

IGLOO REMOTE CONTROL INSTRUCTIONS – edited 8/13/25

Your DC brushless motor is equipped with an automatically **learn** type remote control. The remote control included in the box comes pre-paired to your ceiling fan. You may use it immediately after installing the batteries. **If you have multiple fans in one location requiring different frequencies, see below for re-pairing instructions.** Remove the battery cover to insert batteries and make sure the battery cover is secure before using the remote control.

NOTE: This remote control uses 12V batteries. Store the remote control away from excess heat or humidity. If not using for long periods of time, remove the batteries to prevent damage to the remote transmitter.

WARNING Chemical Burn Hazard. Keep batteries away from children.

Install the remote-control wall cradle with the two screws provided. Move the small rectangular plate covering the holes in the wall-mount cradle to install.



Pairing Process

If you purchased an additional remote control or need to re-pair your current remote, you may follow the below steps to pair a remote control with your fan. **If different frequencies are desired to allow for use of multiple fans in different locations, simply change the code in the Dip Switches before pairing the fan.** Be patient, it will work if the instructions are followed.

- (1) Turn off the power to the fan for at least 30 seconds to clear receiver.
- (2) **Turn the power back on to the fan, wait for 5 seconds (fan may be moving or stationary), press and hold SET button located above the batteries for 2-3 seconds.**
- (3) **Once pair command is received, the fan cycles through all speeds in all directions, WAIT approximately 3 minutes, until fan stops.**
- (4) **When the fan stops, it is now paired with the receiver on a new frequency.**
- (5) Every fan can pair up to 5 remote transmitters.

You have one minute to complete the pairing process once the power has been turned back on. If one-minute passes and remote has not been paired, please start again at step (1).

NOTE: If you are installing/pairing more than one ceiling fan in an area, you must disconnect the power to all fans excepts the currently being paired. Additionally, it is not possible to separately operate ceiling fans installed in the same area of remote-control signal reach if they share the same power supply.