

Please complete and submit to your project manager.

Reporting Period:  January 1 through June 30 (Due August 1)  
 July 1 through December 31 (Due February 1)

All information is required by the U.S. Environmental Protection Agency (EPA) and the Minnesota Pollution Control Agency (MPCA). Do not leave blanks (unless otherwise noted). This report form can be typed using your computer. Use the "tab" key to move through the fields of this form. Enter responses using text and check boxes as indicated. Keep a copy for your records.

## I. General report information

1. Project title: Cottonwood-Redwood Pre-WRAPS
2. Project sponsor (Grantee): Redwood-Cottonwood Rivers Control Area
3. Contact name: Kerry Netzke
4. Email address: kerry.netzke@rcrca.com
5. Funding:  319  CWP Loan  Clean Water Fund  Other: \_\_\_\_\_
6. Contract number: 118176
7. MPCA Project Manager: Mike Weckwerth
8. Effective date (mm/dd/yyyy): 2/21/2017 Expiration date (mm/dd/yyyy): 6/30/2020

## II. Semi-annual report information

1. Project activities completed during last six (6) months according to the program objectives or tasks (please be specific):

Objective 1: Project Planning and Objective 2: Public Participation Process

RCRCA staff coordinated Local Work Group (LWG) meetings in July, September and December 2019. August, October and November monthly meetings were omitted due to busy schedules of the LWG or lack of agenda items as we await the MCPA and DNR assessment reports needed for the WRAPS.

Objective 1 is now complete with funds expended by Sept 2019. \$1,018.00 remains for Objective 2 - Task 2B (County Staff). It is anticipated that this task/objective will be completed by the end of the grant period (6/30/2020).

Objective 3: Project Administration

Invoice 10 for the July-Sept quarter was submitted for payment on 10/9/2019 and approved on 10/17/2019. Invoice 11 for the Oct-Dec quarter was submitted for review/approval on 1/8/2020. Semi-Annual Report for the Jan - June 2019 period was submitted on 7/25/2019 and approved on 7/31/2019.

Objective 4: Gap Monitoring -- This objective has been completed (Sept 2018).

2. List all products (documents, pamphlets, videos, maps, etc.) produced in this reporting period:

Invoices 10 and 11 were prepared and the January-June 2019 Semi-Annual Report. Agendas, minutes and any handouts are prepared for LWG meetings and copies provided to meeting attendees.

3. Challenges faced (optional):

With several One Watershed One Plans ongoing in the area, and the second round of WRAPS beginning, LWG members are being stretched thin with meetings. From time to time, LWG meeting attendance is down as staff manage needed office time with other projects and meetings.

4. Summary of monitoring data collected (if applicable):

N/A

- 4a. Have all monitoring stations been established in EQUIS?  Yes  No  N/A
- 4b. Are the data being routinely submitted for storage into EQUIS?  Yes  No  NA  
if yes, last submittal date (mm/dd/yyyy): \_\_\_\_\_
5. Are the Best Management Practices data being annually entered into eLINK?  Yes  No  N/A  
if yes, date last entered (mm/dd/yyyy): \_\_\_\_\_

6. Describe specific (quantifiable, if possible) results achieved during this period:

N/A

Phosphorus Load Reduction: \_\_\_\_\_ lbs./year

Nitrogen Load Reduction: \_\_\_\_\_ lbs./year

Sediment Load Reduction: \_\_\_\_\_ lbs./year

7. Did the MPCA execute a change order or amendment for this project during this reporting period? No  Yes

If yes, summarize those changes:

8. List anticipated program objectives or tasks to be completed during the next six (6) months please be specific):

The LWG will continue to meet almost monthly to review/comment on the draft TMDLs and WRAPS work progress by Wenck Associates. Work on the WRAPs table is beginning as well as discussions on appropriate measurement tools (ACPF, SAM, PTMApp, etc) for these watersheds. The remaining balance of this grant will cover the expenses of the LWG-County Staff with a grant expiration date of 6/30/2020

### III. Expenditure information for this period

Provide a copy of your workplan budget showing cumulative expenditures and budget balances by workplan objective and task. Also, fill out the summary below.

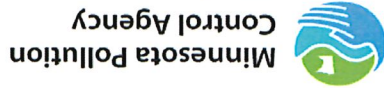
Expenditure report attached

Complete the table below:

	Amount
Total grant amount	\$77,000
Total match amount (if applicable)	
<b>Total project amount</b>	<b>\$77,000</b>
Grant expenditures this period	\$6,397.80
Match expenditures this period (if applicable)	
Cumulative grant expenditures to date	\$75,982.00
Cumulative match expenditures to date (if applicable)	
<b>Total cumulative expenditures to date</b>	<b>\$75,982.00</b>

Date form completed (mm/dd/yyyy): 1/14/2020





520 Lafayette Road North  
St. Paul, MN 55155-4194

Project Title: Cottonwood Redwood Pre-WRAPs  
Contract Period: February 21, 2017 - June 30, 2020  
Project Manager Name: Kerry Netzke, RCRC  
MPCA Project Manager Name: Mike Weckwerth

Original Grant Amount

\$77,000.00

10% Retainage Amount

\$7,700.00

MPCA Grant Funds Available

\$69,300.00

Report Date:

1/9/2020

Reporting Period:

7/1/2019 - 12/31/2019

SEMI-ANNUAL REPORT BUDGET EXPENDITURES  
Pre-Watershed Restoration and Protection Strategies (WRAPS)

Cost Category	Unit	Rate	Qty CO#2	Total Grant Cash after CO#2	Feb-Jun 2017 Grant	July-Oct 2017 Grant	Oct-Dec 2017 Grant	Jan-June 2018 Grant	July-Dec 2018 Grant	Jan-Jun 2019 Grant	July-Dec 2019 Grant	Expended Grant Total	Budget Remaining
<b>OBJECTIVE 1 - Project Planning</b>													
Task A - Coordination													
1A - RCRC Staff		\$58.00 /hr.	311.00	\$18,038.00	\$2,639.00	\$2,334.50	\$928.00	\$1,160.00	\$7,656.00	\$3,320.50	\$0.00	\$18,038.00	\$0.00
1B - County Staff		\$40.00 /hr.	175.00	\$7,000.00	\$1,300.00	\$1,220.00	\$400.00	\$1,220.00	\$2,200.00	\$2,200.00	\$594.00	\$7,000.00	\$0.00
1C - SWCD Staff		\$40.00 /hr.	175.00	\$7,000.00	\$1,900.00	\$1,240.00	\$520.00	\$2,220.00	\$440.00	\$680.00	\$0.00	\$7,000.00	\$0.00
<b>OBJECTIVE 1 - TOTAL</b>				<b>\$32,038.00</b>	<b>\$5,839.00</b>	<b>\$4,794.50</b>	<b>\$1,848.00</b>	<b>\$4,446.00</b>	<b>\$8,316.00</b>	<b>\$6,200.50</b>	<b>\$594.00</b>	<b>\$32,038.00</b>	<b>\$0.00</b>
<b>OBJECTIVE 2 - Public Participation Process</b>													
Task B - Stakeholder Planning													
2A - RCRC Staff		\$58.00 /hr.	290.00	\$16,820.00	\$928.00	\$0.00	\$928.00	\$2,610.00	\$4,480.50	\$3,871.50	\$4,002.00	\$16,820.00	\$0.00
2B - County Staff		\$40.00 /hr.	145.00	\$5,800.00	\$880.00	\$0.00	\$380.00	\$1,096.00	\$720.00	\$0.00	\$1,706.00	\$4,782.00	\$1,018.00
2C - Staff		\$40.00 /hr.	145.00	\$5,800.00	\$980.00	\$0.00	\$460.00	\$2,120.00	\$2,140.00	\$100.00	\$0.00	\$5,800.00	\$0.00
<b>OBJECTIVE 2 - TOTAL</b>				<b>\$28,420.00</b>	<b>\$2,788.00</b>	<b>\$0.00</b>	<b>\$1,768.00</b>	<b>\$5,826.00</b>	<b>\$7,340.50</b>	<b>\$3,971.50</b>	<b>\$5,708.00</b>	<b>\$27,402.00</b>	<b>\$1,018.00</b>
<b>OBJECTIVE 3 - Administration</b>													
Task A - Organization and Oversight													
3A - RCRC Staff		\$58.00 /hr.	104.00	\$6,032.00	\$580.00	\$0.00	\$551.00	\$1,058.50	\$3,190.00	\$652.50	\$0.00	\$6,032.00	\$0.00
3B - Mileage		Commissioners Rate /mi		\$634.00	\$0.00	\$10.70	\$38.52	\$189.64	\$261.06	\$38.28	\$95.80	\$634.00	\$0.00
<b>OBJECTIVE 3 - TOTAL</b>				<b>\$6,666.00</b>	<b>\$580.00</b>	<b>\$10.70</b>	<b>\$589.52</b>	<b>\$1,248.14</b>	<b>\$3,451.06</b>	<b>\$690.78</b>	<b>\$95.80</b>	<b>\$6,666.00</b>	<b>\$0.00</b>
<b>OBJECTIVE 4 - Gap Monitoring</b>													
Task A - Sample Collection													
4A - RCRC Staff		\$58.00 /hr.	79.50	\$4,611.00	\$609.00	\$1,363.00	\$319.00	\$0.00	\$2,320.00	\$0.00	\$0.00	\$4,611.00	\$0.00
4B - Mileage		Commissioners Rate /mi		\$130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$130.00	\$0.00	\$0.00	\$130.00	\$0.00
4C - Lab Analysis				\$5,135.00	\$629.50	\$1,979.00	\$0.00	\$669.00	\$1,857.50	\$0.00	\$0.00	\$5,135.00	\$0.00
<b>OBJECTIVE 4 - TOTAL</b>				<b>\$9,876.00</b>	<b>\$1,238.50</b>	<b>\$3,342.00</b>	<b>\$319.00</b>	<b>\$669.00</b>	<b>\$4,307.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,876.00</b>	<b>\$0.00</b>
<b>OBJECTIVE 1 - TOTAL</b>				<b>\$32,038.00</b>	<b>\$5,839.00</b>	<b>\$4,794.50</b>	<b>\$1,848.00</b>	<b>\$4,446.00</b>	<b>\$8,316.00</b>	<b>\$6,200.50</b>	<b>\$594.00</b>	<b>\$32,038.00</b>	<b>\$0.00</b>
<b>OBJECTIVE 2 - TOTAL</b>				<b>\$28,420.00</b>	<b>\$2,788.00</b>	<b>\$0.00</b>	<b>\$1,768.00</b>	<b>\$5,826.00</b>	<b>\$7,340.50</b>	<b>\$3,971.50</b>	<b>\$5,708.00</b>	<b>\$27,402.00</b>	<b>\$1,018.00</b>
<b>OBJECTIVE 3 - TOTAL</b>				<b>\$6,666.00</b>	<b>\$580.00</b>	<b>\$10.70</b>	<b>\$589.52</b>	<b>\$1,248.14</b>	<b>\$3,451.06</b>	<b>\$690.78</b>	<b>\$95.80</b>	<b>\$6,666.00</b>	<b>\$0.00</b>
<b>OBJECTIVE 4 - TOTAL</b>				<b>\$9,876.00</b>	<b>\$1,238.50</b>	<b>\$3,342.00</b>	<b>\$319.00</b>	<b>\$669.00</b>	<b>\$4,307.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,876.00</b>	<b>\$0.00</b>
<b>GRAND TOTAL</b>				<b>\$77,000.00</b>	<b>\$10,445.50</b>	<b>\$8,147.20</b>	<b>\$4,524.52</b>	<b>\$12,189.14</b>	<b>\$23,415.06</b>	<b>\$10,862.78</b>	<b>\$6,397.80</b>	<b>\$75,982.00</b>	<b>\$1,018.00</b>