

Antioch Township

4490 N. 19 Rd.
PO Box 690
Mesick, MI 49668-0690
Telephone: (231) 885-2398

Officers:

Tom Williams, Supervisor
Darby Terpstra, Clerk
Kathy Soerries, Treasurer
Bruce Jewett, Trustee
Joseph Gardner, Trustee

Minutes---Regular Board Meeting April 3, 2025

Called to order: 7:05 PM

Present: Tom Williams, Darby Terpstra, Kathy Soerries, Bruce Jewett, Joseph Gardner
Absent: None

Guests/Public: Jan Katz

Motion presented by Joe, seconded by Bruce, to approve the agenda. Supervisor declared the motion carried.

Motion presented by Bruce, seconded by Joe, to approve the minutes from March 6, 2025, meeting. Supervisor declared the motion carried.

Kathy brought forth the Treasurer Report shared the end of fiscal year report for both tax and general funds. Kathy also requested a motion to transfer money from the general fund to the payroll account to pay employees. Motion presented by Bruce, seconded by Darby, to approve the financial report as presented. Supervisor declared the motion carried. Motion presented by Bruce, seconded by Darby, to approve transferring funds from the general fund to the payroll account to pay employees.

Kathy brought bills to be paid. Motion presented by Bruce, seconded by Darby, to approve paying the bills. Supervisor declared the motion carried.

Darby updated everyone on election equipment to be tested and instead of going somewhere the Board of Electors and Election Source will be coming to each township to pick up equipment and returning it as the updates will take longer than previous years.

Bruce gave an update on NWEA, sharing the month being a quiet one. He also shared the trials with ESTA and how the Authority plans on moving forward with the new sick time leave. This may affect raises, and there will be no carryover.

Tom noted he has received the forms for ARPA, but they did not come with instructions and are waiting for those forms to arrive.

Joe and Darby met briefly before the board meeting to hash out the blight ordinance. Changes will be shared as others meet. Joe stated that he would like to see this approved by June. Joe also brought up using a standardized sheet for the enforcement officer to use if other townships use the same officer. Bruce shared that we should possibly sit down with one to two representatives from Wexford and Hanover to discuss making our ordinances close/similar to each other.

Tom talked with Daniel Cochrane about a website. He sent Tom a mockup landing page to look at and change whatever we need for the township.

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The committee for the Mushroom Festival Road Right of Way met but have not updated Tom on the outcome of the meeting held four weeks ago.

Linda Monroe sent Tom Board of Review forms to fill out on evaluating her assessments. The township has not filled these forms out before to the best of his knowledge and has left her a message asking for more information.

Tom brought forth that the taxable value for the township we were given for budgeting was wrong. Joe Porterfield gave a new value as we have gone from \$33,633,897 to \$35,032,558. This number is bound to change again until the final meeting in July.

Tom received the bill for QuickBooks Desktop Pro and it has doubled in price to \$1699. He is looking with Daniel into going online. Bruce shared that possibly working the UHYs to have them purchase extra programs so that we can have a physical program on the computer.

Tom notified everyone that the trial run on Microsoft 365 has ended on the township laptops and requested approval to purchase subscription to the software for all three laptops. Motion presented by Bruce, seconded by Kathy, to approve purchasing Microsoft 365 Business at \$6 per user billed annually. Supervisor declared motion carried.

Tom shared a contract with Birdie Lawn and Snow to make sure we were still on the same page with the five-year contract. The contract reflected that there are two years left. Motion presented by Bruce, seconded by Joe, to approve the contract and the signing of the terms remaining on said contract. Supervisor declared motion carried.

Tom discussed trees that need to be cut in the cemetery that have fallen during the windstorm, and others that are dead or dying. He will check out companies and get bids to have that taken care of before the cemetery spring cleanup is done.

Township Spring Cleanup was discussed and how to go about doing it. The possibility of placing a roll off at the township and then sending out a newsletter for residents as to what is allowed and not allowed as well as the blight ordinance that is being worked on.

Jan Katz spoke during the public comment section at the end of the meeting. She shared that someone had trespassed onto her property trying to get to her neighbor's property. and she asked if this was the township's assessor. Tom reassured Jan that it was not, and that the assessors are held to a decorum of professionalism.

Motion presented by Bruce, seconded by Kathy, to adjourn the meeting. Supervisor declared the motion carried.

Adjourned: 8:20 PM

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Next regular meeting: May 1, 2025

_____, Supervisor

_____, Clerk

Official