

JHNet is the tool you use to fill out the deposit slip accurately.

1. Pull up your daily accounting in JHNet
2. Gather the payments in front of you.
3. Compare what's listed in the DA to the payments in hand. Confirm in the DA accordingly, by clicking red checkmark.
4. Lastly, gather the checks and cash and fill out the deposit slip using the instructions below. Now you can head to the bank.

Note: Totals will be the same in the DA and on the deposit slip if everything was done correctly. If not, are you missing a check or cash? Did you choose the correct payment type in the DA? (Change it by clicking the arrow on the dropdown box, if need be.)

1 Date of DA, not current date.

2 Total in cash for the day.

3 Individual checks listed
- Use JH receipt #

4 Total of the deposit
Should match DA cash/checks total

Professional Tax Solutions LLC
DBA Jackson Hewitt Tax Services
1455 Semoran Blvd Ste 129
Casselberry, FL 32707
Store # 16149

DATE 3/25/23

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL
ENDORSE & LIST CHECKS SEPARATELY OR
ATTACH LIST

	DOLLARS	CENTS
CURRENCY	63	00
COIN		
TOTAL CASH		
CHECKS		
1 38916	273	00
2		
3 38918	209	00
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
TOTAL FROM OTHER SIDE OR ATTACHED LIST		
TOTAL	545	00

PLEASE
RE-ENTER
TOTAL HERE