## **Writing Progression**

		Vacu 3	Vacu 2
	Year 1 • words containing each of the 40+ phonemes taught	Year 2 • segmenting spoken words into phonemes and representing	Year 3 • spell further homophones
	• common exception words	these by graphemes, spelling many correctly	• spell words that are often misspelt (Appendix 1)
Phonic &	the days of the week     name the letters of the alphabet in order	<ul> <li>learning new ways of spelling phonemes for which 1 or more spellings are already known, and learn some words with each</li> </ul>	
Whole word	• using letter names to distinguish between alternative spellings	spelling, including a few common homophones	
	of the same sound	<ul> <li>learning to spell common exception words</li> <li>distinguishing between homophones and near-homophones</li> </ul>	
spelling			
	• using the spelling rule for adding –s or –es as the plural marker	• learning the possessive apostrophe (singular)	• use further prefixes and suffixes and understand how to add
Other word	for nouns and the third person singular marker for verbs  • using the prefix un–	<ul> <li>learning to spell more words with contracted forms</li> <li>add suffixes to spell longer words, including –ment, –ness,</li> </ul>	them • place the possessive apostrophe accurately in words with
	• using –ing, –ed, –er and –est where no change is needed in the	-ful, -less, -ly	regular plurals and in words with irregular plurals
building 	spelling of root words  • apply simple spelling rules and guidance from Appendix 1	apply spelling rules and guidelines from Appendix 1	<ul> <li>use the first 2 or 3 letters of a word to check its spelling in a dictionary</li> </ul>
spelling			
Transcription	write from memory simple sentences dictated by the teacher that include words using the GPCs and common exception words taught so far.	• write from memory simple sentences dictated by the teacher that include words using the GPCs, common exception words and punctuation taught so far.	• write from memory simple sentences, dictated by the teacher that include words and punctuation taught so far.
	sit correctly at a table, holding a pencil comfortably and correctly	form lower-case letters of the correct size relative to one another	increase the legibility, consistency and quality of their
	begin to join handwriting using lead ups. (school scheme)	• fluent joined handwriting with letters consistent in size.	handwriting
	form capital letters     form digits 0-9	<ul> <li>write capital letters and digits of the correct size, orientation and relationship to one another and to lower-case letters</li> </ul>	
Handwriting	understand which letters belong to which handwriting 'families' and to practise these	use spacing between words that reflects the size of the letters.	
		writing narratives about personal experiences and those of others (real and fictional)	discussing writing similar to that which they are planning to write in order to understand and learn from its structure,
Contexts for		writing about real events	vocabulary and grammar
Writing		<ul><li>writing poetry</li><li>writing for different purposes</li></ul>	
	• saying out loud what they are going to write about	planning or saying out loud what they are going to write about	
Planning Writing	composing a sentence orally before writing it		<ul> <li>composing and rehearsing sentences orally (including dialogue), progressively building a varied and rich vocabulary and an increasing range of sentence structures</li> </ul>
	sequencing sentences to form short narratives     re-reading what they have written to check that it makes	writing down ideas and/or key words, including new vocabulary	organising paragraphs around a theme     in narratives, creating settings, characters and plot
	sense	encapsulating what they want to say, sentence by sentence	<ul> <li>in non-narrative material, using simple organisational devices (headings &amp; subheadings)</li> </ul>
_			
Drafting Writing Editing Writing	discuss what they have written with the teacher or other pupils	<ul> <li>evaluating their writing with the teacher and other pupils</li> <li>rereading to check that their writing makes sense and that verbs to indicate time are used correctly and consistently, including verbs in the continuous form</li> <li>proofreading to check for errors in spelling, grammar and punctuation</li> </ul>	<ul> <li>assessing the effectiveness of their own and others' writing and suggesting improvements</li> <li>proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences</li> <li>proofread for spelling and punctuation errors</li> </ul>
Writing  Editing Writing	l .	<ul> <li>rereading to check that their writing makes sense and that verbs to indicate time are used correctly and consistently, including verbs in the continuous form</li> <li>proofreading to check for errors in spelling, grammar and</li> </ul>	and suggesting improvements • proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences
Writing  Editing Writing  Performing	pupils	rereading to check that their writing makes sense and that verbs to indicate time are used correctly and consistently, including verbs in the continuous form     proofreading to check for errors in spelling, grammar and punctuation	and suggesting improvements  • proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences  • proofread for spelling and punctuation errors
Writing  Editing Writing  Performing	• read their writing aloud clearly enough to be heard by their	rereading to check that their writing makes sense and that verbs to indicate time are used correctly and consistently, including verbs in the continuous form     proofreading to check for errors in spelling, grammar and punctuation      read aloud what they have written with appropriate	and suggesting improvements  • proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences  • proofread for spelling and punctuation errors  • read their own writing aloud, to a group or the whole class, using appropriate intonation and controlling the tone and volume so that the meaning is clear.  • extending the range of sentences with more than one clause by using a wider range of conjunctions, including when, if,
Writing  Editing Writing  Performing  Writing	read their writing aloud clearly enough to be heard by their peers and the teacher.      leaving spaces between words	rereading to check that their writing makes sense and that verbs to indicate time are used correctly and consistently, including verbs in the continuous form     proofreading to check for errors in spelling, grammar and punctuation      read aloud what they have written with appropriate intonation to make the meaning clear	<ul> <li>and suggesting improvements</li> <li>proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences</li> <li>proofread for spelling and punctuation errors</li> <li>read their own writing aloud, to a group or the whole class, using appropriate intonation and controlling the tone and volume so that the meaning is clear.</li> <li>extending the range of sentences with more than one clause by using a wider range of conjunctions, including when, if, because, although</li> <li>choosing nouns or pronouns appropriately for clarity and cohesion and to avoid repetition</li> <li>using conjunctions, adverbs and prepositions to express time</li> </ul>
Writing  Editing Writing  Performing  Writing	read their writing aloud clearly enough to be heard by their peers and the teacher.      leaving spaces between words     joining words and joining clauses using "and"      regular plural noun suffixes (-s, -es)	rereading to check that their writing makes sense and that verbs to indicate time are used correctly and consistently, including verbs in the continuous form     proofreading to check for errors in spelling, grammar and punctuation      read aloud what they have written with appropriate intonation to make the meaning clear      expanded noun phrases to describe and specify      sentences with different forms: statement, question,	<ul> <li>and suggesting improvements</li> <li>proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences</li> <li>proofread for spelling and punctuation errors</li> <li>read their own writing aloud, to a group or the whole class, using appropriate intonation and controlling the tone and volume so that the meaning is clear.</li> <li>extending the range of sentences with more than one clause by using a wider range of conjunctions, including when, if, because, although</li> <li>choosing nouns or pronouns appropriately for clarity and cohesion and to avoid repetition</li> <li>using conjunctions, adverbs and prepositions to express time and cause (and place)</li> </ul>
Writing  Editing Writing  Performing  Writing	read their writing aloud clearly enough to be heard by their peers and the teacher.      leaving spaces between words     joining words and joining clauses using "and"      regular plural noun suffixes (-s, -es)     verb suffixes where root word is unchanged (-ing, -ed, -er)	rereading to check that their writing makes sense and that verbs to indicate time are used correctly and consistently, including verbs in the continuous form     proofreading to check for errors in spelling, grammar and punctuation      read aloud what they have written with appropriate intonation to make the meaning clear      expanded noun phrases to describe and specify      sentences with different forms: statement, question, exclamation, command	<ul> <li>and suggesting improvements</li> <li>proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences</li> <li>proofread for spelling and punctuation errors</li> <li>read their own writing aloud, to a group or the whole class, using appropriate intonation and controlling the tone and volume so that the meaning is clear.</li> <li>extending the range of sentences with more than one clause by using a wider range of conjunctions, including when, if, because, although</li> <li>choosing nouns or pronouns appropriately for clarity and cohesion and to avoid repetition</li> <li>using conjunctions, adverbs and prepositions to express time and cause (and place)</li> <li>using the present perfect form of verbs in contrast to the pastense</li> </ul>
Writing  Editing Writing  Performing  Writing	read their writing aloud clearly enough to be heard by their peers and the teacher.      leaving spaces between words     joining words and joining clauses using "and"      regular plural noun suffixes (-s, -es)     verb suffixes where root word is unchanged (-ing, -ed, -er)     un- prefix to change meaning of adjectives/adverbs     to combine words to make sentences, including using and	rereading to check that their writing makes sense and that verbs to indicate time are used correctly and consistently, including verbs in the continuous form proofreading to check for errors in spelling, grammar and punctuation  read aloud what they have written with appropriate intonation to make the meaning clear  expanded noun phrases to describe and specify  sentences with different forms: statement, question, exclamation, command the present and past tenses correctly and consistently including the progressive form	and suggesting improvements  • proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences  • proofread for spelling and punctuation errors  • read their own writing aloud, to a group or the whole class, using appropriate intonation and controlling the tone and volume so that the meaning is clear.  • extending the range of sentences with more than one clause by using a wider range of conjunctions, including when, if, because, although  • choosing nouns or pronouns appropriately for clarity and cohesion and to avoid repetition  • using conjunctions, adverbs and prepositions to express time and cause (and place)  • using the present perfect form of verbs in contrast to the patternse  • form nouns using prefixes (super-, anti-)  • use the correct form of 'a' or 'an'
Writing  Editing Writing  Performing  Writing  Vocabulary	read their writing aloud clearly enough to be heard by their peers and the teacher.      leaving spaces between words     joining words and joining clauses using "and"      regular plural noun suffixes (-s, -es)     verb suffixes where root word is unchanged (-ing, -ed, -er)     un- prefix to change meaning of adjectives/adverbs	rereading to check that their writing makes sense and that verbs to indicate time are used correctly and consistently, including verbs in the continuous form     proofreading to check for errors in spelling, grammar and punctuation      read aloud what they have written with appropriate intonation to make the meaning clear      expanded noun phrases to describe and specify      sentences with different forms: statement, question, exclamation, command     the present and past tenses correctly and consistently	<ul> <li>and suggesting improvements</li> <li>proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences</li> <li>proofread for spelling and punctuation errors</li> <li>read their own writing aloud, to a group or the whole class, using appropriate intonation and controlling the tone and volume so that the meaning is clear.</li> <li>extending the range of sentences with more than one clause by using a wider range of conjunctions, including when, if, because, although</li> <li>choosing nouns or pronouns appropriately for clarity and cohesion and to avoid repetition</li> <li>using conjunctions, adverbs and prepositions to express time and cause (and place)</li> <li>using the present perfect form of verbs in contrast to the pastense</li> <li>form nouns using prefixes (super-, anti-)</li> </ul>
Writing  Editing Writing  Performing  Writing  Vocabulary	read their writing aloud clearly enough to be heard by their peers and the teacher.      leaving spaces between words     joining words and joining clauses using "and"      regular plural noun suffixes (-s, -es)     verb suffixes where root word is unchanged (-ing, -ed, -er)     un- prefix to change meaning of adjectives/adverbs     to combine words to make sentences, including using and     Sequencing sentences to form short narratives     separation of words with spaces     sentence demarcation (.!?)	rereading to check that their writing makes sense and that verbs to indicate time are used correctly and consistently, including verbs in the continuous form proofreading to check for errors in spelling, grammar and punctuation  read aloud what they have written with appropriate intonation to make the meaning clear  expanded noun phrases to describe and specify  sentences with different forms: statement, question, exclamation, command the present and past tenses correctly and consistently including the progressive form subordination (using when, if, that, or because) and coordination (using or, and, or but) some features of written Standard English	and suggesting improvements  • proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences  • proofread for spelling and punctuation errors  • read their own writing aloud, to a group or the whole class, using appropriate intonation and controlling the tone and volume so that the meaning is clear.  • extending the range of sentences with more than one clause by using a wider range of conjunctions, including when, if, because, although  • choosing nouns or pronouns appropriately for clarity and cohesion and to avoid repetition  • using conjunctions, adverbs and prepositions to express time and cause (and place)  • using the present perfect form of verbs in contrast to the pastense  • form nouns using prefixes (super-, anti-)  • use the correct form of 'a' or 'an'  • word families based on common words (solve, solution,
Writing  Editing Writing  Performing Writing  Vocabulary  Grammar (edited to reflect	read their writing aloud clearly enough to be heard by their peers and the teacher.      leaving spaces between words     joining words and joining clauses using "and"      regular plural noun suffixes (-s, -es)     verb suffixes where root word is unchanged (-ing, -ed, -er)     un- prefix to change meaning of adjectives/adverbs     to combine words to make sentences, including using and     Sequencing sentences to form short narratives     separation of words with spaces	rereading to check that their writing makes sense and that verbs to indicate time are used correctly and consistently, including verbs in the continuous form proofreading to check for errors in spelling, grammar and punctuation  read aloud what they have written with appropriate intonation to make the meaning clear  expanded noun phrases to describe and specify  sentences with different forms: statement, question, exclamation, command the present and past tenses correctly and consistently including the progressive form subordination (using when, if, that, or because) and coordination (using or, and, or but)	and suggesting improvements  • proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences  • proofread for spelling and punctuation errors  • read their own writing aloud, to a group or the whole class, using appropriate intonation and controlling the tone and volume so that the meaning is clear.  • extending the range of sentences with more than one clause by using a wider range of conjunctions, including when, if, because, although  • choosing nouns or pronouns appropriately for clarity and cohesion and to avoid repetition  • using conjunctions, adverbs and prepositions to express time and cause (and place)  • using the present perfect form of verbs in contrast to the pastense  • form nouns using prefixes (super-, anti-)  • use the correct form of 'a' or 'an'  • word families based on common words (solve, solution,
Editing Writing  Performing Writing  Vocabulary  Grammar	read their writing aloud clearly enough to be heard by their peers and the teacher.      leaving spaces between words     joining words and joining clauses using "and"      regular plural noun suffixes (-s, -es)     verb suffixes where root word is unchanged (-ing, -ed, -er)     un- prefix to change meaning of adjectives/adverbs     to combine words to make sentences, including using and     Sequencing sentences to form short narratives     separation of words with spaces     sentence demarcation (.!?)	<ul> <li>rereading to check that their writing makes sense and that verbs to indicate time are used correctly and consistently, including verbs in the continuous form</li> <li>proofreading to check for errors in spelling, grammar and punctuation</li> <li>read aloud what they have written with appropriate intonation to make the meaning clear</li> <li>expanded noun phrases to describe and specify</li> <li>sentences with different forms: statement, question, exclamation, command</li> <li>the present and past tenses correctly and consistently including the progressive form</li> <li>subordination (using when, if, that, or because) and coordination (using or, and, or but)</li> <li>some features of written Standard English</li> <li>suffixes to form new words (-ful, -er, -ness)</li> </ul>	and suggesting improvements  • proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences  • proofread for spelling and punctuation errors  • read their own writing aloud, to a group or the whole class, using appropriate intonation and controlling the tone and volume so that the meaning is clear.  • extending the range of sentences with more than one clause by using a wider range of conjunctions, including when, if, because, although  • choosing nouns or pronouns appropriately for clarity and cohesion and to avoid repetition  • using conjunctions, adverbs and prepositions to express time and cause (and place)  • using the present perfect form of verbs in contrast to the pastense  • form nouns using prefixes (super-, anti-)  • use the correct form of 'a' or 'an'  • word families based on common words (solve, solution,
Writing  Editing Writing  Performing Writing  Vocabulary  Grammar (edited to reflect	read their writing aloud clearly enough to be heard by their peers and the teacher.      leaving spaces between words     joining words and joining clauses using "and"      regular plural noun suffixes (-s, -es)     verb suffixes where root word is unchanged (-ing, -ed, -er)     un- prefix to change meaning of adjectives/adverbs     to combine words to make sentences, including using and     Sequencing sentences to form short narratives     separation of words with spaces     sentence demarcation (.!?)	rereading to check that their writing makes sense and that verbs to indicate time are used correctly and consistently, including verbs in the continuous form proofreading to check for errors in spelling, grammar and punctuation  read aloud what they have written with appropriate intonation to make the meaning clear  expanded noun phrases to describe and specify  sentences with different forms: statement, question, exclamation, command the present and past tenses correctly and consistently including the progressive form subordination (using when, if, that, or because) and coordination (using or, and, or but) some features of written Standard English suffixes to form new words (-ful, -er, -ness) sentence demaracation commas in lists	and suggesting improvements  • proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences  • proofread for spelling and punctuation errors  • read their own writing aloud, to a group or the whole class, using appropriate intonation and controlling the tone and volume so that the meaning is clear.  • extending the range of sentences with more than one clause by using a wider range of conjunctions, including when, if, because, although  • choosing nouns or pronouns appropriately for clarity and cohesion and to avoid repetition  • using conjunctions, adverbs and prepositions to express time and cause (and place)  • using the present perfect form of verbs in contrast to the pastense  • form nouns using prefixes (super-, anti-)  • use the correct form of 'a' or 'an'  • word families based on common words (solve, solution,
Writing  Editing Writing  Performing Writing  Vocabulary  Grammar (edited to reflect	• read their writing aloud clearly enough to be heard by their peers and the teacher.      • leaving spaces between words     • joining words and joining clauses using "and"      • regular plural noun suffixes (-s, -es)     • verb suffixes where root word is unchanged (-ing, -ed, -er)     • un- prefix to change meaning of adjectives/adverbs     • to combine words to make sentences, including using and     • Sequencing sentences to form short narratives     • separation of words with spaces     • sentence demarcation (.!?)     • capital letters for names and pronoun 'I')	<ul> <li>rereading to check that their writing makes sense and that verbs to indicate time are used correctly and consistently, including verbs in the continuous form</li> <li>proofreading to check for errors in spelling, grammar and punctuation</li> <li>read aloud what they have written with appropriate intonation to make the meaning clear</li> <li>expanded noun phrases to describe and specify</li> <li>sentences with different forms: statement, question, exclamation, command</li> <li>the present and past tenses correctly and consistently including the progressive form</li> <li>subordination (using when, if, that, or because) and coordination (using or, and, or but)</li> <li>some features of written Standard English</li> <li>suffixes to form new words (-ful, -er, -ness)</li> <li>sentence demaracation</li> <li>commas in lists</li> <li>apostrophes for ommission &amp; singular posession</li> </ul>	<ul> <li>and suggesting improvements</li> <li>proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences</li> <li>proofread for spelling and punctuation errors</li> <li>read their own writing aloud, to a group or the whole class, using appropriate intonation and controlling the tone and volume so that the meaning is clear.</li> <li>extending the range of sentences with more than one clause by using a wider range of conjunctions, including when, if, because, although</li> <li>choosing nouns or pronouns appropriately for clarity and cohesion and to avoid repetition</li> <li>using conjunctions, adverbs and prepositions to express time and cause (and place)</li> <li>using the present perfect form of verbs in contrast to the pastense</li> <li>form nouns using prefixes (super-, anti-)</li> <li>use the correct form of 'a' or 'an'</li> <li>word families based on common words (solve, solution, dissolve, insoluble)</li> </ul>

## **Writing Progression**

Year 4	Year 5	Year 6	
spell further homophones     spell words that are often misspelt (Appendix 1)	spell some words with 'silent' letters     continue to distinguish between homophones and other words which are often confused     use knowledge of morphology and etymology in spelling and understand that the spelling of some words needs to be learnt specifically, as listed in Appendix 1	spell some words with 'silent' letters     continue to distinguish between homophones and other words which are often confused     use knowledge of morphology and etymology in spelling and understand that the spelling of some words needs to be learnt specifically, as listed in Appendix 1	Phonic & Whole word spelling
use further prefixes and suffixes and understand how to add them place the possessive apostrophe accurately in words with regular plurals and in words with irregular plurals use the first 2 or 3 letters of a word to check its spelling in a dictionary	<ul> <li>use further prefixes and suffixes and understand the guidance for adding them</li> <li>use dictionaries to check the spelling and meaning of words</li> <li>use the first 3 or 4 letters of a word to check spelling, meaning or both of these in a dictionary</li> </ul>	<ul> <li>use further prefixes and suffixes and understand the guidance for adding them</li> <li>use dictionaries to check the spelling and meaning of words</li> <li>use the first 3 or 4 letters of a word to check spelling, meaning or both of these in a dictionary</li> </ul>	Other word building spelling
<ul> <li>write from memory simple sentences, dictated by the teacher, hat include words and punctuation taught so far.</li> </ul>			Transcription
Is able to choose a writing implement suitable for the task increase the legibility, consistency and quality of their nandwriting		Develop an individual style Is able to choose a writing implement suitable for the task.	
<ul> <li>discussing writing similar to that which they are planning to write in order to understand and learn from its structure, wocabulary and grammar</li> </ul>	identifying the audience for and purpose of the writing, selecting the appropriate form and using other similar writing as models for their own     in writing narratives, considering how authors have developed characters and settings in what pupils have read, listened to or seen performed	models for their own	Contexts for Writing
e discussing and recording ideas composing and rehearsing sentences orally (including dialogue), progressively building a varied and rich vocabulary and an increasing range of sentence structures	noting and developing initial ideas, drawing on reading and research where necessary	noting and developing initial ideas, drawing on reading and research where necessary	Planning Writing
organising paragraphs around a theme in narratives, creating settings, characters and plot in non-narrative material, using simple organisational devices	selecting appropriate grammar and vocabulary, understanding how such choices can change and enhance meaning     in narratives, describing settings, characters and atmosphere and integrating dialogue to convey character and advance the action     précising longer passages     using a wide range of devices to build cohesion within and across paragraphs     using further organisational and presentational devices to structure text and to guide the reader	selecting appropriate grammar and vocabulary, understanding how such choices can change and enhance meaning     in narratives, describing settings, characters and atmosphere and integrating dialogue to convey character and advance the action     précising longer passages     using a wide range of devices to build cohesion within and across paragraphs     using further organisational and presentational devices to structure text and to guide the reader	Drafting Writing
assessing the effectiveness of their own and others' writing not suggesting improvements proposing changes to grammar and vocabulary to improve onsistency, including the accurate use of pronouns in entences proofread for spelling and punctuation errors	assessing the effectiveness of their own and others' writing     proposing changes to vocabulary, grammar and punctuation to enhance effects and clarify meaning     ensuring the consistent and correct use of tense throughout a piece of writing     ensuring correct subject and verb agreement when using singular and plural, distinguishing between the language of speech and writing and choosing the appropriate register     proofread for spelling and punctuation errors	<ul> <li>assessing the effectiveness of their own and others' writing</li> <li>proposing changes to vocabulary, grammar and punctuation to enhance effects and clarify meaning</li> <li>ensuring the consistent and correct use of tense throughout a piece of writing</li> <li>ensuring correct subject and verb agreement when using singular and plural, distinguishing between the language of speech and writing and choosing the appropriate register</li> <li>proofread for spelling and punctuation errors</li> </ul>	Editing Writing
read their own writing aloud, to a group or the whole class, sing appropriate intonation and controlling the tone and olume so that the meaning is clear.	• perform their own compositions, using appropriate intonation, volume, and movement so that meaning is clear.	• perform their own compositions, using appropriate intonation, volume, and movement so that meaning is clear.	Performing Writing
extending the range of sentences with more than one clause by using a wider range of conjunctions, including when, if, because, although choosing nouns or pronouns appropriately for clarity and cohesion and to avoid repetition	use a thesaurus     using expanded noun phrases to convey complicated information concisely     using modal verbs or adverbs to indicate degrees of possibility	<ul> <li>use a thesaurus</li> <li>using expanded noun phrases to convey complicated information concisely</li> <li>using modal verbs or adverbs to indicate degrees of possibility</li> </ul>	
using fronted adverbials difference between plural and possesive -s Standard English verb inflections (I did vs I done) extended noun phrases, including with prepositions appropriate choice of pronoun or noun to create cohesion	using the perfect form of verbs to mark relationships of time and cause using relative clauses beginning with who, which, where, when, whose, that or with an implied (ie omitted) relative pronoun converting nouns or adjectives into verbs verb prefixes devices to build cohesion, including adverbials of time, place and number	recognising vocabulary and structures that are appropriate for formal speech and writing, including subjunctive forms     using passive verbs to affect the presentation of information in a sentence     using the perfect form of verbs to mark relationships of time and cause     differences in informal and formal language     synonyms & Antonyms     further cohesive devices such as grammatical connections and adverbials     use of ellipsis	Grammar (edited to reflect content in Appendix 2)
using commas after fronted adverbials indicating possession by using the possessive apostrophe with ingular and plural nouns using and punctuating direct speech (including pucntuation within and surrounding inverted commas)	using commas to clarify meaning or avoid ambiguity in writing     using brackets, dashes or commas to indicate parenthesis	<ul> <li>using hyphens to avoid ambiguity</li> <li>using semicolons, colons or dashes to mark boundaries between independent clauses</li> <li>using a colon to introduce a list punctuating bullet points consistently</li> </ul>	Punctuation (edited to reflect content in Appendix 2)
leterminer, pronoun, possessive pronoun, idverbial	modal verb, relative pronoun, relative clause, parenthesis, bracket, dash, cohesion, ambiguity	subject, object, active, passive, synonym, antonym, ellipsis, hyphen, colon, semi-colon, bullet points	Grammatical Terminology