



FULL GOVERNORS' MEETING: THURSDAY 12TH MARCH 2020 7.00pm
 (Re-convened from Thursday 27th February 2020)

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 Attendees: Mrs S Briggs, Mrs N Read, Mrs F Moore*, Mrs K Slater, Mrs H Hogg*, Mr R Grover and Mrs H Fenlon (part-time).

Clerk: Mrs R Brooks

1.	<u>Apologies and Declarations of Pecuniary Interest</u>	
1.1	There were apologies from Mrs J Thompson, Mrs D Holt, Mr A Vintner and Mrs N Tompson (who is now on maternity leave). There were no Pecuniary Interests to report.	
2.	<u>Minutes of the meeting held on 9th January 2020 and Matters Arising</u>	
2.1	(2.1) It was agreed that the following potential locations would be used in the event of lockdown: St Wilfrids Church, Brookfield Club, Village Hall and chosen in this in order of priority. Due to the temporary closure of St Wilfrids during the summer term it was agreed that the next choices may be used recognising that due to size of the locations pupils and staff may need to occupy more than one location.	RB
2.2	(8) Safeguarding training for all governors on 26 th March 2020 provided by the LA.	All Govs
2.3	(14.1) RB explained that the Village voice had obtained source material about the development from the SDDC website planning information. (*FM arrived)	
3.	<u>Correspondence</u> Governors agreed to support the National Living wage increase for Minster Cleaning staff of 3.5%. This will increase the monthly invoice by £36.11.	
4.	<u>School Improvement Plan - Key Priorities 2019/20</u>	
4.1	<u>Enriched Curriculum - Arts Week</u> HF explained the rationale for arts week planning, themes and content. Pupils enjoyed a sequence of phased lessons throughout the week beginning with design, then discussing techniques, progressing to making with a local artist, Anna Roebuck. The final evaluation stage will take place when children have received their finished artwork. The planning process used progression grids. (*H Hogg arrived)	
4.2	<u>Safeguarding Audit</u> SB and HH met with DDAT for their Safeguarding audit. The inspector spoke with governors, staff and pupils in the process of producing their report. There were no concerns apparent with only minor advice provided for next steps. At future meetings Governors will need to record that the single central record monthly checks have taken place. We shall also provide an email link on the school website for parents to report safeguarding concerns directly to our safeguarding lead to be monitored even during school closure periods.	
4.3	<u>Curriculum policy</u> The policy was approved with the following statement to confirm its intent and implementation and will need to be backed up by what is happening in school:- "This policy provides an over-arching framework which is supplemented by subject specific intent and implementation". RG asked if the current curriculum at year 5 was being delivered with enough challenge. SB confirmed that morning lessons are currently split into a year 5 and a year 6 groups, similarly with Year 1 and 2, allowing year specific teaching and differentiation to be delivered.	



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4.4	<p><u>House challenges</u></p> <p>SB shared a plan of house challenges to address areas of the curriculum that required focusing on. The most recent challenge being a geography quiz.</p> <p>RG suggested Christine Council to discover more about deepening the curriculum at primary level.</p>	
4.5	<p><u>Inspection Data Summary Report (ISDR)</u></p> <p>SB shared the data available from the DFE online reporting.</p>	
5.	<p><u>Chair of Governors Communication</u></p> <p>Nothing to report.</p>	
6.	<p><u>Governor Feedback</u></p>	
6.1	<p>HH had attended prior to, and for the safeguarding audit.</p>	
7.	<p><u>SEN</u></p> <p>SB reported that a pupil will be assessed for an EHC plan.</p>	
8.	<p><u>Safeguarding</u></p> <p>Safeguarding training from LA 26th March. Serious case review training to follow from HH.</p>	SB/HH
9.	<p><u>Health and Safety</u></p> <p>Nothing to report</p>	
10.	<p><u>Staffing</u></p>	
10.1	<p>Governors ratified the appointment of Mrs M Clark on a temporary, part time contract to cover maternity leave.</p>	
10.2	<p>Governors ratified the appointment of two supply teachers to cover staff absence for two weeks. R Chamberlain, who had attended the recent interviews to cover 3 days and a teacher supplied by Hays, recommended by Aston Primary, for 2 days. The supply staff had met with staff in preparation.</p>	
11.	<p><u>Finance</u></p>	
11.1	<p>School Financial Value Standard</p> <p>RB presented the SFVS informing governors that the audit had been revised with more areas and questions to consider and a new approach to collecting data for the dashboard - replacing the benchmarking. SB and NR had scrutinised the audit report, governors were reassured that the audit was thorough and the dashboard showed no startling differences from historic benchmarking studies although some discrepancies in the data were apparent despite most recent and accurate data being provided. Governors approved submission after RB has raised a query with the audit team about the dashboard.</p>	RB
11.2	<p>SB reported on the current out-turn of budget from the Spring Term 3 & 4 2020 Governor Report outlining additional funding provided for 2020/21. RG enquired if we employed any staff under £30K and if Derbyshire cover the % pay increase, SB confirmed that we have no NQT staff and that funding for the pay award was not yet clear.</p>	



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<p>12. <u>Policies & Statutory Documents</u></p> <p>12.1 Grievance 12.2 Private Fostering 12.3 Code of Conduct (Governors) 12.4 Physical Activity 12.5 Pay & Conditions 12.6 Induction Pack - Governors 12.7 Financial Procedures, Regulations, Roles and Responsibilities 12.8 Maternity 12.9 Charging 12.10 Expenses & Allowances (Governors) 12.11 School Meals 12.12 Separated Parents</p> <p>All policies were adopted with the following annotations:- 12.2 Private Fostering, the latest policy has now been provided, governors approved as stands with additional input from HH when she has scrutinised the document. 12.6 Induction Pack is to be prepared and considered at the next meeting. 12.7 Financial limits were set for the Finance policy however the cash limits on site required review due to higher numbers of parents paying in cash. Governors approved the purchase of a safe and increasing the limit to £1000 which is in line with our insurance policy. RB to monitor availability of parent pay options within Parenthub platform.</p>	<p>HH RB RB</p>
<p>13. <u>Academy Sub Committee Report</u></p> <p>DDAT have enquired if the school are ready for the consultation process. Governors had a variety of questions about the trust. It was agreed that since the original DDAT presentation the governing body had changed structure and it was appropriate for a second meeting to inform a more meaningful and confident consultation with parents and staff.</p>	<p>SB</p>
<p>14. <u>Any other Business</u></p> <p>14.1 Governors agreed that the congregation of St Wilfrids' may use the school hall for services the first and third Sunday each month for the duration of the church restoration closure. SB confirmed that arrangements had been made for the Leavers service to be held at All Saints, Aston on Trent.</p> <p>14.2 RB raised the end of KS term of office on 31/3/20. KS confirmed she was unable to complete a further term of office. Governors are aware there are no replacement foundation governors. SB to approach Julie Heathcote. RB to consult with Diocese.</p>	<p>SB/RB</p>

Interrogation/critical evaluation by Governors is highlighted in red

SUMMARY OF ACTIONS			
Action	Minute No	When by / Status	Whom
Amend Lockdown policy with locations in order of priority	2.1	ASAP	RB
26 th March LA Safeguarding training for all governors	2.2	26/3/20	All Govs
HH to confirm her serious case review training	8	ASAP	HH
Submit SFVS after querying dashboard anomaly with Audit	11.1	31/3/20	RB
Consider new Private Fostering policy in detail	12.2	16/3/20	HH
Prepare governor induction pack for consideration	12.6	Next mtg	RB
Look for safe and parent pay options	12.7	ASAP	RB
Consult Diocese regarding Foundation governor vacancy	14.2	asap	RB
Approach J Heathcote for foundation governor role	14.2	asap	SB

Date and Time of Next Meeting: - 7 pm Thursday 27th March 2020