DDAT
Derby Diocesan Academy Trust

LOCAL TRUST COMMITTEE (LTC) MINUTES Summer 1			
School Name	Sale and Davys		
Date	Thursday 21st May 2026	**Clerk / Governance Professional (GP)**	Victoria Lindsay
Venue:	Sale and Davys School		

LTC Members in attendance:	
Sarah Briggs (SB) Nicola Read (NR) Lee Bottrill (LB) Lucy Hill (LH) Tim Longley (TL) Bruce Ward (BW)	Headteacher Chair of LTC Member Vice Chair Parent LTC Member Parent LTC Member Academy LTC Member
Apologies:	
Justin Comasky (JC) Dan Stephens (DS)	Staff LTC Member Parent LTC Member

*For all sets of minutes and backing papers it is taken that all will have been pre-read and coverage will therefore be limited to: • **accuracy** • **action points** • **challenge***

Please use your own numbering system	
1. 1.1 1.2 1.3	**Apologies for Absence (Statutory) and Confirmation Whether Meeting Is Quorate** Meeting opened with a welcome and opening prayer. Apologies were received from JC and DS. The meeting was confirmed as quorate.
2.	**Clerk/Governance Professional update** No updates reported.
3.	**Confidentiality reminder and Declarations of Interest relevant to this agenda** No declarations of interest were made.
4. 4.1	**Approval of Minutes of previous meeting and review outstanding actions** Previous minutes were approved. Outstanding actions were reviewed.
5.	**LTC membership and link roles- All complete** All membership and link roles remain complete.
	Review DDAT Scheme of Delegation and Terms of Reference - No updates.

6.	**Chair's report**
6.1	NR advised that from September all LTC members will require Trust email addresses.
6.2	NR reminded members that the LTC is responsible for overseeing inclusive mainstream provision and Pupil Premium.
6.3	No Chair's Action had been required since the previous meeting.
7.	**Trust Update**
	CEO update
8.	**Headteacher Report including DSL Report**
	SB reported that: • Pupil numbers have increased. • One further pupil is expected to attend a practice day prior to admission. • After-school club provision was discussed. Numbers remain low but are hoped to increase. • Safeguarding arrangements continue to be strong. • LB asked whether there were any further actions relating to the Stage 3 complaint. It was confirmed that there were no further actions required. • Holiday attendance and government fines were discussed. No concerns were raised. • LH asked whether there had been any concerns regarding class changes. The Headteacher confirmed there had been none and that a letter had been sent to parents explaining the reasons for the changes.
9.	**Safeguarding updates not included in Headteacher report**
	No additional safeguarding updates.
10	Inclusion update including SEND, disadvantaged, Pupil Premium and children known to social care- Verbal update
	SB reported: • 10 pupils are on the SEND register. • 3 pupils have Education, Health and Care Plans (EHCPs). • 1 pupil is awaiting EHCP assessment. • 16 pupils are eligible for Pupil Premium. • Of these, 5 pupils are also on the SEND register, including 2 with EHCPs. • 11 pupils are currently on track to achieve age-related expectations. Rev Matt will be visiting school on 6 July to support Year 6 transition.
11	**Policy Review**
11.1 11.2 11.3	Members confirmed that all Trust policies had been read and adopted by the LTC. No issues were raised regarding Trust policies. ➢ Lockdown Procedure ➢ Complaints Policy ➢ AI Policy
12.	**Vision, Strategy, SIP and SEF**
	SB reported that: • There had been only two visits from DDAT this year. • SATs outcomes will be reviewed before determining priorities for the next School Development Plan. • Preparations continue for the updated SIAMS framework.

	• Liz Seymour, Acting Director of Education, recently visited and confirmed that the school is progressing well. • The school's Self-Evaluation Form continues to be developed and updated. • The school's vision of Justice and Responsibility remains central to ongoing development. • SIAMS inspection is expected during the next academic year. SB shared previous SATs papers with governors to demonstrate the expectations placed upon pupils. The preparation of Year 6 pupils for the tests, including intervention groups, administration arrangements and support strategies, was discussed. LTC Members asked for their congratulations and appreciation to be passed on to Year 6 pupils, either through the school newsletter or Collective Worship.
13	**Finance**
13.1	The 2026/27 school budget was presented and approved.
13.2	SB provided an update on current admission numbers.
14.	**Flourishing Schools/SIAMS**
14.1	Further SIAMS updates will be shared by the Chair at the next meeting.
14.2	Rev Matt will be visiting school on 6 July to support Year 6 transition.
15.	**Governance**
	No new governance training had been completed since the previous meeting. NR advised members that Derbyshire Governor Training opportunities had been shared via GovernorHub. All mandatory training remains up to date. Staff safeguarding and Prevent training continue to be compliant.
16.	**Other Business**
16.1	SB informed that Catherine Hetherington has resigned from the Assistant Headteacher role. HR has advised that the post will initially be advertised internally.
16.2	LTC Members discussed approaches to encouraging pupils with times table practice and considered possible incentives to motivate and reward progress.
17.	**Reflection**
17.1	**What have we achieved that will make a difference for the pupils and school?** Reflect and consider this meeting - the information shared, and decisions made – what has been achieved to make differences for the pupils and school including staff. *These can be used to inform the LTC Annual Impact report in December 2025.*
17.2	**Determination of confidentiality of business, the 7 Nolan Principles and Equality Act consideration** Reflect and consider this meeting – has anything been discussed that should be classed confidential? Have the 7 Nolan Principles and the Equality Act been considered throughout the meeting?
18.	**Date and time of next meeting**
	Summer 2 meeting will be held on Thursday 9th July at 6.30pm