

RCRCA
COTTONWOOD – MIDDLE MINNESOTA CWMP
November 6, 2025 – Policy Committee Meeting
Lyon County Government Center, Marshall, MN

RCRCA Members Present: Jeff Veerkamp, Bill Eckstein, Larry Anderson, Gary Crowley, Allen Deutz, Loy Woelber, Paul Posthuma, Luke Johnson, Rick Wakefield, Ed Carter and Glen Kack.

Others Present: Kerry Netzke – Executive Director, Courtney Williams – RCRCA Watersheds Coordinator and Joy Bruns – RCRCA Office Manager, Greg Thole – LQP County Commissioner.

RCRCA Chairman Johnson called the meeting to order at 10:29 AM.

ADOPT AGENDA. There were no additions to the agenda. Motion by Carter, seconded by Veerkamp, to approve the agenda as presented. Motion carried unanimously.

CW-MM WBIF - October 2025 Minutes. Motion by Wakefield, seconded by Eckstein, to approve the minutes as presented. Motion carried unanimously.

CW-MM WBIF – October 2025 Financial Report. Financials were reviewed with the Board: Expenditures of \$96,994.52 (Administration \$20,391.19 and Ag Practices \$76,603.33). Netzke noted that we are implementing the use of billable rates for administration with all direct expenses billed at cost to the grant. This process was discussed/recommended by Julie Krebs-Mueller from BWSR, and confirmed by Michael Peterson, auditor, relating to reporting grant expenditures in QuickBooks. Netzke has revised the financial reports from the start of the grant with those reports showing the previous method, the current method, and the difference in the amounts paid by the grant. The total difference has been documented with the MAGIC balance in agreement. Motion by Wakefield, seconded by Veerkamp, to approve the October 2025 Financial Report and the revised reports for July, August and September 2025 Financials subject to audit. Motion carried unanimously.

CW-MM WBIF – Payment List. Williams presented the board with the one SSTS Incentive Contract for payment. Motion by Deutz, second by Carter, to approve the \$5,000.00 payment as listed below. Motion carried unanimously.

SSTS INCENTIVES - PARTIAL AND COMPLETED PROJECTS

Joint Meeting Area II/RCRCA Board of Directors

#C25-0341 CWMM- WBIF Grant	Contract	Amendment	Payment Request	New Contract Funds	Total Project Cost	Slippage	Project Description
FY25-WBIF	25-CWMM- BRO-003		5,000.00		5,000.00		Septic System
Totals			5,000.00		5,000.00		

CWMM Balance Recap – Information. Williams reviewed the funds that have been spent, encumbered and available to date.

Watersheds Coordinator Report.

Williams updated the board on her activities for the past month.

- Entered all the approved projects in MS4Front. MS4Front is being used completely as of this meeting.
- eLINK Reporting – all categories are up to date and in agreement with the revised financial reports.
- Sent a letter of intent to the City of Springfield offering \$50,000 for engineering to support their federal EDA grant application.
- Updated the CWMM website/grant page.
- Finalized the October 15th Technical Committee meeting documents.
- Assisted Area II with surveying some WBIF-funded projects.
- Reviewed all project files to note any missing information.
- Planned the Technical Committee meeting for November 19th.
- Assisted Lyon SWCD as needed.

Adjournment. With no other business to address, Chairman Johnson declared the meeting adjourned at 10:49 AM.

UPCOMING MEETINGS:

December Board Meeting	Thursday, Dec. 4, 2025	Redwood County Learning Center
January Board Meeting	Thursday, Jan 5, 2026	Lyon County Government Center

Luke Johnson, RCRCA Chairman

Date