

BDA: Social Distancing Guidelines (District Scout HQ)

Brewer Dance Academy takes the safety of staff and students very seriously and wishes to implement the following procedures and precautions to all our classes and venues for the foreseeable future.

Attendance

- If you or a member of your family is ill or has symptoms of Covid 19 please do not attend lessons and inform Mrs Brewer immediately. **Only students who are symptom free** and have completed any required isolation period should attend classes.
- If Staff cannot attend classes for any reason, then **there may be sudden cancellations**. Before leaving for lessons, we ask that students and parents check the *BDA* Website, *BDA* Facebook page, and their emails in case of news.
- **Class sizes will be kept to a minimum**. A place on the register can only be secured through payment for lessons, and/or through direct written communication with Mrs Brewer (principal@brewerdanceacademy.com). Only those students we are expecting to attend will be allowed access to the studio.
- To allow safe changeover periods, **Timetables are now subject to change**. Please double check your class time through the usual sources. (Website, Facebook Group, Email.) Please also note that there will be no parent watching days this term.
- *BDA* staff will be preparing this hall before every class to maximise safety and cleanliness, and following all available government guidelines, but caution is still recommended. **All persons must enter our venues at their own discretion**, accepting the attendant risks of the current climate.

Preparations

- Staff will continue to arrive before classes, in good time to prepare. **Flooring will be swept and all surfaces, such as door handles and Barres, will be wiped clean before and after every class.**
- **Students must come already dressed for class**, including grooming. Remember that unless hair is very short, students from Grade 1 upwards should have their hair secured out of their face. To avoid physical contact our senior students will not be able to help with Buns or French plaits, a hair tutorial is on the uniform page of the website.
- *BDA* is happy for students to wear masks (available from Dress up and Dance) if they wish, but they must be worn for the duration of class and not removed until off the premises.
- **The kitchen at this venue will be out of bounds to our students**. The changing room will also be inaccessible.
- **Rules will be posted on doors and walls and recapped at the start of each class.**

- **Please name all dance shoes and uniform** to avoid arguments. Students will need to have essential equipment in studio with them to facilitate a speedy exit, all other belongings must be kept by parents.
- **Students are advised to bring their own water bottles**, along with any props/equipment required for class. BDA is also happy for students to bring their own sanitiser in with them as long as it also leaves with them. Those without any of these items will not be allowed to share.
- **Tape and/or chalk marks have been laid down to assist with distancing.** The queue lines progress through the building and staff will instruct students when to progress and when to wait.
- **The front doors have an Entrance sign, the Fire Door area and steps have an Exit sign**, staff will put these up prior to the arrival of students.
- Please eat before class and **do not attend with any snacks.**
- **Please ensure students fully comprehend the need to stay away from each other and obey instructions.** There must be no holding of hands, no enthusiastic hugging of friends, and students not complying with our social distancing measures will be asked to leave.

Dropping off/Picking up

- Try and be punctual, as slowly filtering students through the door will take time, but do not be excessively early. **Access to the venue will be granted no more than 10 minutes before class** to enable the previous class to leave safely, and to allow staff to clean surfaces (as detailed previously).
- **Do not congregate at entrances.** Students must be dropped off and then wait until they are invited in, observing social distancing with the aid of markers laid out by Brewer Dance Academy. A staff member will be on hand at the designated arrival time to start ushering students through. **Staff will be giving instructions from the moment of arrival, which must be obeyed** to protect everyone's personal space.
- **EVERYONE should wash hands on arrival.** There will be members of *BDA* at the entrances to greet students and ensure that they wash hands before classes.
- **Parents will not be permitted into this venue** unless absolutely necessary. In this instance we will permit only one parent/responsible adult per child and in some circumstances you may need to remove outdoor shoes. We also ask that where possible siblings are not be brought onto premises. As soon as classes start all persons not participating must leave the premises and are advised to wash hands or use hand sanitiser before doing so. Parents must not wait on the premises.
- **Please be prompt in picking students up**, a member of the BDA team will bring students to the designated exit. Ensure that they have all their belongings. Please leave the premises within 5 minutes of the end of class.

Once again, we ask that parents respect current social distancing laws when collecting children. Brewer Dance Academy thanks you for your patience and co-operation.