

Merry Mountain Owners Association, Inc.
Architectural Request Form

P.O. Box 132, 6158 Merry Way, Clipper Mills, CA 95930

Architectural Committee:

Peggy Simeroth-Ames
530-675-9147 – home
530-701-0364 - cell
simerothp@gmail.com

Mike Padilla
530-220-8484
Chewy2211@gmail.com

Jamie Ellis
916-412-4701 - cell
530-675-9640 – home
jellis0327@sbcglobal.net

Checklist for Applicant

To assist you in this process, we are providing a checklist to help ensure that you've submitted all the necessary documents

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Did you...

- Review the architectural guidelines.
- Complete the application.
- Contact the ARC for questions.
- Include all the necessary signatures from others if applicable.
- Collect supporting documents including sketches, blueprints, paint and material samples, etc.
- Make copies of the forms and the supporting documentation for your records.
- Submit the application.
- Note when to expect a decision from the ARC.
- Understand the procedure for submitting an appeal.
- Move forward with your project.

MMOA Architectural Request

Name: _____ Date _____

Mailing Address: _____

Email: _____ Phone: _____

Lot Number: _____ Street Address: _____

Project Begin Date: _____ Project End Date: _____

Your modifications, check all that apply:

_____ Deck/Patio _____ Driveway _____ Fence _____ Garage / Residence

_____ Landscaping _____ Roof _____ Windows _____ Satellite

Please describe the proposed modifications you'd like to make to your property. Detail existing structures, materials, measurements, property lines, etc. Submit relevant sketches, photographs and samples. (Use additional sheets if needed.)

List any required building permits (Butte County):

_____ Property Owner Signature	_____ Date
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- The Association's affirmative review is for compliance with MMOA CC&R's and By-Laws.
- ARC approval is valid for one year only
- Owners are responsible for compliance with Local, State & Federal Laws/ Regulations and meeting permitting requirements.
- ARC may request permits and building approval prior to completion of an approval decision.
- Owners are responsible for ensuring that property lines are not violated.
- Know that it is illegal for an unlicensed person/entity to perform work on any project valued at \$500.00 or more in labor and materials.
- The cost of a new water meter and installation (if not present on the lot) is \$1500.00, payable to MMOA.
- Owners are responsible for communicating project progress and completion dates to MMOA.
- ARC approvals are not transferable with ownership changes.

Architectural Committee: Approve _____ Disapprove _____ Date _____

If Disapproved provide explanation/CC&R prohibition Articles: _____

Peggy Simeroth-Ames Date: _____

Mike Padilla Date: _____

Jamie Ellis Date: _____

(For ARC Committee) Project Completion Date: _____