**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES REGULAR MEETING**

**February 25, 2020**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Tuesday, February 25, 2020, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

 Adam Brown

 Heather Hunger

 Paula Hinshaw

 Sherry Kempf

 ABSENT: Celine Whitaker

Trustee Hunger made a motion to accept the tentative agenda as published; Trustee Kempf seconded, and carried on roll call vote to approve

AYES: 4 – Brown, Hunger, Hinshaw, Kempf

ABSENT: 1 - Whitaker

Chairman Brown asked if there were any comments or questions from residents. Chairman recognized a visitor from Bristol, Tennessee; Flat Stanley. Lily, second grader from Bristol sponsored his visit. Picture was taken. Trustee Hinshaw will return Mr. Stanley to Tennessee.

Minutes – January 28, 2020 Regular Meeting – Minutes were provided to board members prior to meeting. Trustee Kempf made a motion to accept minutes as written. Trustee Hunger seconded and carried on roll call vote to approve.

AYES: 4 – Brown, Hunger, Hinshaw, Kempf

ABSENT: 1 - Whitaker

Minutes – January 30, 2020 Special Meeting - Minutes were provided to board members prior to meeting. Trustee Hunger made a motion to accept minutes as written. Trustee Kempf seconded and carried on roll call vote to approve.

AYES: 4 – Brown, Hunger, Hinshaw, Kempf

ABSENT: 1 - Whitaker

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Minutes – February 10, 2020 Special Closed Meeting – Minutes were provided to board members prior to meeting. Trustee Hunger made a motion to accept minutes as written. Trustee Hinshaw seconded and carried on roll call vote to approve.

AYES: 4 – Brown, Hunger, Hinshaw, Kempf

ABSENT: 1 - Whitaker

FINANCIAL REPORT:

January 2020 bank reconciliations for all accounts were provided Board Members and public in attendance. Provided Board Members January 2020 bank statements for all accounts as support documents to the bank reconciliation. Total of all accounts: $779,417.35.

VILLAGE CLERK REPORT:

Provided debit card/online transaction spreadsheet to Board Members and public in attendance. Total expenditures: $ 264.14.

There were no water shut offs on February 4th. Provided a current printout of aged receivables to Board Members. 10 past due notifications were sent yesterday. Two customers have since paid their account. Emails will be sent to those customers that have an email address on file. Shut off after 9 a.m. on March 3rd if payment not received.

Recently returned a water customer’s check due to missing information. The customer returned a check with a note, What? You can’t write a # in? Wrote customer that it is my policy to make no alterations to any checks. Board Members concurred.

A water customer called to challenge billed water usage. Had meter reread. Reading was correct. Customer stated if usage stays up she wants someone to come out and find leak. Stated we are responsible to the meter, the lines to the house and inside are the homeowner’s responsibility. Will continue to monitor usage.

AmerenUE replaced lights 0002 and 0042 with LED lights.

Sample General Municipal Election ballot was provided Board Members. As of this morning, no one has registered as a write-in candidate. Closing date for registering is March 27th.

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Spoke to Eric Landwehr, Cole County, in reference to whether Cole County will be doing the overlay on Lookout Trail this year or in 2021. Final decision should be made in the next few weeks. He will let me know.

Spring Clean Up is scheduled for May 11th. The flyer has been posted to the Village’s bulleting board, our website, and community watch page.

Advertisement for Bids on the Stormwater Project have also been posted the our webpage under public notices.

Chairman Brown and I have contacted numerous accounting firms for annual audit. Either the firms do not do audits or they are not taking customers with fiscal year ending in May. Graves & Associates requested additional information from DNR. Provided DNR’s responses. They will prepare an engagement estimate.

OLD BUSINESS:

STORMWATER IMPROVEMENTS – UPDATE: Board Members reviewed the monthly update received from Bartlett & West. Also reviewed a list of all contractors that have requested plans for the project. Bid process closes March 11th at 2:00 p.m. Bids will be opened at Bartlett & West’s office.

WATER TOWER PROJECT – UPDATE: Board Members reviewed weekly report received from Bartlett & West. Proposed property for tower was staked today. Village’s CDBG application will appear before the MUCK Committee March 27th. Geo Bids are due March 10th. Lincoln Brown, Mid-Mo Regional Planning Commission, has forwarded all the required tribal letters.

COMPREHENSIVE PLAN UPDATE: Chairman Brown briefed the board concerning the February 21st meeting that was to be held. Meeting was cancelled, yet to be rescheduled.

NEW BUSINESS:

There was no new business discussed.

A motion to pay bills was made by Trustee Hunger, seconded by Trustee Kempf and carried on roll call vote.

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AYES: 4 – Brown, Hunger, Hinshaw, Kempf

ABSENT: 1 - Whitaker

There being no further business, Trustee Kempf made a motion to adjourn, Trustee Hunger seconded, and carried on roll call vote.

AYES: 4 – Brown, Hunger, Hinshaw, Kempf

ABSENT: 1 - Whitaker

Meeting was adjourned at 7:00 p.m.

Next regular meeting is March 31stat 6:30 p.m.

 Signature on file \_\_\_\_\_\_\_\_\_

 Chairman, Board of Trustees

ATTEST:

Signature on file\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Village Clerk