

RCRCA
COTTONWOOD – MIDDLE MINNESOTA CWMP
May 7, 2026 – Policy Committee Meeting
Lyon County Government Center, Commissioners Room, Marshall, MN

RCRCA Members Present: Jeff Veerkamp, Bill Eckstein, Larry Anderson, Ron Bunjer, Gary Crowley, Loy Woelber, Paul Posthuma, Luke Johnson, Brad Kruisselbrink, Ed Carter and Glen Kack.

Others Present: Kerry Netzke – Executive Director, Courtney Williams – RCRCA Watersheds Coordinator, Joy Bruns – RCRCA Office Manager.

RCRCA Chairman Johnson called the meeting to order at 10:04 AM.

ADOPT AGENDA. Motion by Carter, seconded by Veerkamp, to approve the agenda as presented. Motion carried unanimously.

CW-MM WBIF - April 2026 Minutes. Motion by Crowley, seconded by Eckstein, to approve the April 2026 minutes as presented. Motion carried unanimously.

CW-MM WBIF – April 2026 Financial Report. The monthly expenditure of \$11,350.53 (\$11,260.53 Administration and \$90.00 Training) was reviewed. Motion by Anderson, seconded by Eckstein, to approve the April 2026 Financials subject to audit. Motion carried unanimously.

CW-MM WBIF – Policy Update. Williams and the Technical Committee have added additional language to the policy to reflect that RCRCA will not be financially responsible for NRCS-designed projects that fail to receive completion certification and voucher approval; the financial responsibility falls to the SWCD/County. RCRCA does not have any discretionary or reserve funds that can be used for this purpose. The other proposed policy addition states that only WBIF-funded projects can be reimbursed by the technical and engineering funds, and technical service providers can directly invoice RCRCA indicating project information. Motion by Bunjer, seconded by Crowley, to approve both policy additions as presented. Motion carried unanimously.

CW-MM WBIF – Cost-Share Contract Cancellation. Williams presented a cost-share contract for cancellation – 25-CWMM-LYO-010, as not all of the involved parties would sign the required group addendum. This cancellation will free up approximately \$95,000 for pending structural projects. Motion by Posthuma, seconded by Kruisselbrink, to approve the cancellation of contract 25-CWMM-LYO-010. Motion carried unanimously.

#C25-0341	Contract	Amend-ment	Payment Request	New Contract Funds	Proposed Total Cost	Slippage	Project Description
FY25-WBIF	25-CWMM-LYO-010			\$ 95,670.90	112,554.00		638 WASCOB, 412 Waterway
Totals				\$95,670.90	112,554.00		

Joint Meeting Area II/RCRCA Board of Directors

CW-MM WBIF – New Cost-Share Contracts - Agricultural Projects. Williams presented 2 contracts for approval: 1) 25-CWMM-COT-010 Grade Stabilization and 2) 25-CWMM-RED-018 638 WASC0B (2). Motion by Crowley, seconded by Woelber, to approve the new cost share contracts as presented. Motion carried unanimously.

AGRICULTURAL PROJECTS – NEW COST-SHARE CONTRACTS STRUCTURAL PROJECTS

#C25-0341	Contract	Amend-ment	Payment Request	New Contract Funds	Total Project Cost	Slippage	Project Description
FY25-WBIF	25-CWMM-COT-010			\$ 48,974.00	58,920.00		Grade Stabilization
FY25-WBIF	25-CWMM-RED-018			\$ 27,912.56	32,828.80		638 WASC0B (2)
Totals				\$ 76,886.56	91,748.80		

CW-MM WBIF – New Cost-Share Contracts - Non-Structural Projects. Williams presented 2 contracts for approval: 1) 25-CWMM-MUR-003 No-Till (320 ac – 2 yrs) and 2) 25-CWMM-MUR-004 Cover Crop (320ac – 2 yrs – Multi). Motion by Crowley, seconded by Woelber, to approve the new cost share contracts as presented. Motion carried unanimously.

AGRICULTURAL PROJECTS – NEW COST-SHARE CONTACTS - NON-STRUCTURAL PROJECTS

#C25-0341	Contract	Amend-ment	Payment Request	New Contract Funds	Total Project Cost	Slippage	Project Description
FY25-WBIF	25-CWMM-MUR-003			\$ 22,400.00			No-Till (320 ac – 2 yrs)
FY25-WBIF	25-CWMM-MUR-004			\$ 38,400.00			Cover Crop (320 ac – 2 yrs – Multi)
Totals				\$ 60,800.00			

AMENDMENTS – Cost-Share Contract. Williams presented an amendment to contract 25-CWMM-LYO-006 for a name change (Linda Louwagie to Scott and Deb Thooff). Motion by Woelber, seconded by Carter, to approve the amendment. Motion carried unanimously.

PAYMENTS – AGRICULTURAL PROJECTS. Williams presented a completed contract for payment Contract 25-CWMM-LYO-006 for 638 WASC0B (2) and 412 waterway - \$25,126.60. Motion by Posthuma, seconded by Kruisselbrink, to approve the completed contract for payment. Motion carried unanimously.

AGRICULTURAL PROJECTS

#C25-0341	Contract	Payment Request	New Contract Funds	Proposed Total Cost	Slippage	Project Description
FY25-WBIF	25-CWMM-LYO-006	\$25,126.60	\$ 30,248.10	\$35,586.00	\$5,121.50	638 WASC0B, 412 Waterway
Totals		\$25,126.60	\$ 30,248.10	\$35,586.00	\$5,121.50	

Joint Meeting Area II/RCRCA Board of Directors

PAYMENTS – Project Development. Williams presented three requests for project development totaling \$3,912.55. Motion by Carter, seconded by Crowley, to approve the project development payment requests from the SWCDs. Motion carried unanimously.

PROJECT DEVELOPMENT

Partner	Current Request
Brown SWCD	\$ 861.90
Cottonwood SWCD	\$ 798.17
Redwood SWCD	\$ 2,252.48
Totals	\$ 3,912.55

PAYMENTS – Technical Assistance. Williams presented one request for technical assistance totaling \$5,679.96. Motion by Veerkamp, seconded by Anderson, to approve the technical assistance payment request from Redwood SWCD. Motion carried unanimously.

TECHNICAL ASSISTANCE

Partner	Current Request
Redwood SWCD	\$ 5,679.96
Totals	\$ 5,679.96

WATERSHED COORDINATOR REPORT.

Williams updated the board on her activities for April 2026.

1. Assist with Redwood River WBIF Planning
 - a. Scoring and Ranking Sheet Edits from BWSR BC
 - b. Finalized and Submitted RRW WBIF1.0 Application
 - c. Plan Approved by BWSR on March 25,2026
2. Cottonwood-Middle MN WBIF 1.0
 - a. Edited Policy for NRCS-designed projects & Technical and Engineering
 - b. Organized Project Files – paper copy and MS4Front copy
 - c. Meeting prep – financials, agenda, report, etc.
 - d. Sent out other funded project spreadsheets to all partners
3. TSA 6 Charging for Services Discussion
4. Survey & Training with Area II
 - a. North Hero 34 – Road Retention

OTHER BUSINESS: Technical Service Area 6 (TSA) that serves Brown County intends to begin charging for their design services to their member SWCDs. Some of these projects may be funded by the WBIF grant. Williams has clarified that the TSA may bill RCRCA directly to avoid involving the SWCD as a middleman. The invoice must include the project number to verify that the project is WBIF-funded, as well as the hours and billable rate as consistent with other invoices.

Joint Meeting Area II/RCRCA Board of Directors

With the Redwood WBIF grant expected soon, the Board was asked if they would prefer separate meetings for the Cottonwood-Middle MN and the Redwood, or if combining these meetings (similar to Area II and RCRCA combined meetings) would be advantageous. Discussion followed. It was agreed that separate meetings would be cleanest way to manage the two watersheds, especially when the watershed may be administering more than one WBIF grant at the same time. Staff assume that applications for the Redwood WBIF may start as soon as June.

ADJOURNMENT. With no other business to address, Chairman Johnson declared the meeting adjourned at 10:33 AM.

UPCOMING MEETINGS:

June Board Meeting

Thursday, June 4, 2026

Redwood County Learning Center

July Board Meeting

Thursday, July 2, 2026

Lyon County Government Center



Luke Johnson, RCRCA Chairman

6/4/26

Date