**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES SPECIAL MEETING**

**MAY 11, 2021**

The special meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30p.m. on Tuesday, May 11, 2021, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

 Adam Brown

 Paula Hinshaw

 Heather Hunger

 Travis LePage

Trustee Hunger made a motion to accept tentative as with three changes: 2021 Annual Village Budget is changed to 2022 Annual Village Budget, 2021 Annual Waterworks Budget is changed to 2022 Annual Waterworks Budget, and Meter Readeer is changed to Meter Reader. Chairman Pro Tem seconded. There being no further discussion, carried on voice vote.

2022 ANNUAL VILLAGE BUDGET: Chairman Brown and Village Clerk met prior to Board Meeting and presented Board Members recommendations for income and expenditures for the Village. A line by line examination was made. Village Clerk will prepare a Village Budget Ordinance for presentation to the Board at the next regular meeting, May 25, 2021.

2022 ANNUAL WATERWORKS BUDGET: Chairman Brown and Village Clerk met prior to Board Meeting and presented Board Members recommendations for income and expenditures for Waterworks. A line by line examination was made. Village Clerk will prepare a Waterworks Budget Ordinance for presentation to the Board at the next regular meeting, May 25, 2021.

Board Members reviewed documents provided by United Missouri Bank pertaining to investment choices for the Water Tower’s Bond deposits. Following review, Trustee Hunger motioned to invest deposits into Morgan Stanley – Government Fund #8302. Chairman Pro Tem Hinshaw seconded and carried on voice vote.

SELECTION OF EMPLOYEE FOR METER READER POSITION:

A total of 20 applications were received. Contact was made with 6 applicants to set up interviews. Three applicants responded. Chairman Brown and Village Clerk Debra Baker interviewed the three applicants. Chairman Pro Tem recused herself since one of the applicants is related. Board members discussed applicants’ qualifications as well as the Village’s intent to install self-reading meters in the coming year. Each applicant was asked to read the Village Hall’s meter to access abilities. Trustee Lepage made a motion to offer the Meter Reader Position to Katie Ruth, Trustee Hunger seconded, and motion passed.

AYES – 3, Brown, Hunger, LePage

ABSTAIN – 1, Hinshaw

Village Clerk will contact Ms. Ruth tomorrow to offer her the position at a rate of $150.00 per month.

Chairman Pro Tem returned to the board meeting.

SELECTION OF EMPLOYEE FOR SEASONAL LAWN CARE POSITION/CLEANING SERVICES POSITION:

Each interviewed applicant was also asked if they would be interested in the seasonal lawn care position and the cleaning services position. Following a brief discussion, Trustee Hunger motioned to offer both positions to Georgia Ehrhardt, Trustee Lepage seconded, and motion passed.

AYES – 4, Brown, Hinshaw, Hunger, LePage

Village Clerk will contact Ms. Ehrhardt tomorrow to offer positions. The seasonal lawn care position is at a rate of $13.00 an hour, maximum of 20 hrs each month, during the May-October timeframe. The Cleaning Position is at a rate of $60.00 each month. The seasonal lawn care position will be offered on a two-week trial to ensure she is comfortable with the position.

Village Clerk will contact the third applicant to let them know they were not selected.

There being no further business, Trustee Hunger motioned to adjourn, Chairman Pro Tem Hinshaw seconded. Motion carried.

Meeting was adjourned at 7:50 p.m.