**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES REGULAR MEETING**

**May 28, 2020**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Tuesday, May 28, 2020, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

 Adam Brown

 Celine Whitaker

 Paula Hinshaw

 Sherry Kempf

 ABSENT: Heather Hunger

Chairman Pro Tem Whitaker made a motion to accept the tentative agenda as published; Trustee Kempf seconded and carried on voice vote.

Minutes – April 28, 2020 Regular Meeting – Minutes were provided to board members prior to meeting. Chairman Pro Tem Whitaker made a motion to accept minutes as written. Trustee Kempf seconded. Motion passed.

Minutes – May 6, 2020 Special Meeting – Minutes were provided to board members prior to meeting. Chairman Pro Tem Whitaker made a motion to accept minutes as written. Trustee Hinshaw seconded. Trustee Kempf abstained. Motion passed.

Minutes – May 20, 2020 Special Meeting – Minutes were provided to board members prior to meeting. Chairman Pro Tem Whitaker made a motion to accept minutes as written. Trustee Hinshaw seconded. Motion passed.

FINANCIAL REPORT:

April 2020 bank reconciliations for all accounts were provided to Board Members. Total of all accounts: $725,899.73. Bank statements for April 2020 were provided as support documents.

VILLAGE CLERK REPORT:

Provided debit card/online transaction spreadsheet to Board Members and public in attendance. Total expenditures: $2,435.26. This includes quarterly Federal and State taxes.

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There were no shut offs on May 1st. No penalties were accessed during the month of May per State of Emergency Ordinance. Aged receivables in your folder. Discussed preparation of an letter to send to customers with balances explaining penalties will be accessed on overdue balances on July 11th and shut offs will be scheduled after August 4th.

Received a note from a Centertown resident encouraging the construction of the water tower NOW to address low water pressure.

Provided Board Members a copy of the amended 2019 Consumer Confidence Report. Report will be posted and provided to DNR to be included on their website. Link to Drinking Water Watch Link has been added to our website.

New outdoor storm siren was installed on May 8th. Chairman Brown was interviewed by KRCG. The interview aired May 22nd. Monthly testing is scheduled for 4 p.m. on the first Thursday of each month. June 4th will be the first test. The test will include audio as well as chimes. Chairman Brown is working to have the actual siren tested so residents can be familiar with the sound. Saturday, June 13th, at 11:00 p.m. was suggested, weather permitting. Residents will be notified by posting on community watch face book page and Village’s webpage.

Two ball teams are currently using the Ball Park: Wizards, Tuesday & Thursday evening, and The Young Wanted Company, Wednesday evening and Sunday afternoons. Wizards have asked to extend their contract until the end of July. Verified this is the team that is using electricity. Board Members approved extending the contract. Village Clerk will notify the team.

During December 30, 2019 regular meeting Theresa Hedrick of Cruising Crowes asked the board to consider additional lighting on Main Street. Kelsey Ott, of Pink Poppy Boutique, has made the same request. Contacted AmerenUE about possible options. We can move the light currently located next to the white shed across from Ollie McDaniel’s home to the pole in front of Pink Poppy, cost $630.00; install a new light on the pole in front of Pink Poppy Boutique, cost $464.10 plus $10 monthly charge; or leave street lighting as is. The cost would be paid out of the CART account. Trustee Kempf asked why this item is being discussed during the Village Clerk Report and not listed as business on the agenda. Village Clerk reported this is information for the board. Board members discussed the requests and Trustee Hinshaw made a motion to install a new street light in front of Pink Poppy Boutique, Chairman Pro Tem Whitaker seconded. A voice vote was taken. The vote includes a nay, so Chairman Brown called for a roll call vote. Motion approved on roll call vote.

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AYES: 3 – Brown, Whitaker, Hinshaw

NAYS: 1 - Kempf

ABSENT: Hunger

During the early morning hours of May 18th, graffiti with profanity was spray painted on the pavement in front of 1216 Broadway Street. Law enforcement was notified. During the early morning hours of May 22nd, graffiti with profanity was spray painted on the garage doors of the Village’s shed, on the payment at the intersection of Broadway and Main, the parking lot of Centertown’s Post Office, and two Village employees on Main Street had tires slashed. Law enforcement was notified.

Chairman Brown contacted a number of power washing vendors. Handyman Solutions was the only vendor who could come out that day and begin clean up. Initial clean up has been completed. Doors of the shed will be painted. Road will also b painted to remove what remains of the graffiti. We do not have a cost at this time. The graffiti at the Post Office will be repaired by the owner of the property.

Law enforcement recommended the installation of cameras. We have received two estimates from one vendor. Total of eight cameras; four at Village Hall and four at shed. Estimates range from $3,924.00 to $4,088.00. The Village has four analog cameras, a DVR, and a solar panel, however, the system is limited and we would need to purchase a monitor.

It has been noted that the graffiti may be considered a hate crime and the Post Office graffiti qualifies as a federal crime.

Public is encouraged to call Cole County Sheriff’s Office Dispatch, 573-634-6400, if you see something suspicious. Alicia Papin, Centertown resident, posted a different number, 573-634-9160, to the community watch face book page. She stated she was referred to the second number. Chairman Brown will double check on what number residents should use.

Reminded Board Members of the Cole County Bicentennial Celebration, Friday, June 5, 2020, at 11 a.m. at the Missouri Department of Conservation – Marion Access, in Marion, MO.

Thank you to Sally and Ken for volunteering to help place flags at the Centertown Cemetery, honoring Centertown’s Veterans this past Memorial Day Weekend. Flags will be removed no later than June 15th.

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OLD BUSINESS:

STORMWATER IMPROVEMENT UPDATE - Gary Davis, Bartlett & West Engineer, briefed the board on recent developments in the storm water improvements project. During digging, two fuel tanks were uncovered in the Village’s right-of-way. DNR was notified within the required 24 hours. DNR wants the Village to register and take over the orphaned tanks. The tanks had some storm water and a small amount of gas. They will need to be drained and filled with inert material.

Bartlett & West and Chairman Brown contacted a number of vendors. All recommended Industrial & Petroleum Environmental Services, Inc out of Hallsville, MO. Estimated cost $5,000 but could be $6-7,000 to do both tanks. Potential soil contamination would increase the cost an additional $3,000. Will register tanks with DNR.

Discussed changes to Project.

 1. Replacing parking barricades to parking curbs. The barricades are ugly, however, there is a cost to move them. Leave barricades in place and paint: Cost estimate: $1,250.

 2. Adding an additional driveway on east side of Monroe. Install 24 ft wide commercial driveway and skirting. Cost estimate: $1,200-$1,500.

 3. Adding sidewalk, east side of Monroe, between alley and Lookout Trail, will back up to curb. Cost estimate: $2,500.

An undocumented water line was discovered during digging, requiring repair. Concerns there may be an issue when digging at top of street as well. Contractor has been working well with property owners.

Discussed sidewalk, next to Lookout Trail, on west side of Monroe. Not replacing.

Trustee Kempf made a motion to accept the estimated bid from IPES for tank draining and filling, and to approve the addition of a driveway and skirting on the east side of Monroe and the addition of sidewalk on the east side of Monroe, between alley and Lookout Trail. Chairman Pro Tem Whitaker seconded. Motion passed.

WATER TOWER PROJECT UPDATE – Gary Davis, Bartlett & West Engineer updated Board Members on the current status of the Water Tower Project. Making revisions to plans and

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specifications in accordance with DNR review comments. Have received verbal agreements from both property owners on easements. They are aware of their rights. Cannot sign until environmental survey is completed. Village attorney is trying to work with Union Pacific Railroad on easement agreement. Railroad wants ELL insurance for five years. Village will most likely be responsible for coverage. Should have results of Cultural Resources Survey and Environmental Survey next week.

Trustee Kempf requested the Cultural Resources Survey be posted to website. Will post once approved by Osage Nation.

NEW BUSINESS:

BILL NO. 0020-010, USE OF EXCESSIVE FORCE POLICY –Bill was posted to [www.centertownmo.org](http://www.centertownmo.org) for public review. Chairman Pro Tem Whitaker made a motion for the first reading of Bill No. 0020-010, an Ordinance establishing rules and regulations regarding the use of excessive force, Trustee Hinshaw seconded.

Chairman Brown read the bill title and asked if there was any discussion. This ordinance is required for CDBG funding. There being no further discussion, Chairman Pro Tem Whitaker made a motion for the second and final reading of Bill No. 0020-010, An Ordinance establishing rules and regulations regarding the use of excessive force, Trustee Kempf seconded.

Chairman Brown read the bill title and called for a vote. Motion passed.

Bill No. 0020-010 passes. Bill No. 0020-010 becomes Ordinance 203.

BILL NO. 0020-011, AN ORDINANCE ESTABLISHING A PROCUREMENT POLICY FOR THE VILLAGE OF CENTERTOWN –Bill was posted to [www.centertownmo.org](http://www.centertownmo.org) for public review. Chairman Pro Tem Whitaker made a motion for the first reading of Bill No. 0020-011, An Ordinance establishing a procurement policy for the Village of Centertown, Trustee Hinshaw seconded.

Chairman Brown read the bill title and asked if there was any discussion. This ordinance is required for CDBG funding. Dollar amounts reflected were previously set by the Board. There being no further discussion, Chairman Pro Tem Whitaker made a motion for the second and final reading of Bill No. 0020-011, An Ordinance establishing a procurement policy for the Village of Centertown, Trustee Hinshaw seconded.

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Chairman Brown read the bill title and called for a vote. Motion passed.

Bill No. 0020-011 passes. Bill No. 0020-011 becomes Ordinance 204.

BILL NO. 0020-012, AN ORDINANCE ADOPTING A CODE OF CONDUCT POLICY FOR THE VILLAGE OF CENTERTOWN –Bill was posted to [www.centertownmo.org](http://www.centertownmo.org) for public review. Chairman Pro Tem Whitaker made a motion for the first reading of Bill No. 0020-012, An Ordinance adopting a code of conduct policy for the Village of Centertown, Trustee Kempf seconded.

Chairman Brown read the bill title and asked if there was any discussion. This ordinance is required for CDBG funding. There being no further discussion, Trustee Kempf made a motion for the second and final reading of Bill No. 0020-012, An Ordinance adopting a code of conduct policy for the Village of Centertown, Chairman Pro Tem seconded.

Chairman Brown read the bill title and called for a vote. Motion passed.

Bill No. 0020-012 passes. Bill No. 0020-012 becomes Ordinance 205.

BILL NO. 0020-013, AN ORDINANCE PROVIDING “FAIR HOUSING” FOR THE VILLAGE OF CENTERTOWN, MISSOURI, AND DEFINING DISCRIMANATORY HOUSING PRACTICES –Bill was posted to [www.centertownmo.org](http://www.centertownmo.org) for public review. Chairman Pro Tem Whitaker made a motion for the first reading of Bill No. 0020-013, An Ordinance providing “Fair Housing” for the Village of Centertown, Missouri and defining discriminatory housing practices, Trustee Hinshaw seconded.

Chairman Brown read the bill title and asked if there was any discussion. This ordinance is required for CDBG funding. There being no further discussion, Trustee Kempf made a motion for the second and final reading of Bill No. 0020-013, An Ordinance providing “Fair Housing” for the Village of Centertown, Missouri and defining discriminatory housing practices, Chairman Pro Tem Whitaker seconded.

Chairman Brown read the bill title and called for a vote. Motion passed.

Bill No. 0020-013 passes. Bill No. 0020-013 becomes Ordinance 206.

BILL NO. 0020-014 – AN ORDINANCE ADOPTING A VILLAGE OF CENTERTOWN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JUNE 1, 2020, AND APPROPRIATING FUNDS PURSUANT THERETO – Bill was posted to [www.centertownmo.org](http://www.centertownmo.org) for public review. Chairman Pro Tem

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Whitaker made a motion for the first reading of Bill No. 0020-014, An Ordinance adopting a Village of Centertown Annual Budget for the fiscal year beginning June 1, 2020, and appropriating funds pursuant thereto. Trustee Hinshaw seconded.

Chairman Brown read the bill title and asked if there was any discussion. There being no further discussion, Trustee Kempf made a motion for the second and final reading of Bill No. 0020-014, An Ordinance adopting a Village of Centertown Annual Budget for the fiscal year beginning June 1, 2020, and appropriating funds pursuant thereto. Chairman Pro Tem Whitaker seconded.

Chairman Brown read the bill title and called for a vote. Motion passed.

Bill No. 0020-014 passes. Bill No. 0020-014 becomes Ordinance 207.

BILL NO. 0020-015 – AN ORDINANCE ADOPTING A CENTERTOWN WATERWORKS ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JUNE 1, 2020, AND APPROPRIATING FUNDS PURSUANT THERETO – Bill was posted to [www.centertownmo.org](http://www.centertownmo.org) for public review. Chairman Pro Tem Whitaker made a motion for the first reading of Bill No. 0020-015, An Ordinance adopting a Centertown Waterworks Annual Budget for the fiscal year beginning June 1, 2020, and appropriating funds pursuant thereto. Trustee Hinshaw seconded.

Chairman Brown read the bill title and asked if there was any discussion. There being no further discussion, Trustee Kempf made a motion for the second and final reading of Bill No. 0020-015, An Ordinance adopting a Centertown Waterworks Annual Budget for the fiscal year beginning June 1, 2020, and appropriating funds pursuant thereto. Chairman Pro Tem Whitaker seconded.

Chairman Brown read the bill title and called for a vote. Motion passed.

Bill No. 0020-015 passes. Bill No. 0020-015 becomes Ordinance 208.

A motion to pay bills was made by Chairman Pro Tem Whitaker and seconded by Trustee Kempf. Board Members were provided a listing of all bills to be paid. Motion passed. Three checks were written against the Waterworks account pertaining to water line breaks that occur as part of the Stormwater Improvements Project. Board approved Waterworks account being reimbursed by Village account since these bills were not part of normal waterworks expenditures. Total: $3697.00.

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Chairman Pro Tem tendered her resignation as of the end of July due to sale of house. Chairman Brown reluctantly accepted.

A Centertown resident in attendance stated she encountered neighbor at end of drive. He did not want her walking to Village Hall. Board noted incident. Important to let Sheriff know of incidents.

There being no further business, Chairman Pro Tem Whitaker made a motion to adjourn, seconded by Trustee Kempf. Motion carried.

Video Conference Meeting was adjourned at 8:15 p.m.