



LOCAL ACADEMY COMMITTEE (LAC) MINUTES– SPRING 1

School Name: Sale and Davys C.E. Primary School

Date: Thursday 23rd January 2025 at 7pm **Venue:** Zoom

Attendees: Sarah Briggs (SB) Headteacher, Nicola Read (NR) Chair of LAC, Aneel Pabla (AP) Academy LAC Member, Hannah Hogg (HH) Academy LAC Member, Bruce Ward (BW) Academy LAC Member, Lucy Hill (LH) Parent LAC Member, Tim Longley (TL) Parent LAC Member, Dan Stephens (DS) Parent LAC Member, Justin Comasky (JC) Staff LAC Member, Nermina Webster (NW) Parent LAC Member **Apologies:** Lee Bottrill (LB) Vice Chair

Also in Attendance: Victoria Lindsay (VL) Clerk

MEETING MINUTES

WELCOME, OPENING PRAYER

The meeting was opened with a prayer led by BW.

- 1. APOLOGIES FOR ABSENCE AND CONFIRMATION WHETHER MEETING IS QUORATE**
 - 1.1 Apologies for absence were noted. The meeting was confirmed as quorate.
- 2. LAC PROCEDURAL MATTERS**
 - 2.1 No conflicts of interest were declared by members regarding any agenda items.
- 3. MEMBERSHIP MATTERS**
 - 3.1 Information about the forthcoming end of term of office for BW was noted.
- 4. MINUTES OF PREVIOUS MEETING**
 - 4.1 The minutes from the previous meeting were approved.
- 5. REVIEW OUTSTANDING ACTIONS**

The outstanding actions from the previous meeting were reviewed:

 - 5.1 The action for an equality audit is set for review in the new year by DDAT.
 - 5.2 LB and DS had reviewed the website checklist.
 - 5.3 VL had sought clarification on policies, which was completed.
- 6. TRUST CEO UPDATE**
 - 6.1 SB provided a written update from the CEO via GovernorHub. No significant issues were raised from the document.
- 7. CHAIR'S UPDATE**

NR provided an update on the Chair's meeting. Key updates included:

 - 7.1 DDAT will be increasing the top line cut from schools, though the exact percentage has not yet been decided.
 - 7.2 The trust will move to one bank account and this will be reviewed in the coming months.
 - 7.3 There was concern about pooled reserves.
 - 7.4 TL attended the Diocese briefing, confirming there was talk on SIAMS and updated RE curriculum, Year 6 Retreat and resources and paperwork, and Arts competition.
- 8. VISION AND STRATEGY**
 - 8.1 The school improvement plan (SIP) and self evaluation form (SEF) were discussed. The meeting needs in math and English are being met. There was a focus on promoting the school through playgroup and the recent nomination for
 - 8.2 The Ofsted inspection is still awaited
 - 8.3 LAC members approved a temporary increase in numbers for September.
- 9. EDUCATIONAL PERFORMANCE**
 - 9.1 Updates on educational performance were provided, including a LAC walk in January to review math, pupil progress.
- 10. FINANCIAL PERFORMANCE AND HR MATTERS**
 - 10.1 SB provided an update on staff, including training and wellbeing efforts.



11 SAFEGUARDING AND COMPLIANCE

Policies read and understood included:

- 11.1 Charging and Remissions
- 11.2 Disciplinary Policy
- 11.3 Teachers Pay Policy
- 11.4 Operations and Finance

Policies approved included:

- 11.5 Behaviour Policy

12 FLOURISHING SCHOOLS/SIAMS

12.1 SB discussed that a Flourishing School/SIAMS visit from the trust is due to take place on the 10th February.

13 HEADTEACHER UPDATE

13.1 The headteacher's report was circulated prior to the meeting.

14 CORRESPONDENCE

No additional relevant correspondence was received.

15 WHAT HAVE WE ACHIEVED THAT WILL MAKE A DIFFERENCE FOR THE PUPILS AND SCHOOL?

NR asked members to reflect on the meeting and consider how the information shared and decisions made will impact the pupils and the school, including staff.

16 DETERMINATION OF CONFIDENTIALITY OF BUSINESS, THE 7 NOLAN PRINCIPLES, AND EQUALITY ACT CONSIDERATION

All confirmed that no confidential items had been discussed, and the 7 Nolan Principles and Equality Act considerations were met throughout the meeting.

DATE OF FUTURE MEETINGS

Thursday, 20th March 2025 at 7pm in school

CONFIDENTIAL MATTERS

No confidential matters were raised