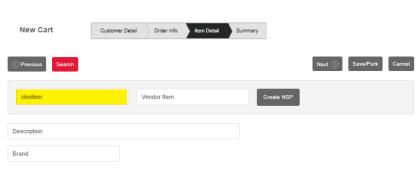
anaktive

ORDER ENTRY

STEP 1:

START A NEW CART. YOUR MATERIAL CODE SHOULD ALWAYS BE CBNITEM OR CBNINSTALL.

PLEASE DO NOT USE AN NSP



STEP 2:

USE VENDOR #1030740. THE MANUFACTURER PART NUMBER SHOULD BE THE CODE FROM YOUR EXCEL Worksheet or your quote number.

• WHEN USING AN ESTIMATE, THAT QUOTE NEEDS TO BE Attached to goe for the buyer

IN THE NOTES FOR VENDOR-PO TEXT SECTION PLEASE Include the following contact information:

- SALES PRO NAME
- SALES PRO EMAIL
- PHONE NUMBER

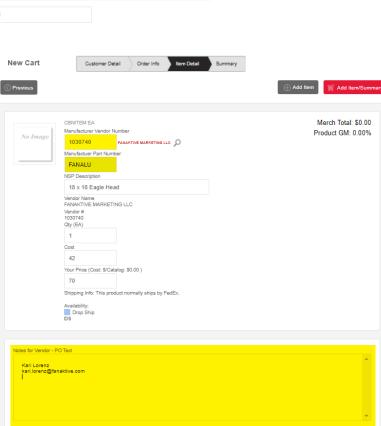
YOU SHOULD ALSO INCLUDE ANY ARTWORK EDITS OR Installation contacts if that hasn't already been provided.

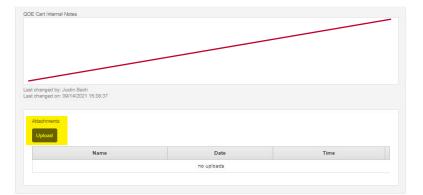
- IF ARTWORK HAS ALREADY BEEN APPROVED, THAT PROOF NEEDS TO BE ATTACHED IN QOE.
- LWO IS NO LONGER NEEDED

STEP 3:

ATTACH ALL LOGOS AND RELATED MATERIAL.

DO NOT LEAVE ANY NOTES IN THE QOE CART INTERNAL Notes. We will not see anything here





onokive ORDER ENTRY

IF YOUR ART DESCRIPTION NOTES REQUIRE SOME EXTRA EXPLANATION FEEL FREE TO SEND AN E-MAIL TO Fanaktivewi@fanaktive.com Listing Your Clients Needs. Here is an example of the format that works best:

Below are the art instructions for this order:

6MM PVC - Seating Area Signage

96 x 30

QTY: 4 Can keep them pretty simple, but thinking a purple base with gold outline. Possibly some sort of watermark if that works, or just a bit of a design on the board? Text for signs: Sign 1: Home Adults Sign 2: Visiting Adults Sign 3: Home Students Sign 4: Visiting Students

6MM PVC – Signage above doors

76 x 23 Qty: 2 Can use the same style of set up as the seating area signage above Sign 1: Adult Spectator Entrance Sign 2: Student Spectator Entrance

*** For the 3 signs below, she sent over the "Misc. Signs" PDF with the info and very rough mock up for each board. Please use the same motif as on 304020793 attached for these.

6 MM PVC – Emergency phone

17 x 17 Qty 1

6MM PVC – First aid sign

17 x 9 QTY 1

6MM PVC – Max Bather Load

17 x 17 QTY 1