**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES REGULAR MEETING**

**JANUARY 28, 2025**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Tuesday, January 28, 2025, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

 Adam Brown

 Debra Baker

 Heather Hunger

 Paula Hinshaw, Absent

Chairman Pro Tem Baker made a motion to accept the tentative agenda with one change, the minutes from the October Regular and Special Meeting are not ready. Chairman Brown seconded. Motion passed by voice vote.

COMMENTS OR QUESTIONS FROM RESIDENTS:

Village received an anonymous letter expressing concerns about a number of properties in town that have numerous nuisance violations. The Board has started procedures on one property and will continue to address the others.

Minutes – December 31, 2024 Regular Meeting – Minutes were provided to board members prior to meeting. Trustee Hunger made a motion to accept the draft minutes as published. Chairman Pro Tem Baker seconded. Motion passed by voice vote.

FINANCIAL REPORT

December bank reconciliations for accounts were provided to Board Members. Bank statements were provided as support documentation. Security Deposit account has been balanced. Total: $791,756.69.

WATERWORKS REPORT:

DNR 3 yr Inspection results received. Small corrections. Valerie Kincaid, DNR, cleaned up sample station list, down to five. Annual Nitrates test completed. VOC and BAC-T will be taken tomorrow. Major Water Usage report filed. Two meters replaced. Will be gone first two weeks in February.

Village of Centertown Regular Board Meeting

January 28, 2025

VILLAGE CLERK REPORT:

Debit card/online transactions total $2,133,33. Electric, Telephone, Internet. Also, Federal and State taxes and Sales tax.

There were no shut offs this month. Account listing provided Board Members, with past due balances highlighted. 10 past due notifications will be mailed tomorrow. Shut off is scheduled for February 4th.

Quarterly Federal Tax, Annual Missouri Tax submitted and paid. Quarterly Contributions and Wage Report submitted. Sales Tax submitted and paid. W2s completed and mailed. 1099s completed and mailed.

Ballot submitted to Cole County Clerk.

Letter received from concerned citizen re: nuisance violations.

Submitted document to UMB to ensure future loan/administrative fees are taken out of Waterworks.

SAMS registration has been completed.

Final audit report received. Will post to webpage.

OLD BUSINESS

VILLAGE CLERK POSITION:

Received two more applicants. Will set up interviews for Thursday and Friday.

NUISANCE VIOLATIONS:

Reviewed attorney letter sent to Madison residence.

Village of Centertown Regular Meeting

January 28, 2025

NEW BUSINESS:

CUSI:

Discussed current SUBS water billing software. We have had a number of issues over the last six months. Reviewed cost of returning to CUSI. Chairman Pro Tem made a motion to reinstate CUSI membership. Trustee Hunger seconded. Passed on voice vote.

CONTRACT FOR TAP GRANT:

TAP Grant presentation is scheduled for mid-March. GRE, engineers, will write the grant as it applies to sidewalks. Cost of $1,000. South side of Main Street to Post Office, ADA crosswalks at Main/Broadway, around to gas station, and parsonage to Village Hall.

SCHEDULE MID-YEAR BUDGET REVIEW:

Scheduling budget review for February 11, at 6:30 p.m. Budget meeting for 2025-2025 scheduled for April 15th.

A motion to pay bills was made by Trustee Hunger, seconded by Chairman Brown. Motion passed.

AYES: 3 – Brown, Baker, Hunger

ABSENT: 1 - Hinshaw

There being no further business, Trustee Hunger made a motion to adjourn, Chairman Po Tem Baker seconded. Motion passed.

Meeting adjourned at 8:00 p.m.

The next regularly scheduled meeting is February 26, 2025.

 \_\_\_Signature on file\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman, Board of Trustees

ATTEST:

Signature on file\_\_\_\_\_\_\_\_\_
Chairman Pro Tem, Board of Trustees