**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES REGULAR MEETING**

**AUGUST 25, 2020**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Tuesday, August 25, 2020, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

 Adam Brown

 Paula Hinshaw

 Heather Hunger

 ABSENT: Celine Whitaker

 Sherry Kempf

Chairman Brown made a motion to amend the tentative agenda, moving Wastewater Update to the top of Old Business, Chairman Pro Tem Hinshaw seconded, and carried on voice vote.

Minutes – June 30, 2020 Closed Meeting – Minutes were provided to board members prior to meeting. Chairman Pro Tem Hinshaw made a motion to accept minutes as written. Trustee Hunger seconded. Motion passed.

Minutes – July 28, 2020 Regular Meeting – Minutes were provided to board members prior to meeting. Trustee Hunger made a motion to accept minutes as written. Chairman Pro Tem Hinshaw seconded. Motion passed.

Comments from Residents: Michael Crowe, Owner of Cruising Crowes, asked about when striping would be completed on parking in front of Tammy’s. Chairman Brown will check with Contractor to see if this is possible. Discussed the one-way street in front of Tammy’s. MODOT required change due to parking changes, did not want vehicles backing into traffic on Hwy NN.

FINANCIAL REPORT:

July 2020 bank reconciliations for all accounts were provided to Board Members and public in attendance. Total of all accounts: $513,861.79. Bank statements for July 2020 were provided as support documents.

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VILLAGE CLERK REPORT:

Provided debit card/online transaction spreadsheet to Board Members and public in attendance. Total expenditures: $1,893.50. Includes Quarterly taxes.

There were no shut offs on August 4th. Thirteen past due notification were sent to customers. One has paid. Aged receivables in your folder. Shut offs are scheduled September 1st after 9 a.m.

Result letters to Lead and Copper Sample households mailed out August 13th. Report returned to DNR, same date.

Update on Audit. Need to upgrade QuickBooks as approved by board last month. Waiting for purchase of new computer.

Quarterly taxes paid July 30th.

Street Light at 1621 Monroe upgraded to LED.

Village Fall Clean-up scheduled for October 16th.

Attended Midwest Assistance Program Online Clerk Training August 14, 2020. Introduction to Robert’s Rules of Order in your folder.

WATERWORKS REPORT

Derek McCubbin, Chief Water Operator, provided a waterworks report to board members.

Last week, contractor was digging at Senter’s Heating and Cooling business. The water line between the water meter and the business was severed. There was no MO1 Call ticket on the dig site. The Village’s meter failed and would not shut off. Repairs were made to water line. Derek stated the meter is currently located in the concrete driveway. Recommended moving when meter is replaced. Contractor has multiple violations. Chairman Brown will look into.

New meter and new setter were installed at Michael Crowe and Theresa Hedrick’s residence on Monroe Street. The valve was inoperable. The setter is high but will be corrected when the ground is leveled.

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OLD BUSINESS:

WASTEWATER UPDATE – Chairman Brown briefed Board Members on meeting with DNR and Bartlett and West to discuss current wastewater financing. The Village looked in financing several years ago and decided to pursue water tower only. DNR was forecasting close to $200 a month for water and wastewater. It was determined this is not feasible for Centertown residents. Based on recent survey, Centertown is a low to moderate income community. This survey qualifies the Village for Community Development Block Grant money until January 2024. Community did a great job completing the qualifying survey applications, very grateful.

DNR explained that the potentially failing system on Shangri La Road would not cover any additional lines. Based on current wastewater financing DNR predicted the cost to Village residents would still be at least $200. Chairman Brown he is still investigating other financing options to include USDA which allows 30 years for repayment as opposed to DNR which is 20 years.

STORMWATER IMPROVEMENT UPDATE – Century Link moved fiber optic lines. Patterson unearthed another tank. Determined to be heating oil and did not require DNR intervention. Century Link informed Patterson an overhead line was dead and told to go ahead an cut it. The line was live and had to be moved/repaired. Patterson has finished curbing, new overlay on Monroe and Main. Village’s parking to be striped. Question concerning parking at Railroad property. Chairman Brown stated this has been investigated previously. All indicators are this is Railroad property and not Village’s.

WATER TOWER UPDATE – Chairman Brown briefed Board Members on meeting last Friday with Bartlett & West, Mid MO Regional Planning Commission and DNR. Moving forward on getting everything checked off. Anticipate bidding by end of October. CDBG has released funds, thanks to Villagers. Due Diligence Questionnaire has been sent to DNR for approval. DNR has received engineer plans/specs. Plans were amended to one easement. Jim Clad would not give easement permission. Will soon have cost, looks like cost will be under $300,000.

Water pressure will be higher, residents may need to install a regulator if they have older lines.

ANIMAL ORDINANCE – Received Russellville’s animal ordinance this week. Have not had an opportunity to review. Reminder that stray animals that are picked up will cost the Village $100. Russellville has a way to pass this to owner. Anyone feeding strays takes responsibility for animal. Will work with attorney. Cole County’s new Animal Control Officer is now also a Deputy.

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SECURITY CAMERAS – Purchase/Installation of security cameras was approved last month. Hopefully will be installed next week. Will cover Village Hall main door, drop box, well house doors and shed/garage.

ROADWAY/ALLEYWAY REPAIRS UPDATE – Missouri Municipal League has provided a website to submit Request for Proposal (RFP) to contractors for bids. Will take pictures of alleyway between Mill Street and Pine Street so contractors will have an idea of damage. Will also request an RFP for pot holes. Need to get square footage. Hope to have bids for mid October and have work completed by end of year. Chip seal on road to Ball Park may need repair.

Susan Gilliam, Centertown resident, asked the board to check out where Oak Street and East Railroad meet. It washed out on a regular basis.

NEW BUSINESS:

PARK BOARD COMMITTEE RENEWAL – There is renewed interest in restarting the Village’s Park Committee. Need a minimum of five individuals on the committee. Theresa Hedrick and Alicia Pippin Coffey are both interested. Theresa has organized a giveaway at Cruising Crowes. Ticket sales will be donated to the Park. Chairman Brown stated Mid Mo Regional Planning has grants for trails/parks. Alicia wants to organize a small Halloween parade starting at the cemetery on East Railroad and ending at Trunk or Treat at the Baptist Church. Cole County Sheriff’s Office could direct traffic that crosses Hwy NN. Possibility of a photographer to take portraits. Could do an award competition in front of concrete pads on Mill Street. Could have a donation jar at church. Don’t have a board together yet.

James Plaster, President of the Cemetery Association, stated there are signs posted closing cemetery dusk to dawn, there are a lot of expensive stones, staging at cemetery is not possible.

Possible start at Ball Park.

WATERWORKS EMPLOYEES – Chairman Brown briefed Board Members on meeting with Derek McCubbin, Chief Water Operator, on August 11th. Meeting was to address improving the Waterworks Program. Discussed the two BAC-T tests missed in Jan and Feb. Discussed bringing on a third person and delegation of duties. Doing some restructuring in duties. Waterworks Clerk will do well readings on Tuesday/Wednesday/Thursday. Board Members will provide back up. Saves Village money.

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Posting job announcement for a DS1 to Missouri Rural Water Association. Will sit down with Derek to review job applicants.

BILL NO. 0020-021, B&P PATTERSON – Trustee Hunger made a motion for the first reading of Bill No. 0020-020, An Ordinance Authorizing the Chairman to Modify an Agreement with B & P Patterson, LLC for Contractor Services for Centertown’s Stormwater Improvements Project. Chairman Pro Tem Hinshaw seconded.

Chairman Brown read the title. Chairman Brown discussed the two changes. Change 1 is due to the multiple underground tank discoveries and the delays incurred. Change 1 extends the time for project completion from 90 days to 150 days. It is still anticipated the project will be done prior to October 31st. Change 2 adds the cost of the 3rd fuel tank removal of $1,850.00.

Chairman Pro Tem Hinshaw motioned for the second and final reading of Bill No. 0020-020, An Ordinance Authorizing the Chairman to Modify an Agreement with B & P Patterson, LLC for Contractor Services for Centertown’s Stormwater Improvements Project. Trustee Hunger seconded.

Chairman Brown read the title and called for a vote.

AYES – Brown, Hinshaw, Hunger

ABSENT – Whitaker, Kempf

Bill No. 0020-020 passes. Bill No. 0020-020 becomes Ordinance 214.

A motion to pay bills was made by Chairman Pro Tem Hinshaw and seconded by Trustee Hunger. Motion passed. Board Members were provided a listing of all bills to be paid.

There being no further business, Trustee Hunger made a motion to adjourn, Chairman Pro Tem Hinshaw seconded. Motion passed.

Meeting adjourned at 7:45 p.m.

The next regularly scheduled meeting is September 29, 2020