



FULL GOVERNORS' MEETING: WEDNESDAY 27th March 2019 7.00pm

Attendees: Mrs N Read, Mrs F Moore, Mrs J Thompson, Mr J Harrison, Mrs D Holt, Mr R Grover, Mr A Vintner, Mrs N Tompson, Mrs S Briggs, Mrs K Slater, Mrs H Hogg, Mrs H Fenlon - part time.

Clerk: Mrs R Brooks

| | |
|--|--|
| <p>1. <u>Apologies and Declarations of Pecuniary Interest</u></p> <p>1.1 There were no apologies or declarations of interest.</p> | |
| <p>2. <u>Minutes of the meeting held on 4th July 2018 and Matters Arising</u></p> <p>2.1 (2.3) SB had carried out a check on DBS change of circumstances reminders and confirmed that the letters are being sent.</p> <p>2.2 (2.8) SB confirmed Mental Health Policy had been amended and was to be addressed later in the meeting.</p> <p>2.3 (2.10) Budget review meeting has been arranged for 10 am on Thursday 11th April.</p> <p>2.4 (2.11) Neighbour had been visited and no reply so balls recovered.</p> <p>2.5 (4.6) Worry boxes in classrooms are now checked once weekly.</p> <p>2.6 (5.1) NR has forwarded guidance for school visits to all governors.</p> <p>2.7 (8.1) Safeguarding training will take place in June for Governors.</p> <p>2.8 (11.2) SB reported that we had received 48 applications for 2019/20 admission, of these 24 have us as their first choice. With regards to the new Chellaston Fields Primary applications have to be made direct to the school in the first year and admissions are only being made in Year 1 and 3. Not likely to affect our school.</p> <p>2.9 (12.7) SB confirmed that all governors had approved the private fostering policy and final members of staff were to be chased for their signature.</p> <p>Governors approved the minutes.</p> | <p align="center">SB/NR/ JH</p> |
| <p>3. <u>Correspondence</u></p> <p>None to report.</p> | |
| <p>4. <u>School Improvement Plan - Key Priorities 2018/19</u></p> <p>4.1 Reading H Fenlon presented her reading improvement update (report attached). She outlined the various strategies that had been implemented and their outcomes along with the planned strategies. FM asked if the school intended to inform parents of book titles chosen for whole class books linked to topics. HF explained that we were still deciding how we would use it but would probably inform parents via newsletter. FM asked how the school would monitor the impact of the strategies. HF suggested that observation of guided reading sessions and pupil questionnaires would be amongst the monitoring.</p> | |



FULL GOVERNORS' MEETING: WEDNESDAY 27th March 2019 7.00pm

| | | |
|---|--|------------------------|
| <p>(JH arrived at this point). An english book trawl had been completed and reports shared with staff, governors were invited to look at anonymous examples of reading skill challenges completed by pupils.</p> <p>4.2 SIAMS Case for Excellence SB outlined each of the seven strands and identified the evidence we have to show how we have reached our evaluation of excellence through the curriculum and values linked with our vision statement. SB hoped to learn more about the impact of collective worship from parental feedback on how it impacts them and what they notice from their child's opinions of the Christian ethos at home. SB will look carefully at terminology used in her evaluation. SB explained that the website had been updated to illustrate how the strands are applied to school life.</p> <p>4.3 Website</p> | <p>SB broadcast the Church School section of the Sale & Davys website in a newly expanded section. SB acknowledged the hard work that Victoria Lindsey has put in over the last few weeks. JT and KS photo together for the website.</p> | <p>RB/JT/ KS</p> |
| <p>5. <u>Chair of Governors Communication</u></p> <p>5.1 NR reported how she had been exploring mindfulness for positive mental health. She has some exercises she will share with the school and contact is being made by FM with a potential facilitator for learning experiences in school.</p> <p>5.2 Governors agreed that a governor to staff survey would be worthwhile based upon the Ofsted version. NR to prepare a draft.</p> | | <p>FM/NR</p> <p>NR</p> |
| <p>6. <u>Governor Feedback</u></p> <p>HH reported that on a recent visit to school she had met with Sarah to monitor DBS, policies, FGM, SEN, and SEN funding, Anti bullying and to discuss a Prevent twilight session.</p> | | |
| <p>7. <u>SEN</u></p> <p>None to report.</p> | | |
| <p>8. <u>Safeguarding</u></p> <p>Governors agreed that a repeat of the Social Media and internet safety evening for parents could be repeated this year if parents are interested.</p> | | <p>SB</p> |
| <p>9. <u>Health and Safety</u></p> <p>Nothing to report.</p> | | |
| <p>10. <u>Staffing</u></p> <p>Governors approved the appointment of a Lunchtime Playworker to replace a colleague who was retiring at Easter.</p> | | |



FULL GOVERNORS' MEETING: WEDNESDAY 27th March 2019 7.00pm

| | |
|---|-----------|
| <p>11. Finance</p> <p>SB and NR had both scrutinised the Schools Financial Value Standard audit document and Benchmarking reports prepared by RB and recommended them for approval by governors. NR recommended that we address the requirement for a second SAP authorisor. SB suggested that HF should receive the training. RB to look for an appropriate training course. Governors approved the reports and action.</p> | RB |
| <p>12. Policies & Statutory Documents</p> <p>12.1 Extremism & Radicalisation 12.2 Staff Code of Conduct 12.3 SEN and Disability 12.4 Online Safety - replaces E-Safety policy 12.5 Critical Incident Plan 12.6 Allegations against Staff 12.7 Positive Behaviour 12.8 Mental Health 12.9 Financial Procedures and Regulations 12.10 Financial Roles and Responsibilities 12.11 Charging 12.12 Expenses and Allowances (Governors) Governors were in agreement that expenses would not be claimed therefore the policy was not adopted.</p> <p>Governors approved all the above documents.</p> | |
| <p>13. Academy Sub Committee Report</p> <p>HH reported that she was currently looking into reports of a staffing decision made by Nottingham Diocese Academy Trust.</p> | |
| <p>14. Any other Business</p> <p>There was no further business</p> | |

Interrogation/critical evaluation by Governors is highlighted in red

| SUMMARY OF ACTIONS | | | |
|--|-----------|---------|----------|
| Action | Minute No | When by | Whom |
| Budget Review Meeting, 10 am Thursday 11 th April. | 2.3 | | SB/NR/JH |
| Photograph to be taken for website | 4.3 | asap | RB/KS/JT |
| Share mindfulness exercises | 5.1 | | NR |
| Enquire about mindfulness for pupils sessions with facilitator | 5.1 | | FM |
| Staff survey to be drafted | 5.2 | | NR |
| Arrange Internet safety evening | 8 | | SB |
| Send SFVS audit report to Audit | 11 | | RB |
| Arrange SAP approver training for HF | 11 | | RB |

Date and Time of Next Meetings: - 7.00 pm Wednesday 8th May 2019, 7 pm Wednesday 19th June, 6.30pm Wednesday 10th July