



Sessional Multi Sports Coach: Job Description

Title of Post:	Sessional Multi Sports Coach
Pay Scale:	£30 per session plus £30 for planning and report writing
Session hours:	Tuesday 3:30 pm - 4:30pm
Responsible to:	Manager
Job type:	Sessional
Location:	Thamesmead, London
Start date:	16th January 2024
Apply by:	1st December 2023

Job Purpose

Certified multisport coach to develop, customise, plan, deliver and manage a coordinated programme of high-quality, fun activities that fit the abilities of children. You will play a central role in enabling the company to achieve its strategic objective of enhancing the physical health and well-being of our participants. The tutor will design the session's outcomes in a way that contributes to the overall learning outcomes of the project. Additionally, tutors will carry out administrative duties with respect to activity reports for each activity. These will need to be produced quarterly. The selected candidate will be engaged in delivering sports sessions to children in Key Stages 1, 2, and 3.

About Divine Buzz

Divine Buzz is a community interest company (CIC) based in Thamesmead Moorings. Our goal is to eliminate isolation and loneliness and create a community where people work well together with few instances of solitude.

Our mission is to empower women, children, and their families through physical exercise, social and educational programmes that promote physical health, mental well-being, and personal development. A community where everyone feels welcome and included, regardless of race, colour, gender, or sexual orientation.

Main Duties & Responsibilities

- Organise and supervise a series of regularly scheduled extracurricular activities for pupils in our after-school sessions, ensuring a high-quality, enjoyable experience centred on the needs of the participants.



- To prepare and implement well-structured, engaging, and progressive programmes
- To deliver physical educational programmes, encouraging attendance across all age groups.
- Ensure the safety of the pupils and maintain responsibility for the security of supplied equipment and facilities.
- Evaluate the programme regularly and suggest recommendations for improvements as necessary.
- To carry out administrative duties with respect to activity reports for each activity. These will need to be produced quarterly.
- Performs other arising duties related to the pupil activity as needed

Key Responsibilities

- To coordinate and deliver a range of high-quality sports and health programmes.
- To successfully engage with and support all participants in the set activity
- To ensure that all activities are delivered within a safe, controlled environment.
- To ensure that all programmes are in line with best practice guidelines in health/safety, safeguarding and child protection.
- To improve and develop participant health, fitness, mental wellbeing and educational attainment through our programmes.
- To ensure that participants are provided with high levels of support and care to maximise engagement and achievement.
- To be responsible for the supervision of participants in their care
- To ensure that participants are provided with an enjoyable and educationally focused experience.
- To carry out administrative duties as necessary, e.g. maintain accurate attendance registers, carry out risk assessments, etc.
- To report any suspicions or reports of abuse against staff or participants.
- To assist in the collation and evaluation of management information.
- Be mindful of the need to assume responsibility for your own professional development outside of the regular Divine Buzz training.

Additional Key Duties

- To engage with children and their parents, where applicable.
- To prepare session templates and reports to the manager as required.
- To administer First Aid where required and to accurately record and report any injuries or accidents.
- Any other duties considered appropriate to the role

Sessional Multi-Sports Coach: Person Specification

Knowledge, Training and Qualifications

- A certificate in leading multisport activities. Also, certificates in First Aid, Safeguarding and Protecting Children training or willingness to train with Divine



Buzz

- Experience working successfully with pupils and a commitment to ensuring they fulfil their potential.
- Experience in speaking to groups.

All applicants need to have the Right to Work in the UK to be considered for the role.

By applying to this job advertisement, you are providing consent for Divine Buzz to keep your data on their database for the allocated duration.

By applying to this role, you consent to undertake a Disclosure and Barring check

Successful applicants will need to provide references

Please note that we are unable to accept CVs sent to us via email, so please use the application form on the Divine Buzz website.

Divine Buzz accepts applicants from all backgrounds

Personal Qualities

- Good people skills, being able to motivate and work effectively independently but also within a team
- Good planning and organisational skills
- Flexible: able to adapt plans to suit different pupils
- Able to manage time and prioritise
- Ability to use own initiative for the benefit of the participants and Divine Buzz
- Caring
- Good sense of humour
- Enthusiastic, positive and conscientious
- Provide a happy, stimulating environment where children enjoy their learning

To apply, [Click here](#)