**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES REGULAR MEETING**

**FEBRUARY 26, 2025**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Tuesday, February 26, 2025, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

 Adam Brown

 Debra Baker

 Heather Hunger

 Paula Hinshaw, Absent

Chairman Pro Tem Baker made a motion to accept the tentative agenda with one change, add Approval of Minutes from the October 29, 2025 Special Meeting. Chairman Brown seconded. Motion passed by voice vote.

COMMENTS OR QUESTIONS FROM RESIDENTS:

No comments or questions.

Minutes – October 29, 2024 Special Meeting – Minutes were provided to board members prior to meeting. Chairman Pro Tem Baker made a motion to accept the draft minutes as published. Chairman Brown seconded. Motion passed by voice vote.

Minutes – October 29, 2024 Regular Meeting- Minutes were provided to board members prior to meeting. Chairman Pro Tem Baker made a motion to accept the draft minutes as published. Chairman Brown seconded. Motion passed by voice vote.

Minutes – January 28, 2025 Regular Meeting – Minutes were provided to board members prior to meeting. Chairman Brown made a motion to accept the draft minutes as published. Trustee Hunger seconded. Motion passed by voice vote.

FINANCIAL REPORT

January bank reconciliations for accounts were provided to Board Members. Bank statements were provided as support documentation. Total: $834,402.38.

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WATERWORKS REPORT:

Kyle Wirts, Chief Water Operator briefed the Board. BAC-T test completed yesterday. Nitrates test was non-detectable, VOC test was non-detectable. Heater went out in well house. Purchased and installed a new unit. Recommend purchase of a dozen insulators for meter pits before next year. Overhauled chlorine tank and installed new tubing. In April, will clean up interior of well house. Discussed moving hydrant in front of Village Hall to location near the Tornado Siren, and new service lines on Dixie Gardens. Possible new flush valve for water tower. $5-8,000 for engineer work.

VILLAGE CLERK REPORT:

Debit card/online transactions total $915.29. Electric, Telephone, Internet. A listing of transaction provided to board members.

There were no shut offs this month. Account listing provided Board Members, with past due balances highlighted. 12 past due notifications will be mailed tomorrow. Shut off is scheduled for March 4th.

During water billing, it was discovered that residence on Rt U had a water leak. 163,000 gallons. Meter has been shut off.

Water deposits are being made every 1-2 weeks.

Will start the conversion to CUSI. Will need to enter last meter reading, add new accounts, bring balances forward. Need to set up online payments.

Reports to complete: MODOT survey, 2025 Boundary and Annexation Survey.

Audit added to webpage, provided to CDBG. Need to determine who at DNR to send to.

Bank reconciliation postings up to date on webpage.

Still to be posted to webpage: State Auditor Annual Statement, October minutes.

Issues with computer space. Having trouble saving documents. Chairman Brown provided a few businesses to check with.

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OLD BUSINESS

VILLAGE CLERK POSITION:

Interviewed an applicant. Offered position. Declined. Three additional applicants. Will continue search.

NUISANCE VIOLATIONS:

Spoke to attorney concerning next steps to take. Will resend letter before pursuing court action.

NEW BUSINESS:

ACCOUNTANT:

Spoke to an Accountant about taking over that portion of the Clerk’s position. Cost $350 a month. Accountant may come to board meeting following tax season to discuss further.

PARK SCHEDULE:

Wizards scheduled Monday night, Baker Thursday night.

TAP GRANT:

Chairman Brown informed the Board that the TAP Grant Budget review is currently on hold.

MID-YEAR BUDGET REVIEW:

A line-by-line review was made of the Village and Waterwork’s FY 2025 budget. Changes will be reflected in Bills presented to the board for approval next month.

A motion to pay bills was made by Trustee Hunger, seconded by Chairman Brown. Motion passed.

AYES: 3 – Brown, Baker, Hunger

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ABSENT: 1 - Hinshaw

There being no further business, Trustee Hunger made a motion to adjourn, Chairman Brown seconded. Motion passed.

Meeting adjourned at 9:00 p.m.

The next regularly scheduled meeting is March 25, 2025.