**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES SPECIAL MEETING**

**May 20, 2020**

The special meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:00 p.m. on Wednesday, May 20, 2020, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call vote, the following members were present:

 Adam Brown

 Heather Hunger

 Paula Hinshaw

 Sherry Kempf

 ABSENT: Celine Whitaker

Trustee Kempf made a motion to accept the tentative agenda as published; Trustee Hunger seconded. Chief Water Operator will be arriving late. Moved Bill No. 0020-009 to first item, Cole County Sheriff Presence second, Pay Schedule for Village third, followed by Village budget, Waterworks Report, Waterworks Pay Schedule, Waterworks Budget. Trustee Hunger made a motion to accept changes to agenda, Trustee Hinshaw seconded, Tentative Agenda approved with changes.

BILL NO. 0020-009, AMENDMENT 1 TO TASK ORDER 8, BARTLETT & WEST - Trustee Hunger made a motion for the first reading of Bill No. 0020-009, An Ordinance Authorizing the Chairman to Modify Task Order 8 of the Master Agreement for Professional Services Contract with Bartlett and West, Inc. Trustee Kempf seconded.

Chairman Brown read the bill title and stated this bill removes the fencing around the well house. There being no discussion, Trustee Kempf made a motion for the second and final reading of Bill No. 0020-009, An Ordinance Authorizing the Chairman to Modify Task Order 8 of the Master Agreement for Professional Services Contract with Bartlett and West, Inc. Trustee Hunger seconded. Motion carried.

Bill No. 0020-009 passes. Bill No. 0020-009 becomes Ordinance 202.

Chairman Pro Tem Whitaker arrives at 6:05 p.m.

COLE COUNTY SHERIFF PRESENCE – Trustee Hinshaw expressed concern about the recent posting to the Community Watch face book page. She stated there have been so many

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 incidents in the last few weeks. Chairman Brown has spoken to Captain Chris Suchanek with

Cole County Sheriff’s Office. The car theft was outside Centertown. There have also been a number of kids walking thru town in the late evening, early morning. Cole County will increase their patrols to two during the day, and will try to add another patrol between 11 p.m. and 1 a.m. Recommended distributing the direct number to dispatch so residents can call when suspicious incidents occur. While the response may not be fast enough to catch the incident being reported, frequently the offenders are caught in another act. Discussed the increased amount of speeders on Rt NN and Rt U.

PAY SCHEDULE/VILLAGE - Board Members reviewed the current pay schedule. Chairman Brown

recommended the following changes:

 a. Board Members increased from $10 an hour to $15 an hour. This increase would be phased in after there is an election for each Board Member. By State Statue you cannot vote to give yourself a raise that takes place before that seat has an election, therefore, the two seats up in the June 2020 election would received the increase after the election and the three seats in the April 2021 election would receive the increase after the election.

 b. Chairman of the Board receives an honorarium of $45 a month. This is compensation for the hours spent on Village business outside of monthly board meetings. This would take effect upon the new appointment of the Chairman of the Board following the June 2020 election.

 c. Village Clerk increased from $15 an hour to $16 an hour.

 d. Labor Maintenance increased from $10 an hour to $12.50 an hour.

 e. All other pay to remain the same.

Board Members reviewed recommendations and agreed to all changes. Adjustments will be made to draft budget line items, as needed.

Chief Water Operator Derek McCubbin arrived and provided Board Members a Waterworks Report. Recently Derek began a new job as a local manager for a new waste water plant in Ashland. He has been responsible for the new staffing. He has had to devote a great deal of time to the start up of this new program. As a result, the monthly microbiological testing -

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(BAC T) for the months of January and February were overlooked and were not submitted to DNR. The Village has never had a failure with the results of this test. The test taken in March was good. This violation is considered a misdemeanor but does require public notice. The violations will be posted to the soon to be published Consumer Confidence Report. The Report will be posted outside Village Hall, Centertown Post Office, Centertown webpage, and on DNR’s website. Water bills will also be annotated with availability of report as well as a link to the report. Board Members recommended the development of a check sheet to document when the BAC-T sample is taken. Village Clerk will review before the end of each month to ensure sample has been taken.

Derek also updated Board Members on the status of the increased monitoring for Lead and Copper due to the sampling error last fall. The sample was repeated and found to be good. It appears to have been a sampling error. He stated he is working on procuring the new samples due before the end of the sampling period, June 30th. Samples will be submitted soon so if another sampling error is received we have enough time to get a new sample tested prior to end of sampling period.

Will add the drinking water watch link to webpage.

PAY SCHEDULE/WATERWORKS – Chief Water Operators’s monthly pay has been reduced from $950 a month to $500. This is due to a number of the Chief Water Operator’s daily duties are being performed by the backup water operator. The $500 represents a retainer for the Chief Water Operator and the DS II license, required for the operation of Centertown Waterworks. Once the Chief Water Operator is able to return to full duty, the pay schedule will be adjusted. The remainder of the Waterworks pay schedule remains the same.

2021 ANNUAL VILLAGE BUDGET – Chairman Brown and Village Clerk met prior to this Board Meeting and presented Board Members recommendations for income and expenditures for the Village. A line by line examination was made and adjustments were made based on the new pay schedule. Trustee Kempf made a motion to accept the presented Village Budget with noted adjustments and seconded by Trustee Hunger. Motion passed.

Village Clerk will prepare a Village Budget Ordinance for presentation to the Board at the next regular meeting, May 26, 2020.

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2021 ANNUAL WATERWORKS BUDGET – Chairman Brown and Village Clerk met prior to this Board Meeting and presented Board Members recommendations for income and expenditures for Waterworks. A line by line examination was made. Chairman Pro Tem Whitaker made a

motion to accept the presented Waterworks Budget, seconded by Trustee Hunger. Motion passed.

There being no further business, Chairman Pro Tem Whitaker made a motion to adjourn, seconded by Trustee Hunger. Motion carried.

Meeting was adjourned at 7:45 p.m.

 Signature on file\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman, Board of Trustees

Signature on file\_\_\_\_\_\_\_\_\_\_\_

Village Clerk