**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES REGULAR MEETING**

**DECEMBER 29, 2020**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Tuesday, December 29, 2020, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

 Adam Brown

 Paula Hinshaw

 Heather Hunger

 Celine Whitaker

Trustee Whitaker made a motion to accept tentative agenda as written, Chairman Pro Tem Hinshaw seconded and carried on voice vote.

Minutes – November 24, 2020 Regular Meeting – Minutes were provided to board members prior to meeting. Trustee Hunger made a motion to accept minutes as written. Chairman Pro Tem Hinshaw seconded. Trustee Whitaker abstained. Motion passed.

Minutes – November 24, 2020 Closed Meeting – Minutes were provided to board members prior to meeting. Trustee Hunger made a motion to accept minutes as written. Chairman Pro Tem Hinshaw seconded. Trustee Whitaker abstained. Motion passed.

Minutes – December 15, 2020 Special Meeting – Minutes were provided to board members prior to meeting. Chairman Pro Tem Hinshaw made a motion to accept minutes as written. Trustee Hunger seconded. Motion passed.

Comments from Residents: There were no comments.

FINANCIAL REPORT:

November 2020 bank reconciliations for all accounts were provided to Board Members and public in attendance. Total of all accounts: $539,220.03. Bank statements for November 2020 were provided as support documents.

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WATERWORKS REPORT:

Meter located at Senter’s on Lookout Trail has been moved from the driveway. BAC-T test was completed in November. December’s sample will be completed tomorrow. Two of the Lead and Copper Testing samples taken in November have to be resubmitted. Derek is taking to DNR tomorrow. Konner leaves for basis/AIT next month. Derek will do the meter reading in his absence.

VILLAGE CLERK REPORT:

Provided debit card/online transaction spreadsheet to Board Members and public in attendance. Total expenditures: $555.74. Includes equipment repair and postage.

There were no shut offs on in November. Fifteen past due notification were sent to customers. Aged receivables in your folder. Shut offs are scheduled January 4th after 9 a.m.

Determined there are some errors in the breakdown of expenses in the State Auditor Annual Financial Statement. is due the end of the month. End totals are correct. Will provide a copy to board members before submitting to state.

Handyman Solutions has replaced/repaired all the lights, as requested. This includes the light at the back of the meeting room at Village Hall, the exterior light at Village Hall entry door, the exterior light at the Village Hall’s roof line peak facing the Well House, the exterior light at the door of the Well House, and the exterior light at the roof line peak on the Village’s shed.

No election packets have been submitted. Candidacy filing period ends January 19, 2021.

Village received a letter from B0-9 Junction concerning animal control. Chairman Brown will contact to let them know it is on January’s agenda.

Have met with auditor several times. Balance sheet is in order. Audit should start soon, based on COVID.

I will be having surgery January 7th. Go into quarantine Monday, January 4th, until Thursday, January 14th. Will work out coverage.

Submitting my resignation. Will remain thru water tower loan signing and completion of the audit. Intend to run for a board position.

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Chairman Pro Tem Hinshaw inquired about the road salt inventory. Discussed additional resources.

Mike Crowe, Cruising Crowe’s owner, inquired about possible Watch out for motorcycles signs, will discuss at Jan meeting.

OLD BUSINESS:

ANIMAL ORDINANCE REVIEW: Chairman Brown provided board members a copy of an animal ordinance for consideration. Village attorney, Nathan Nickolas, provided a recently passed animal ordinance from Russellville as a guide. Need to tweak to fit Centertown. Will formally present at January’s meeting for first read, 2nd read at February’s meeting. Community Watch has brought up several issues. Need input from community and businesses.

NEW BUSINESS:

WATER TOWER BID SELECTIONS: Gary Davis and Sarah Kirkegaard, Bartlett & West Engineers, briefed board members on the Water Tower bid opening. The bids were comprised of two contracts: one for some water lines and one for the water tower. This ensured the best pricing. Both parts came in underbudget.

C&S Companies, Inc out of New London, MO was the low bidder on the water lines. B&W has done quite a bit of work with the company. This company has completed multiple projects requiring the crossing of railroad tracks and has experience with United Pacific Railroad.

Caldwell Tanks out of Louisville, KY was the low bidder on the water tower. Bidding process occurred in the middle of the pandemic. Company took bidding deadline very seriously, very responsive.

Board Members discussed details of the bids, the required rate study and the installations of self-reading meters in the near future. The base bid for the water tower is for a 50,000-gallon tank. There is also an alternative bid for a 60,000-gallon tank. The additional cost of $10,000 would be paid by the Village. It will not be part of the loan. Discussed the advantages/disadvantages of the larger tank.

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Trustee Whitaker made a motion to provide a Notice of Award to C&S Companies, Inc. Trustee Hunger seconded. Motion passed.

Trustee Whitaker made a motion to provide a Notice of Award to Caldwell Tanks, including part 2, alternate bid (60,000-gallon tank). Trustee Hunger seconded. Motion passed.

Sarah Kirkegaard noted DNR need a number of documents, to include a Notice of Award. Chairman Brown and Village Clerk will provide as required. Discussed the increase in water pressure once tower is completed. Consideration needs to be given to pressure reducing valves for older homes.

Water Tower to be completed in 2021.

BILL NO. 0020-023, VILLAGE AMENDED BUDGET: Trustee Whitaker made a motion for the first reading of Bill No. 0020-023, An Ordinance amending Ordinance 207, An Ordinance adopting a Village of Centertown Annual Budget for the Fiscal Year Beginning June 1, 2020, and Appropriating Funds Pursuant Thereto. Trustee Hunger seconded.

There being no discussion, motion for the first reading of Bill No. 0020-023 passes. Village Clerk read the bill in its entirety. Correction made in Section 2. June 1, 2019 changed to June 1, 2020. Motion amended as read with correction.

Trustee Whitaker made a motion for the second and final reading of Bill No. 0020-023 as amended. Chairman Pro Tem Hinshaw seconded. Village Clerk read the bill in its entirety.

There being no further discussion, Chairman Brown asked Village Clerk to call the roll.

AYES – 4, Brown, Hinshaw, Hunger, Whitaker

Motion passes. Bill No. 0020-023 as amended becomes Ordinance 216

BILL NO. 0020-024, WATERWORKS REVIEWED BUDGET: Trustee Whitaker made a motion for the first reading of Bill No. 0020-024, An Ordinance Documenting Review of Ordinance 208, An Ordinance adopting a Centertown Waterworks Annual Budget for the Fiscal Year Beginning June 1, 2020, and Appropriating Funds Pursuant Thereto. Chairman Pro Tem Hinshaw seconded.

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There being no discussion, motion for the first reading of Bill No. 0020-024 passes. Village Clerk read the bill in its entirety. Correction made in Bill Title. June 1, 2019 changed to June 1, 2020. Motion amended as read with correction.

Trustee Whitaker made a motion for the second and final reading of Bill No. 0020-024 as amended. Chairman Pro Tem Hinshaw seconded. Village Clerk read the bill in its entirety.

There being no further discussion, Chairman Brown asked Village Clerk to call the roll.

AYES – 4, Brown, Hinshaw, Hunger, Whitaker

Motion passes. Bill No. 0020-024 as amended becomes Ordinance 217.

SCHEDULE SPECIAL MEETING FOR JANUARY 2021. Following a brief discussion, it was determined a special meeting is not needed at this time.

Theresa Hedrick, Cruising Crowes, made a donation to the Village’s Park Fund, in the amount of $153.58. The winner of the raffle was Jerry Knight of California, Mo.

A motion to pay bills was made by Trustee Whitaker and Trustee Hunger seconded. Motion passes.

There being no further business, Trustee Whitaker made a motion to adjourn, Trustee Hunger seconded. Motion passed.

Meeting adjourned at 8:15 p.m.

The next regularly scheduled meeting is January 26, 2021.