



Qualification factsheet

Overview

Qualification title	TQUK Level 3 Award in Education and Training		
Qualification number (QN)	601/1831/3 (V.9.1)		
Total qualification time (TQT):	120	Guided learning hours (GL)	48
Entry requirements:	<p>The qualification is suitable for learners of 19 years of age and above. There are no specific entry requirements and learners do not need to have teaching practice hours to achieve the qualification. However, we recommend that all trainee teachers undertake an initial assessment of skills in English, Mathematics and ICT and record their development needs and, where applicable, agree an action plan to address them, and maintain a record of actions taken to address them, which is reviewed and updated as required.</p>		

About this qualification

The TQUK Level 3 Award in Education and Training is an introductory teaching qualification. Depending upon the optional units chosen, a learner will either need to take part in microteaching (Unit 02) or teaching practice in the work environment (Unit 03 and Unit 04). Therefore, it may be undertaken by individuals who are not in a teaching role if the microteaching option is taken.

This qualification aims to meet the needs of a range of trainee teachers, such as:

- individuals not currently in a teaching or training role
- individuals who are currently teaching and training (including those who have just begun teaching and training)
- individuals currently working as Assessors who wish to achieve a qualification that provides an introduction to teaching.

Qualification structure

Learners must achieve a minimum of 12 credits from three mandatory unit groups.

Group A is mandatory; Groups B and C contain optional units, some of which are taken from the Learning and Development qualification.



Group A - 3 credits

Group B – a minimum of 6 credits

Group C – a minimum of 3 credits

	Units	Unit no.	Level	Guided Learning Hours	Credit value
Group A					
1	Understanding roles, responsibilities and relationships in education and training	H/505/0053	3	12	3
Group B: (6 credits from this group)					
2	Understanding and using inclusive learning and teaching approaches in education and training	D/505/0052	3	24	6
3	Facilitate learning and development for individuals (Learning and Development unit)	J/502/9549	3	25	6
4	Facilitate learning and development in groups (Learning and Development unit)	F/502/9548	3	25	6
Group C (3 credits from this group)					
5	Understanding assessment in education and training	R/505/0050	3	12	3
6	Understanding the principles and practices of assessment (Learning and Development unit)	D/601/5313	3	24	3

Progression opportunities

The objectives of this qualification are to:

- prepare learners for employment
- support learners to progress to a teaching role within the workplace.

Successful learners can progress to other teaching, training, assessment and internal quality assurance qualifications such as:

- Level 4 Certificate in Education and Training
- Level 5 Diploma in Education and Training
- Level 3 Award in Understanding the Principles and Practices of Assessment
- Level 3 Award in Assessing Competence in the Work Environment
- Level 3 Award in Assessing Vocationally Related Achievement
- Level 3 Certificate in Assessing Vocational Achievement
- Level 4 Award in Understanding the Internal Quality Assurance Of Assessment Processes and Practice
- Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice
- Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice

Recommended reading list:

- Castle P & Buckler S (2009) *How to be a Successful Teacher* London SAGE Publications Ltd Gravells A (2013) *The Award in Education and Training* London Learning Matters
- Gravells A (2013) *Passing Assessments for The Award in Education and Training* London Learning Matters
- Gravells A (2012) *Achieving your TAQA Assessor and Internal Quality Assurer Award* Exeter Learning Matters
- Gravells A & Simpson S (2012) *Equality and Diversity in the Lifelong Learning Sector (2nd Edn)* London Learning Matters
- Gravells A (2012) *What is Teaching in the Lifelong Learning Sector?* London Learning Matters
- Kidd W & Czerniawski G (2010) *Successful Teaching 14-19* London SAGE Publications Ltd
- Ofqual (2009) *Authenticity – A Guide for Teachers*. Coventry: Ofqual.
- Pear S & Atkins L (2011) *Teaching 14-19 Learners in the Lifelong Learning Sector* Exeter Learning Matters Powell S & Tummons J (2011) *Inclusive Practice in the Lifelong Learning Sector* Exeter Learning Matters
- Read H (2011) *The Best Assessor's Guide* Bideford Read On Publications
- Reece I and Walker S (2007) *Teaching, Training and Learning: A Practical Guide (6th Ed)* Tyne & Wear Business Education Publishers
- Vizard D (2012) *How to Manage Behaviour in Further Education* London Sage Publications Ltd
- Wallace S (2007) *Managing Behaviour in the Lifelong Learning Sector* Exeter Learning Matters
- Wallace S (2011) *Teaching, Tutoring and Training in the Lifelong Learning Sector (4th Edn)* Exeter Learning Matters

Useful websites list for learners

- Ann Gravells Ltd – www.anngravells.co.uk (teaching information and resources)
- Assessment tools library (literacy, numeracy, ESOL, dyslexia) - <http://archive.excellencegateway.org.uk/page.aspx?o=toolslibrary>
- Brainboxx teaching resources - www.brainboxx.co.uk
- Educational Theory – www.businessballs.com Equality and

Diversity Forum –

www.edf.org.uk



Initial Assessment Tools – www.toolslibrary.co.uk

Institute for Learning - www.ifl.ac.uk

Learning Styles – www.vark-learn.com

National Institute of Adult Continuing Education - www.niace.org.uk Plagiarism -

<http://plagiarism.org>

Post Compulsory Education and Training Network – www.pcet.net

Qualifications and Credit Framework (QCF) – <http://www.ofqual.gov.uk/qualifications-andassessments/qualification-frameworks/>

Teaching resources - <http://excellence.qia.org.uk/golddust/>

[Teachers' Standards guidance \(publishing.service.gov.uk\)](http://publishing.service.gov.uk)

[Professional Standards for Teachers and Trainers \(et-foundation.co.uk\)](http://et-foundation.co.uk)