

September 11, 2025, Bay Oaks Quilt Guild Business Meeting Kiln Library Meeting Room

The meeting was called to order at approximately 1:05 pm by President Florence P. There were 17 members in attendance, including 1 new member.

Present 2025 Board:

Florence P, President

Sharon B, Treasurer

Liz F, Secretary

Louise H, Charity Quilts

Debra L, Newsletter Editor and Website Administrator

Absent —

Therese S, Vice President

Sherrie Q, Membership

Minutes - The minutes of the August meeting were accepted and approved. Motion made by Sue C and seconded by Ida M. Motion carried.

Vice President's Report Programs: Florence P for Therese S

Beckwith Retreat – Florence led a discussion on whether to book Beckwith for next year since Beckwith wants a deposit this month. Several members who attended Beckwith were not happy with their experiences at the Retreat, i.e., bugs in room, air conditioning not fixed, overbooking so that food ran out for meals, too many other groups at the Retreat, etc. April H, who belongs to other guilds, mentioned that other guilds' members mentioned the same problems. Kay Guillot said that if the Guild changes to a different retreat, the meals must be included to keep the true feeling of being on a retreat. Guild members voted to investigate other retreats for next year. Michele M volunteered to investigate the Abbey to see if she could book twice for next year. Susie V volunteered to investigate an Episcopal Retreat as another option. Both women said that the new Retreats would cost more than Beckwith.

Sept 25th — Landscape Quilting presented by April H. The Program will be hands on. April gave out a materials list. She said members could bring their sewing machines if they wished to finish the project. Debra L e-mailed the materials list to members.

October 23rd — Diagonal Zip Bag presented by Liz F. Liz showed the members two examples of the bag. Liz will send out a materials list as it gets closer to October 23rd.

Membership: Florence P for Sherrie Q

Our membership is currently at 48 paid members and one honorary member.

Newsletter & Website Administrator: Debra L

Debra reported she uploaded the following to the website: the August Business Mtg Minutes, August Newsletter, and the August Program Mtg, Pictures and Notes. She is working on the September Newsletter.

The website is constantly being updated as events occur, and some changes may come about later.

Charity Quilts: Louise H

Louise told members that she donated 4 fidget quilts to the Kiln library. They were very appreciative and wanted more. The rest of the fidget quilts will go to Hancock Elementary School. Louise said that if any are left or new ones made, she would donate them to the library.

Louise and the Guild Board want to donate quilts for children that CASA on the Coast supports. Due to storage limits, CASA can take about 4 quilts a month. The quilts can be any size appropriate for children. CASA has several teens besides younger children. Quilts will go on to children on the Coast.

Louise has Saturday, October 4, 2025, from 9 am to 2 pm scheduled in the Kiln library to work on donation quilts. Members should bring their equipment – machines, cutting tools, materials, etc. Members will be working on:

Fidget Quilts – **Please note** all materials must be washable.

Kennel pads should be washable, measuring 24 inches by 24 inches or 24 inches by 48 inches for the cages.

Pillowcases for residents of Dunbar Village possibly for Christmas. Sharon B found out that Dunbar Village has 60 residents at maximum. Two-thirds are women and one-third are men.

Old Business

Librarian Quilts - There are 4 quilts to be donated to the librarians by the November Business Mtg. One quilt came in from Sue C, one from Florence P, and one from Therese S/Kay G. Gloria B donated a quilt top that needs to be quilted. Bonnie D graciously volunteered to quilt Gloria's quilt top. She even had a backing material for it! Michele M and Susie V both stated they would donate quilts which would bring the total number of quilts to 6. All quilts need to be finished and brought to the November Business Meeting. Four quilts will be chosen from all the quilts to be given to the librarians in December.

Sew’N Draw – Michele M

Sew’N Draw will be on Saturday, November 15th. The members will be working on a free pattern by Donna Jordan named Beads. Michele wants to work in winter colors. She will bring examples to the October Business Meeting to show members. Debra L e-mailed out the free pattern to members. Ida M won the last Sew N Draw quilt top “Card Trick”.

Charm Square Swap - Information emailed to members, and squares are due to Therese Springer by the October business meeting to be redistributed at the November meeting. These are low volume squares and members can submit/swap anywhere from 1 yard to 4 yards of fabric cut into 5-inch squares. Debra Ludde previously e-mailed instructions out to members.

New Business:

2027 Quilt Show — Florence P

Florence asked members again to think about volunteering to be the next Quilt Show Chairperson. No Volunteer yet.

Submissions for Charity Donations from 2025 Quilt Show Proceeds

Florence told members that the 2025 Quilt Show had a modest profit. Half of that profit is always donated to charitable organizations over the next two years. The last two organizations were the Friends of the Animal Shelter and the Ladies of Liberty. The organizations can be outside of Hancock County. Case in point – The Ladies of Liberty are in Louisiana. Members had questions on the 501c3 status of the organizations they had in mind. Florence and Sharon B told members that each suggestion would be evaluated on its own merits, i.e., past donations have gone to school bands – which do not have 501c3 designations. Florence P said that the guild recently received a thank you note from the Friends of the Animal Shelter.

2026-2027 Board Election Process

Florence asked members to consider taking a position on the Guild’s Board. For 2026 the Guild will need to elect members for **President and Secretary** positions.

Therese S will remain Vice President, Debra L will remain as Newsletter and Website Administrator, and Louise H will remain Charity Quilt Chairperson. Liz F will take over the Treasurer position. Marsha R volunteered to be Membership Chairperson. At the meeting, Sue C volunteered to be Guild President. **We only need a volunteer be to the Guild’s Secretary.** Kay G volunteered to be on the **nominating committee** and seek a volunteer for the position.

Michele M will remain the **Sew’N Draw Chairperson**. Susie V volunteered to be **UFO Chairperson**. Jill W will step down as **Guild Historian**. Since Debra L backs up all Guild documents and pictures on an external hard drive, the Guild decided not to keep paper items. Jill will bring her notebook to the October Business Meeting. Documents that are already archived electronically will be discarded. Photos and miscellaneous documents will be scanned and archived electronically. Physical photos will probably be kept even after scanning. Miscellaneous documents would be discarded. **Debra L will become the Guild’s Historian**.

Michele M is the liaison for GSQA and stated she is checking as to what percentage of our guild membership belongs to the regional organization to be able to book a circuit teacher. More to follow at the next meeting.

April H and Jill W volunteered to be the **Audit Committee**. Sharon B told them that the last statement for 2025 would come in mid-January 2026. They could start then.

Changing the Guild’s ByLaws

Florence led a discussion on changing the By-Laws to allow staggered 2-year terms so that the Guild would not need a whole new Board every year. This was prompted by a letter sent to the Board by Marsha R. The letter was e-mailed out to Guild Members to read. There was a lively discussion among the members present.

Bylaws may be amended by complying with the following procedures:

- Presenting proposed change(s) in writing to the Executive Board
- The Board will then present the proposed change(s) to the members at the next business meeting and via the newsletter one month prior to a final vote.
- Proposed change(s) will be voted on at the next business meeting. To be approved the change(s) must be passed by an affirmative vote of a majority of the members present.

Marsha’s letter fulfills Step 1. The Board presented a discussion of Marsha’s letter before the members at the September Business meeting. Debra L e-mailed Marsha’s letter to Guild members right after the September Business Meeting. This fulfills part of Step 2. This discussion will continue.

Christmas Party

Florence put forth the idea to members that the Guild could have the Christmas lunch catered instead of a potluck. Pros and Cons were discussed. Members had to keep in mind the Dirty Santa aspect of the party if the party is to be held in a restaurant (Dempsey’s) and the cost of a restaurant meal for a large party. Liz F volunteered to check pricing at Claiborne Hill and possibly Dempsey’s.

Dirty Santa items should be handmade and at a minimum cost at least \$20.00. Items could be purchased from craft fairs and do not have to be quilted.

Door Prizes: Ida M & Chris J

Door prize for the month of December will be a free 1yr membership. A member must attend the December Business meeting to be eligible to win.

Lunch Before October Meeting: Judy F will pick where to meet for lunch before the October Business Meeting. TBA

September Show and Tell

April H – Sawblades, Miss Bonnie's Quilt, Wonky Blocks

Sue C – AVES

Ida M – Sample of Fall (a UFO), a Ruler Bag, Baby Quilt & matching bag, and a needle case from June 2025 Program Meeting

Michele M motioned for the meeting to adjourn seconded by Suzie V. Meeting adjourned at 3:15 pm.

Minutes respectfully submitted by Liz F, Recording Secretary, September 12, 2025.