

## Elkins HS PTO Meeting

Elkins High School, Missouri City, TX

### Meeting Minutes

February 17, 2026

- Meeting called to order at 6:04 pm by Angelica.
- Attendance: Nadine Skinner, Maria Pannala, Elizabeth McDermott, Angelica Morales, Courtney Muceus (virtual), Laura Najera, Amy Wang, Charu Shiva, Arpana Dadhia, Ayesha Saleem
- Quorum established.
- **Principal Report (Ms. Muceus)**
  - Staffing Changes: Mr. Pike retired. Mr. Bishop is a new assistant principal. He was the science department head. Science position was posted last week. Dr. Lau and Ms. Rivera are helping his long-term sub. Dr. Brown took a principal job at a charter school. Mr. Brogan (formerly of RPHS) is now filling in for her. Have not found the right fit for the assistant principal vacancy. Will check back in March for new applications. Do not want to rush into hiring a new person with zero AP experience. We have a new secretary, Ms. Fuller, who starts on Monday.
  - We have not received staffing allocations for 2026-2027 yet. Will get this in mid-March. May gain some teaching positions. Do not anticipate a loss of staffing.
  - Mr. Campbell is working on the master schedule. Do not expect a change in course offerings. Dual credit classes have grown like crazy- especially US history and English.
  - No info on the bike rack yet. It will need a building modification request from the district. This takes a long time. Ms. Muceus will let Angelica know when she has information.
  - 8<sup>th</sup> grade night was a big success. The format was well liked. There was an AC issue that night. One criticism was the starting time of 5:30 pm- hard to get there in time from work. Next year, may start at 6 pm.

- Testing season has started. TELPAS is tomorrow. SAT school day is March 4<sup>th</sup>. Seniors will have a late arrival that day. STAAR and AP testing starts in April. We can still do pizza sales on STAAR and AP testing days.
- **President Report (Angelica Morales)**
  - Angelica got an email from a hypnotist offering services- she sent the info to the senior committee. Laura suggested sending the info to Mr. Karam.
  - New pizza vendor info sent to hospitality.
  - Flyer with SAT prep from Class 101 posted on FB and Chat.
- **Vice President Report (Laura Najera)**
  - The FBEF Gala basket was delivered. The theme was “Me First.” Cost about \$250. Laura noticed that a lot of the other baskets were small.
  - Let Laura know if you want to serve on the nominating committee. She will send a google form so the current board can express plans for next year.
- **Treasurer Report (Amy Wang)**
  - \$63807.04 in bank, pizza charges pending.
  - 4 items need to be categorized in the budget. If you use the PTO debit card, let Amy know and what it was used for.
  - Angelica gave Amy 3 receipts she got from Michelle.
  - There is a budget discrepancy from the November budget. We need to know the total hospitality budget for the rest of the year. So far, hospitality has gotten \$946 in donations. They need about \$2000 to finish the year.
  - Matching gifts: Did not get info from Nyla/Shell yet. Benevity has been recertified. Will get Tricia Thibodeaux a tax receipt for her match.
- **Secretary Report (Nadine Skinner)**
  - Laura made a motion to approve the January meeting minutes. Maria seconded the motion. All approved, and the motion passed. Erin should post minutes online.
- **Beautification Report (Vidhya Venkatesan and Tressy Garcia)**
  - Montex Landscaping was able to help us beautify our front landscaping and used our entire beautification committee budget of \$2000.
  - Tressy is sending a writeup so they can be featured in our Knights newsletter as well as on our FB page.

- Are following up with FBISD to ensure irrigation issues are fixed so plants can be maintained. On Friday afternoon, per Ms. Muceus, the district was out looking at the irrigation. They needed to order a part. Hope to have it fixed this week.
  - Vidhya is working with Amy for reimbursement to landscaping company.
  - Asked if there is any plan for the courtyard. Ms. Muceus said that the dome awnings (2018 bond) near the bus ramp are being replaced in the summer or early fall. She wants to wait until after this to beautify the courtyard. About 20 teachers are interested in helping supervise lunch in the courtyard, but this has not started yet.
  - The district started working on new HVAC handles this past weekend, and they will work through spring break.
- **Gifting Report (Naaila Sami)**
    - No new requests from teachers or clubs.
- **Hospitality Report (Kim Remmert)**
    - Did gift cards for counselor appreciation in February.
    - No event in March.
    - April: AP Appreciation and also STAAR Snacks (pending on budget).
    - May: Teacher Appreciation Week luncheon. Kim will need lots of help. Will be during first week of May (likely May 5<sup>th</sup>).
- **Membership Report (Arpana Dadhia and Laila Tharani)**
    - Arpana gave all remaining membership drive items to Laura today.
    - The membership banner is here. Need to send Erin a picture for the website.
    - Need to get the sponsorship banner done.
- **Pizza Report (Maria Pannala)**
    - Pizza sales continue to be puzzling and erratic. We made around \$2600 net in the last 4 weeks, having a lot of left over in the first two and selling out in the last two after adjusting our orders down considerably. We just noticed that pizza is being sold daily in the cafeteria, and we have seen a pattern of sales being impacted after a long weekend, so we took a poll in all group chats trying to identify probable causes such as forgetfulness, consumer fatigue, or a cash only inconvenience. Surprisingly out of 91 votes across all groups, only 1 person mentioned forgetfulness, 18 referenced not carrying cash, and 6 reported a dislike of Papa John's Pizza. The remaining 66 participants mentioned not buying food from school. Even though the poll did not confirm our suspicions, we did

notice that the morning announcements on Mondays help remind students to buy pizza the following day. Thus, Laura has set up the announcements for the remainder of the semester.

- Some other schools use a credit card (Square) for payment. Ms. Muceus would not mind if students took out a phone to pay for pizza. We may consider this for next year. Square takes a fee- 2.6% plus 10 cents- so we would get \$1.85 per \$2 slice.
  - Discussion of leftover pizza and flash sale. Maria thinks students would take advantage of this and wait to buy pizza.
  - We are hoping to make \$60K this year, but so far, we have made \$37K, approx.
  - Marco's is a new vendor approved by FBISD. May look into this next year.
  - Would the district approve Chick Fil A sliders? Would not be good for vegetarians.
- **Safety and Wellness Report (Ayesha Saleem)**
    - Our driving event will be on Thursday, April 2<sup>nd</sup> during lunches. Ayesha will contact the Missouri City Police for the event.
    - Pothole in road going into student parking lot has been fixed.
    - Would like better lighting at the student parking lot entrance.
    - Need a sidewalk towards highway 6.
    - A frame signs have been found. Will be used moving forward.
    - Mr. Bishop is standing at the crosswalk now.
- **Senior Report (Anna Ramos)**
    - Committee met earlier this month to discuss Senior Field Day/Sunset. Event will be May 15<sup>th</sup>. They all have their tasks of getting prices for the events they would like to include. However, they are just at the beginning stages, so no definite rentals have been finalized yet.
    - Ms. Hasker reached out to ask if PTO could pay for breakfast for the senior trip. She is expecting about 400 students. Angelica said that the PTO does not pay for school sponsored events, and the school doesn't help pay for PTO events. Breakfast should be included in the student fees.
- **Shared Dreams Report (Dolon Gundoju)**
    - Met with sponsors and student project team-NHS and StuCo. Students are working on marketing materials.
    - Targeting March 2<sup>nd</sup>-11<sup>th</sup> for the drive.
    - Will be using PTO storage room to keep drive items and assemble boxes.

- Need 8-10 parent or guardian volunteers to help on March 12<sup>th</sup> and 13<sup>th</sup> to pick up boxes from our school and drop off at Shared Dreams location.
  - Heads up to Ms. Muceus: Will reach out later in the week to request morning announcements starting next week and week of the drive. Dolon will send a blurb.
- **Student Hospitality Report (Afshan Qureshi and Gabriela Frausto)**
    - The upcoming event on May 20<sup>th</sup> has been approved by the principal. They are currently reviewing the budget, including adjustments to the photo booth.
    - If funds allow, they want to provide Boba for the students. They are in contact with a vendor to see if it fits in the budget. Also sent an email to the principal regarding adding boba to the event. (Discussion: May be too expensive, can't be made to order, and may have logistical issues, such as trash.)
- **Sunshine Report (Pallavi Rungta Goel)**
    - Next event will be in May.
- **Publicity/Website Report (Erin Sherman and Shefali Patel)**
    - Newsletter deadline is Tuesday.
    - Membership Toolkit for announcements, etc? Need sponsors on there.
    - VIPS of the Month and gifting updated pics need to be added to webpage.
    - Logos from sponsors for webpage and social media- sports booster did a great job of theirs.
- **VIPS Report (Charu Shiva and Liz McDermott)**
    - VIPS of the Month for January: Ershzina Cherry, Apryl Gunn, Mark McDermott, and Natalie Nichols Banks. Amy will purchase gift cards. VIPS of the Month will be recognized in EHS herald, Facebook, Instagram, and PTO page.
    - VIPS meeting on February 4<sup>th</sup> (Guest Panel- community support for campuses- information and tools that can be leveraged to support FBISD campuses)
      - HEB- Lauren Caples, Area Community Coordinator: Provides \$200 in support per campus twice a year (Fall and Spring). Offers \$200 in support to booster organizations with a tax ID once per year. Provides \$200 in support to PTO/PTA organizations with a tax ID once in the fall and once in the spring. Requires a minimum of 30 days' notice for all requests. Will need to give HEB a list of specific items wanted from HEB. Angelica sent this info to hospitality.

- The Enrichery- Shreena Patel, Director: Located in Sugar Land at 4660 Sweetwater Blvd. #310. Offers 1:1 sessions for elementary and secondary students. Services include ACT/Sat preparation and academic organizational support. Provides flexible scheduling with multiple available time slots. Open on Sundays. Available to support teacher appreciation week activities.
  - Please report monthly volunteer hours using the designated reporting link.
  - April is Child Abuse Awareness Month, and the exchange club of Sugar Land is holding its annual Blue Ribbon Competition. The exchange club encourages schools to help raise awareness of child abuse by decorating schools during April. This is an opportunity for your campus to show support and possibly win one of three prizes. The prizes for the schools are: 1<sup>st</sup> place \$800, 2<sup>nd</sup> place \$650, and 3<sup>rd</sup> place \$450. How to enter: Talk to your campus administrators, counselors, and art teachers to obtain permission to participate. If you wish to participate, email Vita Goodell at [vitagoodell@gmail.com](mailto:vitagoodell@gmail.com) no later than 4 pm on March 2<sup>nd</sup>. Once received, she will email an electronic entry form to you. Please include your campus name, address, and phone number, and campus contact person and email address. Please address questions to Vita Goodell at above address. (Discussion: Excel Club has done this in the past.)
- **Up Next**
    - February 13<sup>th</sup>- 16<sup>th</sup>: No school
    - February 2<sup>nd</sup>- 11<sup>th</sup>: Shared Dreams Drive
    - March 6<sup>th</sup>: No School
    - March 16<sup>th</sup>- 20<sup>th</sup>: Spring Break
    - March 24<sup>th</sup>: PTO Meeting
  - Meeting adjourned by Angelica at 7:21 pm.