT: 2 – Kempf, Whitaker

Chairman Brown asked if there were any comments or questions from residents. There were no questions or comments.

Minutes – September 24, 2019 – Minutes were provided to board members prior to meeting. Trustee Hunger made a motion to accept minutes as written. Trustee Hinshaw seconded and carried on roll call to approve.

AYES: 3 – Brown, Hinshaw, Hunger

ABSENT: 2 – Kempf, Whitaker

FINANCIAL REPORT:

September 2019 bank reconciliations for all accounts were provided Board Members and public in attendance. Provided Board Members September 2019 bank statements for all accounts as support documents to the bank reconciliation. Total of all accounts: $785,318.75.

VILLAGE CLERK REPORT:

Provided debit card/online transaction spreadsheet to Board Members and public in attendance. Total expenditures: $1,756.90.

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No shut offs on October 2nd. Provided a current printout of aged receivables to Board Members. 10 past due notifications will be mailed tomorrow, as well as email notification if customer has provided an email address. Shut off is scheduled after 9 a.m. November 5th if payment not received.

Water customer 0069 states cannot pay water bill until 3rd when paid. Bill is consistently in arrears. Discussed options. Board Chairman will send letter to customer explaining past due accounts will be paid on the first Village Hall business day or be subject to shut off.

Provided board members a save the dates card from Missouri Municipal Leaque.

Provided board members a letter from the Missouri State Auditor pertaining to electronic communications.

Mailed CDBG Survey to residents of Centertown. We have received 80 surveys. To meet 80% return, will need 103 returned surveys.

Federal and State Quarterly taxes paid. Quarterly Workmen’s Compensation filed.

Ken has installed a new door and frame on shed at ball park.

Porta Potty at ball park will be winterized November 1st.

Two board seats will appear on the April 7, 2020 general election ballot. Candidate filing begins December 17, 2019 and ends January 21, 2020.

Provided board members Bartlett & West Water Improvements Monthly Progress Report and

Bartlett & West Stormwater Improvements Monthly Progress Report.

OLD BUSINESS:

TREE TRIMMING UPDATE: Received two bids for removal of tree outside Pink Poppy Boutique and trimming of two trees on village’s corner lot across from Baptist Church. Chairman Brown made a motion to accept the bid received from Brandt’s Lawn Care in the amount of $850.00

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and to add stump grinding in the amount of $250.00, for a total of $1,100.00. Trustee Hunger seconded, and carried on roll call vote.

AYES: 3 – Brown, Hinshaw, Hunger

ABSENT: 2 – Kempf, Whitaker

Mr. Brandt will coordinate with Pink Poppy Boutique to ensure no disruption to business.

WATER TOWER UPDATE: Bartlett & West is working with DNR on water rate study. Topographical survey for water tower and water lines has been completed.

MAIN STREET SURVEY UPDATE: Village received a letter from John T. Kay, attorney with Kay, Green & Associates, L.L.C., California, MO concerning Survey of Main Street between Monroe Street and Oak Street. Village’s attorney is contacting Attorney Kay directly. Will discuss at next month’s regular meeting.

ROAD MAINTENANCE UPDATE: Village Clerk briefed the board on road maintenance inquiries for the alleyway between Pine and Mill, Main Street east of Oak, and Lakeshore Drive. Contacted numerous asphalt companies concerning chip seal. No one local, would have to use companies out of St Louis or Kansas City. Vendors stated chip seal will not correct erosion issues, will wash out over time the same as gravel. Contacted Eric Landwehr, Cole County Public Works. He did not recommend chip seal for these three roads. Provided estimated asphalt cost. Alleyway: $23,374.40; Main Street: $19,133.20; Lakeshore Drive: $32,002.10. Erosion issues would have to be corrected before asphalt applied. Also discussed the care of Lookout Trail. Mr. Landwehr and an engineer with Public Works examined Lookout Trail and recommend resurfacing this coming year or next at the same time Cole County resurfaces Lookout Trail outside Village limits. Cost estimated at $20,668.00. We currently have just over $20,000.00 in our CART account. Mr. Landwehr stated he will know more about when the resurfacing will take place early 2020. Estimates surfacing will last ten years. For future planning, total replacement of road would cost $80,000.00 at today’s cost. Should plan $100,000.00, asphalt costs have risen significantly each year. Board members requested Village Clerk locate vendors who can grade roads to address erosion. Chairman Brown will provide contact to assist with engineering input.

Discussed upcoming snow removal. Village Clerk to contact Wickers to review snow removal standards/procedures. Includes plowing and salting Crowes’ and Tammy’s parking lots, village property. Plaster will procure additional salt.

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NEW BUSINESS:

BALLFIELD EASEMENT/DNR CONSERVATION GRANT: Mid Missouri Regional Planning Commission discovered the land at the ball park was developed with a DNR Land and Water Conservation Grant. This places restrictions on the use of the land which would impact putting the second well on site. Chairman Brown meeting with DNR November 20th to discuss. May have to pledge acreage elsewhere in Centertown for park use.

Village was contacted concerning the park access road. The current land owner cannot find easement on their land deed. Further investigation has found the last four titles do not reflect easement access. Still searching. There are remedies to correct if easement is not located.

A motion to pay bills was made by Trustee Hunger, seconded by Trustee Hinshaw and carried on roll call vote.

AYES: 3 – Brown, Hinshaw, Hunger

ABSENT: 2 – Kempf, Whitaker

There being no further business, Trustee Hunger made a motion to adjourn, Trustee Hinshaw seconded, and carried on roll call vote.

AYES: 3 – Brown, Hinshaw, Hunger

ABSENT: 2 – Kempf, Whitaker

Meeting was adjourned at 7:30 p.m.

Next regular meeting is November 26that 6:30 p.m.