

Elkins High School PTO Meeting Minutes

Tuesday, September 16, 2025

EHS Library

- **Meeting** called to order by Angelica at 6:11 pm
- **Members in Attendance:** Angelica Morales, Courtney Muceus, Erin Sherman, Dolon Gundoku, Charu Shiva, Elizabeth McDermott, Maria Pannala, Nadine Skinner, Amy Wang, Pallavi Goel, Arpana Dadhia, Vidhya Venkatesan, Ayesha Saleem, Afshan Qureshi, Naaila Sami, Laila Dawoodani, Sapna Bando, Brandi Wade
- **Quorum** was established
- **Principal Report: Ms. Muceus**
 - Current Enrollment is 2866.
 - There is 1 staffing vacancy for a CTE teacher (law course). The school is working with the CTE department to secure a replacement.
 - Celebrations:
 - 39 students made it to round 2 for Region Choir auditions- more than any campus in FBISD.
 - 3 students selected for FBISD Student Leadership 101 (out of 300 applicants). Only 30 students were accepted district-wide.
 - 10 National Merit Semi-Finalists this year. There were 7 last year.
 - The kids love the pizza lunches. They have been going really smoothly. They are very organized and appreciated! Great advertising this year!
 - Cell Phone/Devices: Most students have been compliant. We have a good system for confiscation. APs are assigning consequences. For the 4th offense, parent has to pick up device in the front office.
 - Upcoming Dates:
 - PR2: Friday- Grades count for UIL eligibility
 - PD Day/Student Holiday on September 26: All staff will get mental health supports training as required by House Bill 3
 - End of T1: October 10
 - Fall Break: October 13-17
 - Teacher Planning Day: October 20

- Start of T2: October 21
- PSAT: 10th grade October 30, 11th grade October 28
- HOCO Game: October 30
- HOCO Dance: November 1
- Ms. Muceus will change the settings so we can add announcements to the calendar and school library folder. Laura has been submitting them so far.
- The district has decided not to purchase the IXL subscription for Special Ed students.

- **President Report: Angelica Morales**

- Everyone on the PTO board has joined the PTO.
- Board roster, year in review, and bylaws have been sent to the board.
- We have a board Canva account- login and password have been sent out.
- Gifting Update:
 - Aquatic Science items have arrived according to Amazon on September 11th. Mr. Schnabel has not received them, but there are boxes at the front desk. 2 other items were sold out but are now available for \$45.63 x 2, bringing the grand total to \$501.73. However, the approved purchase was for \$500. We need to amend the vote. Dolon motion to approved \$1.73 for aquatic science filters. Vidhya seconded the motion. All approved, and the motion passed.
 - The AP Bio balance has been received.
 - Amy suggested that we consider Carolina Biological Supply for orders instead of Amazon next time. They may have better prices.

- **Vice President Report: Laura Najera**

- Sugar Shindig tickets are on sale now.
- Texans' night is on December 14th.
- Viji Raja will be the FBEF liaison under VIPS. Their first meeting is tonight.

- **Treasurer Report: Amy Wang**

- \$57404.07 in bank account. Still a few items pending.
- Amy sent everyone the YTD budget report via email.
- Amy paid for the PO Box for the next 12 months early because the price will increase soon. It was not due to be paid until November.
- She will send the tax documents for the corporate match email she received.
- Do not forget that we participate in corporate matching.

- **Secretary Report: Nadine Skinner**

- Erin motioned to approve the August 2025 meeting minutes. Amy seconded the motion. All approved, and the motion passed.

- **Shared Dreams Report: Dolon Gundoju**

- Teachers may request from Shared Dreams classroom supplies for students, but please note that office supplies (copy paper, staplers, room décor) are not included).
- Volunteers who serve at the Shared Dreams facility may: sort clothing, serve as a “personal shopper” to prepare boxes for students, wrap socks and underwear, label clothing, organizing supplies, create school supply kits, and assist with other seasonal tasks.
- Student volunteer opportunities will soon be posted on the Shared Dreams webpage for those interested in engaging youth in meaningful service experiences. There is an online form for students to sign up for opportunities. Dolon will send it to Ms. Muceus.
- Additional volunteer opportunities:
 - Mentoring students across campuses
 - Volunteering at Brighter Bites events to pack fresh fruits and vegetables for families on specific campuses hosting this initiative
 - Supporting district-wide and campus-specific events
- There will be an Elkins Shared Dreams Kickoff call on October 8th from 7:30- 8 pm.

- **Beautification Report: Vidhya Venkatesan and Tressy Garcia**

- Ms. Muceus will send out the survey to students this week to find out the countries’ flags that are not represented in the library and share the results with us.
- Ms. Sands has agreed to provide YES hours for the students who will volunteer for any beautification work projects (front yard and courtyard). Tressy and Vidhya will decide and date (a Saturday?) and get approval from the PTO board and admin. Then they will prepare a flyer and advertise to get student volunteers.
- Ms. Muceus and Mr. Pike cancelled the meeting on September 11th to meet with Richard from the yard company that has offered to support. They will be meeting on September 26th.

- **Gifting Report: Naaila Sami**

- Mrs. Rad has received her balance for AP Bio. She was very grateful and will be sending us pictures of her using it.
 - Ms. Muceus has a gifting request for board games to be used at lunches for \$289.82. Ayesha made a motion for \$289.82. Pallavi seconded it, and all in favor. Motion passed.
 - Ms. Tanimonu had a request for Formative Math silver subscription plan for 110 students in on level geometry- \$16 per month for \$128 total. Due to parent concerns, this request is on hold, and we will ask Ms. Tanimonu for feedback.
 - Student club, Intergen Smiles, asked for \$100 for shirts and craft items to use with the elderly in nursing homes. Nadine made a motion for \$100. Charu seconded the motion, and all were in favor. The motion passed.
 - The Special Education Department had requested \$349 for 1 classroom license for IXL software to be used for 20 students. There is a \$20 discount from \$369 if purchased before October 1st. The district said they would not purchase this. Ayesha made a motion for \$349. Dolon seconded the motion. All were in favor, and the motion passed.
- **Hospitality Report: Michelle Quinteros**
 - There is no event for September.
 - In October, there is Custodian's Appreciation Day. Will let us know when she decides what to do.
- **Membership Report: Arpana Dadhia and Laila Tharani**
 - Total of 370 memberships: 76 faculty and 294 parents
 - \$15, 210 collected
 - Class 101 is offering free SAT testing on 9/27. They would like us to advertise for them. But what would we get out of it. We will give them a sponsorship form.
 - A corporate sponsorship form is ready, and Arpana and Laila have spoken to some possible sponsors.
- **Pizza Report: Maria Pannala and Brandi Downey**
 - Have had 3 pizza Tuesdays since he last report and have made approximately \$2640 net of expenses. Pizza sold out in 2 of those, but we had some leftovers on the one right after the long weekend. Proceeds are behind schedule at this point, and we continue to gauge demand. We have also purchased enough plates that should probably last until December. We continue to advertise. There are so many volunteers that want to help.

- Pizza Sales from today: Sold out at all lunches. There was a difference of about \$70 in cash box from what was expected.
- Want to streamline the process even more.
 - Will call out orders.
 - Will try to prevent students from cutting in the line.
 - Will try to prevent students not buying from being in and around the line.
 - Suggestion from Ms. Muceus: Have a volunteer or an admin by the girl's bathroom ask students to show their money or they need to get out of the line.
- **Safety and Wellness Report: Ayesha Saleem**
 - SHAC Updates: September is Suicide Prevention Awareness Month. Anti-Bullying Campaign launches October 1 with sound bites. Bullying Awareness Toolkit coming to campuses. Elkins represented by three students in the District Student Wellness Coalition.
 - Bike Racks: Mr. Pike confirmed FBISD maintenance will install additional racks (they will not buy them). He also mentioned his previous campus installed more racks and asked Ayesha to send a reminder so he could share vendor information. She has sent two follow Mo-up emails for vendor info, awaiting his response. Erin suggested checking U-Line.
 - Front Signage: Mr. Pike requested A-Frame signs (Pull Forward, Student Drop-Off Here, Parents Turn Here). Waiting on his recommendation for sizes before quotes. Erin will ask ASE for vendors because they ordered A-Frame signs before.
 - Health and Safety Event: Exploring fall program opportunities, possibly with the new librarian.
 - Club Partnership: Ms. Turner suggested HOSA as the student group for the American Heart Association program (Feb. 2026). She will confirm with the HOSA sponsor and co-sponsor. She has also contacted the AHA liaison to clarify next steps.
- **Senior Committee Report: Anna Ramos**
 - Senior Sunrise Expenses (original budget \$2300): Yard sign \$149, Photo booth \$300, 3 security guards \$300, Billy's Donuts \$320, Sam's Order \$521.62, Amazon Order \$494.65. Total Spent = \$2085.27. Left in Budget = \$214.73. Monetary Donations (not used) = \$665. Money remaining= **\$897.73**
 - Senior Movie Night: Student group was thinking of having food trucks come out, but they have not looked into pricing yet. The original budget for this event is \$2300, but will not include the money remaining from Sunrise. Angelica and

Nadine suggested not having the food trucks because from past experience the students won't purchase from the trucks. The students in the past liked having free popcorn, candy, drinks, and glow sticks.

- **Student Hospitality Report: Afshan Qureshi and Gabriela Frausto**

- Next student hospitality event is a photo booth. Date planned is December 4th during lunches from 11 am to 1 pm. Will email Ms. Muceus to confirm this date. They have a quote from Marky booth- 4 photo booths- for \$900. They are also getting quotes from 2 more vendors.
- Their initial budget was \$5000. They spent \$1498.12 for Knight Fest.
- Will have to plan spring event in April or May. Possibly an ice cream social. Will need to confirm with Ms. Muceus.
- Gift card not purchased yet for Mr. Pike.

- **Sunshine Report: Pallavi Rungta Goel**

- Asked Kroger and HEB for donations. They can donate maybe once but not ongoing. She got a form from HEB to fill out.
- Will do birthdays for all teachers.
- She will get us numbers so we can give her a budget. We can do a vote on our group chat to approve her budget.

- **Publicity/Website Report: Erin Sherman and Shefali Patel**

- They are working on getting the VIPS of the month on social media.

- **VIPS Report: Charu Shiva and Liz McDermott**

- VIPS of the month for August is Sharmila Bali.
- VIPS of the month to be recognized in EHS Herald, Facebook, Instagram, and PTO page.
- Beginning this academic year, EHS PTO will have a Parent Liaison (Viji Raja) for Fort Bend Education Foundation (FBEF) who will represent Elkins HS and attend all district meetings, send reports, and attend PTO meetings.
- VIPS Meeting Highlights (August 19, 2025)
 - Welcome from Superintendent Dr. Smith: Dr. Smith expressed heartfelt appreciation for the impact volunteers make across FBISD. He emphasized how your work strengthens connections with students, staff, and the community.
 - Navigating the FBISD website: These resources are available online.
 - Background Checks

- Reporting Offsite Volunteer Hours
 - Mentor Program Infor
 - District Committees Platform
 - Shared Dreams Program
 - Website Language Access: Go to the FBISD Homepage. Click “Our International Languages” at the top. Select your preferred language from the dropdown.
- Volunteer Hours and Raptor System:
 - On-campus hours are logged via Raptor
 - Offsite hours must be reported manually
- **New Business**
 - **Homecoming:** We will see if the school needs funds from PTO. There will probably be a sign up for volunteers.
- **Up Next**
 - 9/26: No school- Ft. Bend County Fair Day
 - 10/1-10/3: Picture Days with Legacy Photos (9th, 10th, and 11th). Seniors TBD
 - 10/7: PTO Meeting at 6 pm
 - 10/13-10/17: No School
 - 10/20: No school
 - 10/27-10/31: Homecoming Week
 - 10/30: Homecoming Game
 - 11/1: Homecoming Dance
- **Meeting** adjourned at 7:42 pm