

**VILLAGE OF CENTERTOWN
BOARD OF TRUSTEES REGULAR MEETING
SEPTEMBER 26, 2023**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Tuesday, August 29, 2023, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

Adam Brown
Heather Hunger
Debra Baker
Paula Hinshaw

Travis LePage (absent)

Trustee Hunger made a motion to accept the tentative agenda as posted, Chairman Pro Tem Baker seconded. Passed on voice vote.

COMMENTS OR QUESTIONS FROM RESIDENTS:

Chairman Brown reported he had been notified by a citizen about a pothole on Lookout Trail by the cemetery; he said he will evaluate and fill the hole as necessary.

Chairman Brown reported on requests from resident Doug Heinemann which included:

- a) Asking that the alley between East Railroad and Mill Street should be named Mill Street to reduce confusion for first responders; Chairman Brown is checking with the Cole County Public Works who is responsible for assigning addresses to see what they recommend;
- b) Asking for installation of speed bumps on East Railroad due to increased traffic that is often speeding since Main Street was made one-way in front Tammy's Restaurant;
- c) Asking for the installation of a street light in the alley that runs along the north boundary of Mr. Heinemann's property which leads to a house which Mr. Heinemann reports has had law enforcement activity;
- d) Asking about getting the damaged clay culvert pipe at the intersection of East Railroad and Monroe Street repaired; Chairman Brown has called MODOT and asked them to take a look at this pipe to see if it is their responsibility to repair.

Chairman Brown addressed a post on the Community Watch page asking about playground equipment at the park on Mill Street saying that since Proposition P was not approved by voters, there isn't a readily available funding for such equipment. Chairman Brown said he had

**Village of Centertown Regular Meeting
September 26, 2023**

been looking online and talked with Cole County about the possibility of purchasing used equipment.

MINUTES FROM THE AUGUST 29, 2023, REGULAR MEETING:

The minutes from the August 29, 2023, Regular Meeting were provided to Board members prior to the meeting. Trustee Hunger made a motion to accept the minutes as published, Chairman Brown seconded. In discussion, it was clarified that at the July 24, 2023, the Board agreed to pay the Village Clerk \$60 per month to clean Village Hall which will be added to his paycheck.

There being no further discussion, the motion passed on a voice vote.

FINANCIAL REPORT:

August, 2023, bank reconciliations for all accounts were provided to Board Members by the Village Clerk prior to the meeting. Hard copy was provided to public in attendance. Bank statements were provided as support documentation. The balance for all accounts was \$842,696.83. This balance includes \$5,900.23 in the DNR SRF Loan and Grant accounts, \$258,297.44 in the Waterworks Maintenance Reserve account, and \$0.46 in the American Rescue Plan Act (ARPA), which was used for the installation of self-reading water meters.

WATERWORKS REPORT:

Chief Water Operator Wirts submitted a written report (see attached) which the Board reviewed without comment.

VILLAGE CLERK REPORT:

Debit card/online transactions total \$4,279.31 including payments for electric and telephone/internet services and the quarterly bond payment to UMB. A listing of the transactions is in the Boards's packet.

There were 0 shut-offs this month. Accounts receivable report is in your folder. 11 past due notifications will be sent-out. Shut off is scheduled for November 1, 2023.

Received notice from Republic Services that the Residential Bulk Fall Clean-up is scheduled for October 2, 2023. The notice will be posted on the website and Chairman Brown posted it on Community Watch.

The ordinance log has been updated and posted to the website.

The tax rate certification has been received from the State Auditor's Office.

The Village General and Waterworks budgets for the last 5 years have been posted to the website.

**Village of Centertown Regular Meeting
September 26, 2023**

The Surface Water Protections Plan was updated by MWRA and submitted to DNR. DNR has notified the Village that the Plan looks good and formal approval is forthcoming.

The Mid-Mo Regional Planning Commission is scheduled for October 25 at 6 p.m. at the Claysville Store Restaurant.

Work has begun on the Annual Financial Statement that is due to the State Auditor's Office by November 30.

The Village Clerk's paycheck for this month includes the \$60 for cleaning Village Hall for the first time.

OLD BUSINESS:

BARTLETT & WEST MONTHLY REPORT

The monthly report from Bartlett & West Engineers was provided to the Board in their packets. Sarah Kirkegaard from Bartlett & West gave the following update:

1. Water Tower/Project Close-out: The final inspection with DNR is scheduled for September 28, 2023. After the inspection, DNR writes a report and there will be two forms for the Village to sign. Those items will complete the SRF portion of the project and should be completed by year's end. The CDBG portion of the project may not be done by the end of the year as there are still some items to complete to close-out the project; Ms. Kirkegaard has been in contact with Lincoln Brown at the Mid-Missouri Regional Planning Commission who has administered the CDBG grant.

Ms. Kirkegaard inquired about the status of the Minority Business Enterprise (MBE)/Women's Business Enterprise report that was sent out by Jeremy Rackers of DNR; Ms. Kirkegaard told the Board the report is due by October 20; the Village Clerk will submit the report by the deadline.

2. Lead Service Line Project (ARPA): Ms. Kirkegaard has spoken with Maria Dorsey at DNR who indicated the Village needs to sign and submit the Award Agreement; once that is submitted, DNR will issue a Notice to Proceed. At that point, Bartlett & West will request information about the water system from the Village.

Chairman Brown informed the Board that it doesn't appear the Village will be getting the TAP Grant from MODOT for the sidewalk installation project. Chairman Brown said he is investigating the possibility of using the County funds that was to be the Village's match on the TAP Grant for sidewalk repairs and culvert work.

**Village of Centertown Regular Meeting
September 26, 2023**

NEW BUSINESS:

REVIEW QUOTES FOR TREE TRIMMING:

Chairman Brown told the Board he has received some quotes but will be meeting with Korte Tree Service on Monday to get their quote.

SET DATE FOR PUBLIC MEETING ON SEWER PROJECT STATUS

Chairman Brown said he is still gathering information on various options for a wastewater system; he has been talking to Bartlett & West, Cole County and the State of Missouri. Chairman Brown said it is time to get community input on what direction the citizens want to go with a possible wastewater system. The Board discussed tentatively looking at November 13 or 14 for the meeting; a final decision will be made at the October meeting.

The Board discussed and agreed to hold the October meeting on October 30 instead of October 31 due to Halloween.

Chairman Brown said if there is a good turnout for the public meeting, it might be a good time to solicit input on the Village's Comprehensive Plan.

A motion to pay bills was made by Trustee Hunger, seconded by Chairman Pro-Tem Baker.

In discussion, Chairman Brown told the Board that AJ's Lawn Care will be getting their September invoice by tomorrow; the Board agreed that a check could be prepared and signed by two Board members when the invoice is received.

There being no further discussion, the motion passed on voice vote.

There being no further business, Trustee Hunger made a motion to adjourn, Chairman Pro Tem Baker seconded. Motion passed on voice vote.

Meeting adjourned at 7:11 p.m.

The next regularly scheduled meeting will be on Monday, October 30, 2023, at 6:30 p.m.

Signature On File
Chairman, Board of Trustees

ATTEST:

Signature On File
Village Clerk