

PARK OAKS TOWNHOMES NEWSLETTER

July-August 2023



MAGNOLIA MANAGEMENT INTRO

We are so excited to be managing Park Oaks!

We are here to assist with the management of administrative operations, facilities, financials, association meetings, and insurance.

Any questions or concerns you have regarding the association can be directed to Magnolia Management Services at info@magnoliabr.com or (225) 286-7546.

ASSOCIATION WEBSITE

www.parkoaksbr.com

The Park Oaks website contains all association governing documents, online payment instructions, owner access portals, and more!

MONTHLY ASSOCIATION DUES

Don't forget your monthly association dues of **\$250** are due on the **1st of every month!**

Owners have the option to pay online or with a check.

If you would like to pay your dues online with a bank draft or credit card, go to the First Citizens Bank website, <https://propertypay.firstcitizens.com/>, and login or click "Pay Assessment." You will need to enter your contact information and the following information about your property:

- Management Company ID: **3149** (Magnolia Management Services, *old name, Pelican Management Group, may still appear*)
- Association ID: **PKO** (Park Oaks Townhomes)
- Property ID: **Your account number**

To pay your dues via check, mail all checks to this address:

Park Oaks Townhomes
P.O. Box 98067
Phoenix, AZ 85038

OWNER ACCESS PORTALS

We would like to remind homeowners to register for our owner access portals if you have not done so already. The portals allow homeowners to access all important association documents from any device.

To access the portals, visit your association website and click the button under the "Owner Access Portals" section, and it will bring you directly to the website (<https://portal.magnoliabr.com/>).

Let us know if you have any questions about accessing the portal or setting up your account.

Contact Magnolia Management Services with questions or concerns at info@magnoliabr.com or (225) 286-7546
