**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES REGULAR MEETING**

**NOVEMBER 24, 2020**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Tuesday, November 24, 2020, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

 Adam Brown

 Paula Hinshaw

 Heather Hunger

 ABSENT: Celine Whitaker

Trustee Hunger made a motion to accept tentative agenda as written, Trustee Hinshaw seconded and carried on voice vote.

Minutes – November 5, 2020 Regular Meeting – Minutes were provided to board members prior to meeting. Trustee Hinshaw made a motion to accept minutes as written. Hunger seconded. Motion passed.

Minutes – August 29, 2020 Special Meeting – Minutes were provided to board members prior to meeting. Trustee Hinshaw made a motion to accept minutes as written. Trustee Hunger seconded. Motion passed.

Comments from Residents: Centertown resident Matthew Rowland requested exception to current policy pertaining to $100 deposit required for residential meters. He has been a long time resident and did not have to make a deposit previously. Mr. Rowland was informed that the Village credited his account with a $50 deposit following an audit. Mr. Rowland stated he will drop off his deposit tomorrow.

FINANCIAL REPORT:

October 2020 bank reconciliations for all accounts were provided to Board Members and public in attendance. Total of all accounts: $547,380.85. Bank statements for October 2020 were provided as support documents.

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WATERWORKS REPORT:

Konner Blagg, new back-up water operator, will leave for basic and AIT in January. Derek will be assuming his duties. BAC-T testing was completed in October. Lead and Copper testing will be completed this month. Received a call there will be new construction at the end of Conrad Street. A new meter will be installed.

VILLAGE CLERK REPORT:

Provided debit card/online transaction spreadsheet to Board Members and public in attendance. Total expenditures: $12.16. One fuel expenditure this month.

There were no shut offs on in November. Fifteen past due notification were sent to customers. Aged receivables in your folder. Shut offs are scheduled December 8th after 9 a.m.

Last meeting the board approved changing utility payments to autopay. Have not yet completed this action.

Received election calendar for upcoming year from Cole County. Filing dates for candidates are December 15, 2020 thru January 26, 2021. Election is schedule for April 6, 2021.

State Auditor Annual Financial Statement is due the end of the month. Will provide a copy to board members before submitting to state.

Semi-annual financial statement is due to newspaper no later than the 10th of December. Will provide a copy before publishing.

Received an estimate from Handyman Solutions for the replacement/repair of the light at the back of the meeting room, the motion light at the entry door, the dusk to dawn in the roof peak of Village Hall, the dusk to dawn light on the well house, and the dusk to dawn light on the shed. Cost is between $700-$800. Need approval of estimate and whether dusk to dawn or motion lighting. Board approved expenditure and determined all lights will be dusk to dawn.

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OLD BUSINESS:

WATERTOWER UPDATE: Board Members provided Bartlett & West Monthly Water System Improvements Monthly Report. Currently 16 companies have purchased plans for the water

tower and additional water lines. Opening of bids will be December 10th, 2:00 p.m., virtual online. Will send out how to attend. Engineering is currently under budget. ELL Insurance: Waiting on purchase of this until further down the road.

NEW BUSINESS:

STREET SIGNAGE Discussed a request for a stop sign at Mill and Marion Street. Board approved. Also discussed faded railroad crossing on pavement west of Tammy’s. Will contact Cole County to repaint. Will make inquiries into cost for no parking on shoulder sign, a sign directing traffic to Tammy’s off Lookout Trail, and watch for school bus sign on East Railroad.

DATE FOR DECEMBER SPECIAL MEETING Will hold special meeting on December 15th to discuss Bids and Budget review.

A motion to pay bills was made by Trustee Hunger and seconded by Trustee Hinshaw. Motion passed. Board Members were provided a listing of all bills to be paid.

A motion was made by Trustee Hinshaw to go into closed session pursuant to RSMO 610.021(1) Legal. Trustee Hunger seconded. Carried on roll call vote.

AYES – 3 Hunger, Hinshaw, Brown

ABSENT – 1 Whitaker

Meeting went into closed session at 7:10 p.m.

Meeting returned to open session at 7:30 p.m.

There being no further business, Trustee Hunger made a motion to adjourn, Trustee Hinshaw seconded. Motion passed.

Meeting adjourned at 7:30 p.m.

The next regularly scheduled meeting is December 29, 2020