



FULL GOVERNORS' MEETING: THURSDAY 19 JANUARY 2023 AT 7.00PM VIA ZOOM

AT SALE & DAVYS PRIMARY SCHOOL

- 1. Attendees:** Mrs S Briggs, Mrs H Hogg, Mrs N Webster, Mr A Pabla, Mr J Comasky, Mr L Bottrill, Mrs N Read, Mr B Ward, Mrs D Holt

Apologies: Mr J Comasky, Mr R Grover, Mrs G Newton

Clerk: Mrs V Lindsay

Opening prayer from BW

2.	<u>Reflect on DDAT Aims</u>	
2.1	Governors considered the DDAT Aims along with the 7 Nolan Principles.	
3.	<u>Membership</u>	
3.1	VL explained that Jane Hadfield, Governor Support Manager, would be attending the meeting in March to discuss the features of Governor Hub.	
3.2	It was discussed that following conversion to Academy, the governing body should be made up of Trust governors and Parent Governors. LB is currently a co-opted governor, parent governor election will need to take for LB's role on the governing body to change. Action – VL to send DH Trust Governor application	
4.	<u>Declarations of Interest</u>	
4.1	There were no declarations.	
5.	<u>Minutes of Previous meeting held on 1st December 2022</u>	
5.1	Governors approved the minutes as a true record of the meeting.	
5.2	Actions - Safeguarding training is still outstanding for some governors. Action – VL to send link.	
6.	<u>Matters Arising</u>	
6.1	No matters arising	
7.	<u>Chair's Report</u>	
7.1	NR discussed Jackie Stirland, Head of School Improvement's observations during her visit on 9 th January. Leadership and Management: Feels like a team, positive environment	



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<p>Education: Purposeful and focused by teacher. Children understood lessons and able to articulate knowledge. Behaviour: No evidence of low-level disruption. All working diligently. Challenge and Action: Investigate permanent outdoor learning area. Continue to use John Bolton.</p>	
<p>8. <u>Headteacher Report</u></p> <p>8.1 SB informed governors that Hannah Yeo has been shadowing for the SENCO role. HH asked if extra time has been provided for this. SB confirmed that time has been allocated.</p> <p>8.2 SB discussed the Headteacher's Report and highlighted the History Cycle and Know More Remember More. This has been done by all staff not just the Subject Leader. HH asked if this will be done for other subjects. SB confirmed other subjects will be done and that staff are currently working on Science.</p> <p>8.3 SB explained all the Christmas activities that had taken place in December including Carol Singing, whole school panto visit and Church Service.</p> <p>8.4 SB discussed the SEND Audit outcomes, strengths and areas for development.</p>	
<p>9. <u>DDAT Updates</u></p> <p>9.1 SB informed governors that recruitment for the new CEO is in progress and she will be attending a presentation with the candidates later in the week.</p>	
<p>10. <u>Safeguarding</u></p> <p>10.1 SB discussed the 39 weeks of Safeguarding, which has been distributed to staff each week. LB agreed it was good to break it down this way.</p>	
<p>11. <u>Reports from Link Governors</u></p> <p>11.1 HH discussed her recent visit to school which included a focus on SEN. A Maths Book Trawl was carried out which showed differentiation for SEN and progression. It was evidenced that less work sheets were used as pupils progress. Books are neat. There is no single weakness. GRIPS funding, Educational Phycologist and EHCP were discussed.</p> <p>11.2 LB used the Governor Hub monitoring for his visit and tried to link it back to the School Improvement Plan. LB explained that Helen Mancini was thorough, four pupils from Year 4 and 5 discussed what they had been learning but struggled to explain key terms. SB explained this is why the No More Remember More discussed earlier have been introduced. NR asked if these played into the 'Masters Of' SB confirmed it does.</p>	



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<p>12. <u>School Policies</u></p> <p>12.1 HH highlighted the governor responsibilities in the in the policies and if these could be considered in future meetings.</p> <p>The following policies were approved.</p> <p>12.2 Attendance and Absence – Updated – HH asked if staff have been trained as mentioned in the policy. SB said this would be done at a Staff Meeting.</p> <p>12.3 Community Cohesion – HH do we have a Community Cohesion lead? SB will ask JC</p> <p>12.4 Helpers in School</p> <p>12.5 IT Acceptable User Statement</p> <p>12.6 Technology Acceptable Use Agreement</p> <p>12.7 Maternity, Paternity, Adoption and Parental Leave Schemes</p> <p>12.8 Child on Child Abuse</p> <p>12.9 Play and Supervision</p> <p>12.10 Private Fostering</p> <p>12.11 Records Management</p> <p>12.12 Remote Education</p> <p>12.13 Visitors Code of Conduct</p> <p>12.14 Work Experience Policy</p>	
<p>13. <u>Finance</u></p> <p>13.1 VL discussed the Finance Report and explained more funding had been allocated to Devolved Capital to be used for energy efficiency.</p>	
<p>14. <u>Staffing</u></p> <p>14.1 SB discussed that following the resignation of Natasha Quiney, Katy Lucas has been utilised in Merlin class as she is a qualified TA.</p>	
<p>15. <u>Curriculum and Achievement</u></p> <p>15.1 Already covered in HT Report.</p>	
<p>16. <u>Communication</u></p> <p>16.1 SB explained to governors that she had been contacted by Derbyshire County Council regarding a complaint that had been made direct to Ofsted and had not followed the internal Complaints Procedure, therefore SB was unaware of any concerns. SB was informed by DCC of the nature of the complaint and was able to satisfy this with Derbyshire County Council. No further action is required.</p>	
<p>17. <u>Self-Evaluation Update</u></p> <p>17.1 SB explained there was no change. DfE Reports show the school is in the top 20% in Reading and Writing. All KS1 pupils passed phonics.</p>	



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18.	<u>Governor Training and Business</u>	
18.1	Jayne Hadfield, Governor Support Manager will be attending the next meeting in March.	
19.	<u>Any Other School Business</u>	
19.1	SB has received a quote for the library. NR asked if the resources will be used with the way technology is going. SB said children need to be researching using books as well as the internet. NR asked if the quote includes new shelves, SB confirmed these will be reorganised. LB recommended making use of the Book Trust.	
20.	<u>Other Business</u>	
20.1	None	
21.1	<u>Determination of Confidentiality</u>	
21.1	All governors understand their responsibility.	
22.	<u>What have we achieved at this meeting. What will the impact be on pupils in school.</u>	
22.1	Approved new policies. Assured Funding for books. SEN Provision	
23.	<u>Decisions made in consideration of Nolan Principles</u>	
23.1	Governors agreed these had been considered.	
24.	<u>Next Meeting</u>	
24.1	Thursday 9 th March	

Interrogation/critical evaluation by Governors is highlighted in red

Action Points			
What	Minute	When	Who
Send Trust Governor Application to Donna Holt	3.2	March	VL
Send Safeguarding Training link to governors.	5.2	March	VL
Attendance Training	12.2	March	SB
Community Cohesion Lead	12.3	March	SB
Next meeting Thursday 9th March 7 pm via Zoom	24.1	March	All