**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES REGULAR MEETING**

**DECEMBER 31, 2024**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Tuesday, December 31, 2024, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

Adam Brown

Debra Baker

Heather Hunger

Paula Hinshaw, Absent

Chairman Pro Tem made a motion to accept the tentative agenda with one change, the minutes from the October Regular and Special Meeting are not ready. Trustee Hunger seconded. Motion passed by voice vote.

COMMENTS OR QUESTIONS FROM RESIDENTS:

No questions or comments.

Minutes – November 25, 2024 Regular Meeting – Minutes were provided to board members prior to meeting. Chairman Brown made a motion to accept the draft minutes as published. Trustee Hunger seconded. Motion passed by voice vote.

FINANCIAL REPORT

November 2024 bank reconciliations for accounts were provided to Board Members. Bank statements were provided as support documentation. Still unable to balance Security Deposits until the audit is completed. Total: $821,663.32.

WATERWORKS REPORT:

DNR 3 yr Inspection completed December 18th. Looked good. Letter with recommendations will be sent soon. BACT taken same day. New billing software is not calculating water loss. 8% over three years. Major Water Usage report corrected. Average water pumped was calculated incorrectly. Chairman Brown to complete next waterworks meter reading to ensure new system is working correctly.

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VILLAGE CLERK REPORT:

There were no shut offs this month. Accounts balances are in your folder. Chairman Brown sent out 13 Past due notifications with this month’s billing. Shut offs scheduled for January 7th. Several accounts are at or above $100.00. This is due to no shut off notifications were sent at the end of November. 4 have paid.

Still experiencing issues with the new billing software. This latest bill only charged $.10 to the past due balances due to the percentage button being off. We still have to manually enter all credit card payments.

Semi Annual Financial Statement was published as required. Posted to webpage. Corrected May 31, 2024 statement also posted to webpage.

State Auditor Annual Financial Report was submitted to State Auditor within the required timeline.

Ameren Walking Trail bill paid by phone. Nov/Dec invoice. The auto pay from October did not work. Spoke to representative. It is now in system.

Received four declarations of candidacy. Will forward to County Clerk.

A.J repaired park shed door that was damaged last month in the break in.

OLD BUSINESS

VILLAGE CLERK POSITION:

The Village Clerk position is open. Will advertise again. Will explore bookkeepers.

NUISANCE VIOLATIONS:

Legal counsel sent letter to Madison Street Landlord and resident. Number of residences have unauthorized dumpsters. Requesting proof of business status. Two months to provide.

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AUDIT UPDATE:

Reviewed talking points provided by the auditor. Chairman Brown will sign and final report will be provided.

NEW BUSINESS:

CLOSE OF CANDIDATE FILING:

Four residents have filed for candidacy for the April 8th election.

A motion to pay bills was made by Trustee Hunger, seconded by Chairman Pro Tem Baker. Motion passed.

AYES: 3 – Brown, Baker, Hunger

ABSENT: 1 - Hinshaw

There being no further business, Trustee Hunger made a motion to adjourn, Chairman Po Tem seconded. Motion passed.

Meeting adjourned at 7:30 p.m.

The ne xt regularly scheduled meeting is January 28, 2024.

\_\_\_Signature on file\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman, Board of Trustees

ATTEST:

Signature on file\_\_\_\_\_\_\_\_\_  
Chairman Pro Tem, Board

Of Trustees