



## Full Wedding Planning Services

At Moments By Maya, our Full Wedding Planning package offers comprehensive support from start to finish, ensuring that every aspect of your wedding day is thoughtfully and expertly handled. Perfect for couples who want a stress-free planning experience and a flawlessly executed celebration, this package provides end-to-end planning with personalized attention.

### What's Included:

1. **Initial Consultation and Planning Kickoff:**
  - Detailed discussion to understand your vision, preferences, and priorities.
  - Development of a customized planning roadmap and timeline.
2. **Design and Concept Development:**
  - Creation of a comprehensive design plan including theme, color schemes, décor, and overall aesthetic.
  - Assistance with selecting and coordinating all design elements to reflect your personal style.
3. **Budget Management:**
  - Creation of a detailed budget plan with recommendations to optimize spending.
  - Ongoing budget tracking and financial advice to stay within your financial parameters.
4. **Vendor Selection and Coordination:**
  - Recommendations for reputable vendors such as caterers, photographers, florists, and entertainment.
  - Assistance with vendor selection, negotiation, contract review, and coordination.
  - Follow-up communication to ensure all vendor services align with your vision.
5. **Venue Selection and Management:**
  - Help with finding and securing the ideal venue for your wedding.
  - Coordination with the venue on layout, setup, and logistical arrangements.
6. **Timeline and Checklist Management:**
  - Creation and management of a detailed wedding day timeline and schedule.
  - Development of comprehensive checklists to ensure all tasks and deadlines are met.



**7. Design and Décor Coordination:**

- Assistance with all aspects of design and décor, including floral arrangements, table settings, and lighting.
- On-site décor setup and management on the wedding day to ensure a cohesive look.

**8. Invitation and RSVP Management:**

- Guidance on designing and sending invitations.
- Management of RSVPs and guest communication.

**9. Rehearsal Coordination:**

- Coordination and management of the rehearsal, including scheduling and logistics.
- Ensuring all participants are informed and prepared for the wedding day.

**10. Wedding Day Coordination:**

- Full on-site presence to manage the wedding day timeline and handle any issues that arise.
- Coordination of all vendors and overseeing setup, execution, and teardown.
- Ensuring the day runs smoothly, allowing you to enjoy every moment without stress.

**11. Post-Wedding Services:**

- Assistance with post-wedding tasks such as vendor payments and returning rental items.
- Follow-up to ensure all loose ends are tied up and that you're completely satisfied with the services provided.

**Why Choose Full Wedding Planning?**

Our Full Wedding Planning package offers complete peace of mind and a seamless experience from the moment you start planning until the last dance of your wedding day. With Maya's expertise and dedication, you can relax and enjoy your special day, knowing that every detail is being expertly handled.

Let Moments By Maya turn your vision into a stunning reality with our Full Wedding Planning services. Contact us today to start your journey toward a perfectly planned and unforgettable wedding.