



**FULL GOVERNORS' MEETING: THURSDAY 11<sup>th</sup> May 2023 AT 7.00PM**

**AT SALE & DAVYS PRIMARY SCHOOL**

**1. Attendees:** Mrs S Briggs, Mrs N Webster, Mr A Pabla, Mr J Comasky, Mr L Bottrill, Mrs N Read, Mr B Ward,

**Apologies:** Mrs D Holt,, Mr R Grover, Mrs G Newton, Mrs H Hogg

**Clerk:** Mrs V Lindsay

**Opening prayer from BW**

1.	Visit from Jane Hadfield, Governor Support Manager to provide training on using Governor Hub	
2.	<u>Reflect on DDAT Aims</u>	
2.1	Governors considered the DDAT Aims along with the 7 Nolan Principles.	
3.	<u>Membership</u>	
3.1	SB informed the group that Donna Holt had resigned as a school governor.	
3.2	Parent Governor elections will take place in September.	
4.	<u>Declarations of Interest</u>	
4.1	There were no declarations.	
5.	<u>Minutes of Previous meeting held on 11<sup>th</sup> May 2023</u>	
5.1	Governors approved the minutes as a true record of the meeting.	
6.	<u>Matters Arising</u>	
6.1	No matters arising	

7.	<u>Headteacher's Report</u>	
7.1	<p>SB discussed the Headteacher's Report which had been uploaded to Governor Hub prior to the meeting. SB mentioned that the items in blue were priorities that have been completed.</p> <p><b>LB asked how Early Help Children are being supported in school.</b> SB said various strategies are in place in school and with parents, teachers are frequently checking in and worry boxes are being utilised. SB also said the children are working with the Early Help team and confirmed to NR that this is a scheme the school has bought into.</p> <p>NR asked how quick the Early Help Team respond to requests, SB said it usually within the week.</p>	



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<p>8. <u>DDAT Updates</u></p> <p>8.1 SB informed governors that the new DDAT CEO will be visiting school on 6<sup>th</sup> June. Governors are welcome to attend.</p>	
<p>9. <u>Safeguarding and Prevent</u></p> <p>9.1 SB mentioned that Heather Hogg visited school to follow up on the website audit. All actions have been completed and the feedback was positive.</p> <p>Heather looked at CPOMS and Pupil Voice.</p>	
<p>10. <u>Equalities Duties</u></p> <p>10.1 Objectives were discussed and agreed to be current.</p>	
<p>11.1 <u>Reports from Governors, Governor Training and Business</u></p> <p>LB discussed the Subject Leader Visits and has created a separate document in the Ofsted file. There needs to be evidence that governors are coming to school and doing subject visits once or twice a year and completing the monitoring visit template.</p>	
<p>12. <u>School Policies</u></p> <p>12.1 The following policies were approved subject to any feedback from HH. VL sought approval from HH following the meeting.</p> <p>12.1 Mental Health &amp; Wellbeing          12.2 Critical Incident Plan          12.3 Looked After Children Policy (New) 1          12.4 Allegations of Abuse Against Staff Policy (New)          12.5 Anti-bullying Policy (New)          12.6 Special Educational Needs and Disabilities (SEND) Policy (New)          12.7 Staff Code of Conduct          12.8 Supervision Policy (New)</p>	
<p>13. <u>Finance</u></p> <p>13.1 VL discussed the 2023/2024 Budget Setting Meeting is due to take place on the 26<sup>th</sup> May. This will be shared with governors for approval once completed.</p>	
<p>14. <u>Staffing</u></p> <p>14.1 VL read out a letter of resignation from Mrs Mandy Gee, Teaching Assistant.</p>	



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14.2	VL read a letter from Mrs Mandy Gee requesting two days off unpaid for her daughter's wedding. Governors approved this request.	
15.	<u>Curriculum and Achievement</u>	
15.1	SB discussed the Knowledge Mats and handed out examples for each subject. SB explained the class teachers are working collaboratively each Friday morning for Subject Leader time.	
16.	<u>Special Educational Needs and Disabilities (SEND) Arrangements</u>	
16.1	No updates	
17.	<u>School Improvement Plan Self Evaluation Update</u>	
17.1	All information is in the Ofsted file. ALL areas graded Good and Personal Development and Behaviour Outstanding	
18.	<u>Any Other School Business</u>	
18.1	NR requested to minute to do a Governor Hub Health Check at July's meeting.	
18.2	NR asked for sub committees to meet prior to meeting's	
18.3	LB asked how SATS were going. SB explained there has been a lot to read, NW has been coming in to oversee if it is going well, there are concerns compared to previous years. AP asked what is available for children doing SATS, SB explained there are extra PE sessions, Forest School and a Residential Trip.	
19.	<u>Decisions made in consideration of Nolan Principles</u>	
19.1	Governors agreed these had been considered.	
20.	<u>Next Meeting</u>	
20.1	Thursday 7 <sup>th</sup> July	

**Interrogation/critical evaluation by Governors is highlighted in red**

<b>Action Points</b>			
<b>What</b>	<b>Minute</b>	<b>When</b>	<b>Who</b>
Governor Hub Health Check	<b>18.1</b>	<b>July</b>	<b>NR</b>
<b>Next meeting Thursday 7th July 6.30 pm via Zoom</b>	<b>20.1</b>	<b>March</b>	<b>All</b>