



# Grant Progress Report

## One Watershed One Plan 2024

**Grant Title:** 2024 - One Watershed One Plan (Redwood-Cottonwood Rivers Control Area)

**Grant ID:** P24-0721

**Grant Award (\$):** \$238,700.00

**Grant Execution Date:** 03/07/2024

**Grantee:** Redwood-Cottonwood Rivers Control Area

**Required Match (%):** 0

**Grant End Date:** 06/30/2026

**Fiscal Agent:**

**Required Match (\$):** \$0.00

**Grant Day-to-Day Contact:** Kerry Netzke

	Total Budgeted	Total Spent	Balance Remaining*
Grant Funds	\$238,700.00	\$66,098.45	\$172,601.55
Match Funds	\$0.00	\$0.00	\$0.00
Other Funds	\$0.00	\$0.00	\$0.00
Total	\$238,700.00	\$66,098.45	\$172,601.55

\*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Proposed Measurable Outcomes	Grantee submitted a detailed project plan and work plan. Key milestones include selection of a plan consultant; establishment of committees, notifications, and an initial planning meeting; creation of a draft plan; formal plan review and public hearing; approval of the plan by BWSR; local adoption; and grant reporting.
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### Budget Details

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
Redwood 1W1P Administration/Coordination	Administration/Coordination	Current State Grant	2024 - One Watershed One Plan (Redwood-Cottonwood Rivers Control	\$45,000.00	\$13,006.51	\$31,993.49	N

<i>Activity Name</i>	<i>Category</i>	<i>Source Type</i>	<i>Source Description</i>	<i>Budgeted</i>	<i>Spent</i>	<i>Balance Remaining</i>	<i>Match Fund?</i>
			Area)				
Contingency - Redwood 1W1P Admin/Coord	Administration/Coordination	Current State Grant	2024 - One Watershed One Plan (Redwood-Cottonwood Rivers Control Area)	\$4,500.00		\$4,500.00	N
Redwood 1W1P Plan Development	Planning and Assessment	Current State Grant	2024 - One Watershed One Plan (Redwood-Cottonwood Rivers Control Area)	\$172,000.00	\$53,091.94	\$118,908.06	N
Contingency - Redwood 1W1P Plan Development	Planning and Assessment	Current State Grant	2024 - One Watershed One Plan (Redwood-Cottonwood Rivers Control Area)	\$17,200.00		\$17,200.00	N

## Grant Activities

Activity Name: Contingency - Redwood 1W1P Admin/Coord						
Activity Category: Administration/Coordination					Staff time?: Yes	
Description: 10% contingency to the Administration/Coordination activity						
Budget Details						
Source Type	Source Description	Budgeted	Spent	Balance Remaining	Last Transaction Date	Match Fund?
Current State Grant	2024 - One Watershed One Plan (Redwood-Cottonwood Rivers Control Area)	\$4,500.00		\$4,500.00		N

## Activity Name: Contingency - Redwood 1W1P Plan Development

**Activity Category:** Planning and Assessment

**Staff time?:** Yes

**Description:** 10% contingency added to cover any unanticipated cost overages.

### Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2024 - One Watershed One Plan (Redwood-Cottonwood Rivers Control Area)	\$17,200.00		\$17,200.00		N

### Actual Results

<u>Results</u>	<u>Date Added</u>
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January 1, 2025 - Plan Development is progressing according to the drafted Timeline. Since hiring Houston Engineering Inc in late May 2024, they have accomplished: Aggregate Watershed Information, Notify Plan Review Authorities & Host Kickoff Meetings, Land and Water Resources Narrative, and Identify and Prioritize Resources and Issues. Establishing Measurable Goals and developing the Targeted Implementation Plan go hand-in-hand to accurately estimate the actions needed to reach the anticipated goals within the given budget. The Advisory Committee is scheduled to meet in March 2025 to review/comment on the Measurable Goals and Targeted Implementation Table. The Plan is progressing according to Timeline goals.

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## Activity Name: Redwood 1W1P Administration/Coordination

**Activity Category:** Administration/Coordination

**Staff time?:** Yes

**Description:** This activity will involve the fiscal management of the grant funds, grant reporting, and coordination activities for the Steering Team, Policy Committee and Advisory Committee(s). Tasks within this category include advertising/promotion of kick-off meeting(s), noticing any public meetings, facility rentals, and associated expenses for managing the Plan development.

### Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2024 - One Watershed One Plan (Redwood-Cottonwood Rivers Control Area)	\$45,000.00	\$13,006.51	\$31,993.49	12/31/2024	N
<b>Actual Results</b>						
<b><u>Results</u></b>					<b><u>Date Added</u></b>	
January 2025 -- The grant agreement was executed 3/7/2024. Since then, there have been 5 Policy Committee meetings (4/8/24, 5/13/24, 7/8/24, 9/9/24, 11/18); 4 Steering Team meetings (7/8/24, 8/12/24, 9/9/24, 11/13) and 1 Advisory Committee meeting (10/14/24). Three Kickoff Meetings were held in Lake Benton, Marshall and Redwood Falls on 6/25/24 and 6/26/24). The administration/coordination activities involve the planning and prep of all meetings, frequent email communications with all committee and plan consultant, prompt payment of expenses, fiscal tracking, and grant and website reporting as required.					1/22/2025 2:59:21 PM	

Activity Name: Redwood 1W1P Plan Development						
Activity Category: Planning and Assessment					Staff time?: Yes	
<p><b>Description:</b> Development of the Plan will largely be the responsibility of the hired Plan Consultant with assistance provided by the Steering Team, advised by the Advisory Committee(s), and guidance and approval from the Policy Committee.</p> <p>Tasks of the Plan Consultant will include: Aggregate watershed information, Notify plan review authorities and host kickoff meeting(s), Write the land and water resources narrative, Identify and prioritize resources and issues, Establish measurable goals, Develop a targeted implementation schedule, Describe implementation programs, Determine plan administration and coordination, Write the draft plan for review, Meetings/facilitation/outreach and other planning activities, Conduct formal review, and Write the final plan and submit to BWSR. (\$159,200)</p> <p>The Steering Team is identified to assist with these tasks: Aggregate watershed information, Notify plan review authorities and host kickoff meeting(s), Meetings/facilitation/outreach and other planning activities, and Conduct formal review. (\$12,800)</p>						
Budget Details						
<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2024 - One Watershed One Plan (Redwood-Cottonwood Rivers Control Area)	\$172,000.00	\$53,091.94	\$118,908.06	12/26/2024	N

## Actual Results

<u>Results</u>	<u>Date Added</u>
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January 2025 -- Since the grant start date of 3/7/2024, Houston Engineering Inc. has completed the following tasks: Aggregate Watershed Information, Notify Plan Review Authorities and Host Kickoff Mtgs, Land and Water Resource Narrative, and Identify and Prioritize Resources and Issues. Three kickoff meetings were held in Lake Benton, Marshall and Redwood Falls with 59 in attendance. Planning is progressing according to schedule.	1/22/2025 2:53:33 PM
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