

**RCRCA**  
**COTTONWOOD – MIDDLE MINNESOTA CWMP**

**September 4, 2025 – Policy Committee Meeting**  
**Lyon County Government Center – Marshall, MN**

**RCRCA Members Present:** Jeff Veerkamp, Bill Eckstein, Larry Anderson, Clark Lingbeek, Joe Drietz, Gary Crowley, Allen Deutz, Loy Woelber, Luke Johnson, Rick Wakefield, Ed Carter and Glen Kack.

**Others Present:** Kerry Netzke – Executive Director, Courtney Williams – Watersheds Coordinator and Joy Bruns – RCRCA Office Manager.

RCRCA Chairman Johnson called the meeting to order at 10:06 AM. Netzke introduced Courtney Williams to the Board who began her duties on August 11. She has had a very productive three weeks and continues to find efficient ways of project management to reduce the burden on the partners and fully account for the Plan's successes.

**ADOPT AGENDA.** There were no additions to the agenda. Motion by Carter, seconded by Drietz, to approve the agenda as presented. Motion carried unanimously.

**CW-MM WBIF - August 2025 Minutes.** Motion by Crowley, seconded by Anderson, to approve August 2025 Minutes as presented. Motion carried unanimously.

**CW-MM WBIF – August 2025 Financial Report.** Financials were reviewed with the Board: Interest earned from MAGIC Account, \$3,570.97; and expenditures of \$7,847.58 for administrative costs. Motion by Veerkamp, seconded by Posthuma, to approve the August 2025 Financial Report subject to audit. Motion carried unanimously.

**CW-MM WBIF – Approve/Amend/Pay Cost Share Contracts.**

**AGRICULTURAL PROJECTS - CWMM Watershed Implementation Grant #C25-0341**

|                | Contract        | Amendment | Payment Request | New Contract Funds | Total Project Cost | Slippage | Grant Funds Remaining | Project Description        |
|----------------|-----------------|-----------|-----------------|--------------------|--------------------|----------|-----------------------|----------------------------|
| Bob Cauwels    | 25-CWMM-LYO-009 |           |                 | \$ 16,832.04       | \$ 19,802.40       |          |                       | 638 WASC0B - 1             |
| Joel Wellner   | 25-CWMM-COT-004 |           |                 | \$ 11,900.85       | \$ 14,001.00       |          |                       | 638 WASC0B - 1             |
| Denise Wellner | 25-CWMM-COT-005 |           |                 | \$ 18,471.44       | \$ 21,731.10       |          |                       | 412 WW - 1                 |
| Mike Lamfers   | 25-CWMM-LYO-008 |           | \$ 20,588.87    |                    |                    |          |                       | 410 GS - 1 (Final Payment) |
|                |                 |           | \$ 20,588.87    | \$ 47,204.33       |                    |          | \$ 417,690.22         |                            |

## Joint Meeting Area II/RCRCA Board of Directors

Williams presented three new Agricultural Projects cost share contracts totaling \$47,204.33. Motion by Anderson, seconded by Carter, to approve the cost share contracts as presented. Motion carried unanimously.

### SSTS INCENTIVES - CWMM Watershed Implementation Grant #C25-0341

|                   | Contract        | Amendment | Payment Request | New Contract Funds  | Total Project Cost | Slippage | Grant Funds Remaining | Project Description |
|-------------------|-----------------|-----------|-----------------|---------------------|--------------------|----------|-----------------------|---------------------|
| Greg Peichel      | 25-CWMM-BRO-001 |           |                 | \$ 5,000.00         |                    |          |                       |                     |
| Samuel Haun       | 25-CWMM-BRO-002 |           |                 | \$ 5,000.00         |                    |          |                       |                     |
| Nicholas Braulick | 25-CWMM-BRO-003 |           |                 | \$ 5,000.00         |                    |          |                       |                     |
|                   |                 |           |                 | <b>\$ 15,000.00</b> |                    |          | <b>\$ 80,000.00</b>   |                     |

Williams presented three SSTS Incentive contracts for approval in the amount of \$5,000.00 each, totaling \$15,000.00. Motion by Veerkamp, seconded by Lingbeek, to approve the SSTS Incentive contracts as presented. Motion carried unanimously.

### AGRICULTURAL PROJECTS - CWMM Watershed Implementation Grant #C25-0341

|                | Contract        | Amendment | Payment Request     | New Contract Funds  | Total Project Cost | Slippage | Grant Funds Remaining | Project Description        |
|----------------|-----------------|-----------|---------------------|---------------------|--------------------|----------|-----------------------|----------------------------|
| Bob Cauwels    | 25-CWMM-LYO-009 |           |                     | \$ 16,832.04        | \$ 19,802.40       |          |                       | 638 WASC0B - 1             |
| Joel Wellner   | 25-CWMM-COT-004 |           |                     | \$ 11,900.85        | \$ 14,001.00       |          |                       | 638 WASC0B - 1             |
| Denise Wellner | 25-CWMM-COT-005 |           |                     | \$ 18,471.44        | \$ 21,731.10       |          |                       | 412 WW - 1                 |
| Mike Lamfers   | 25-CWMM-LYO-008 |           | \$ 20,588.87        |                     |                    |          |                       | 410 GS - 1 (Final Payment) |
|                |                 |           | <b>\$ 20,588.87</b> | <b>\$ 47,204.33</b> |                    |          | <b>\$ 417,690.22</b>  |                            |

Williams presented one contract for payment in the amount of \$20,588.87 which came in under estimate. Motion by Crowley, seconded by Eckstein, to approve the cost share payment. Motion carried unanimously.

### PLANNING & ASSESSMENT - CWMM Watershed Implementation Grant #C25-0341

|            | Contract | Amendment | Payment Request     | New Contract Funds | Total Project Cost  | Slippage | Grant Funds Remaining | Project Description |
|------------|----------|-----------|---------------------|--------------------|---------------------|----------|-----------------------|---------------------|
| Brown SWCD | N/A      |           | \$ 10,000.00        |                    | \$ 10,000.00        |          |                       | MDM CD 28 Plan      |
|            |          |           | <b>\$ 10,000.00</b> |                    | <b>\$ 10,000.00</b> |          | <b>\$ 20,000.00</b>   |                     |

Williams presented one Planning & Assessment contract for payment in the amount of \$10,000.00, pending approval from Brown SWCD on September 9<sup>th</sup>. Motion by Crowley, seconded by Veerkamp, to approve the payment contingent on approval from Brown SWCD. Motion carried unanimously.

### Watersheds Coordinator Report.

Williams updated the board on her activities since her start date of 08/11/25:

## Joint Meeting Area II/RCRCA Board of Directors

- Updated RCRCA Website – Created CWMM WBIF Implementation Grant Section and will maintain the site monthly to post meeting announcements, approved minutes, and other information.
- Attended Cover Crop Field Day in Windom – August 19<sup>th</sup>
- Attended the final CW-MM Planning Grant Policy Committee Meeting – August 20<sup>th</sup>
- Distributed most of the printed Plans to the SWCDs and counties.
- Created monthly financial reporting spreadsheets – one for Policy Committee and one for Technical Committee. These spreadsheets will track projects/contracts as well as all expenditures of the WBIF grant.
- Scheduled Tech Committee virtual meeting on Sept 17<sup>th</sup> for discussions on how implementation is going so far, adequacy of the Scoring/Ranking sheet, CRP Incentive update by Redwood SWCD, and demonstration on entering a project through MS4Front as a group so expectations from each other are known. Both the SWCD/county and Williams will have data to enter.
- Entered all currently-approved projects in MS4Front. Intend to use MS4 for all document submissions to RCRCA starting in October for consistency and ease. Emailed questions to Houston Engineering, Inc. as some inconsistencies were found in the software. HEI was undergoing a system-wide update for MS4Front so the inconsistencies may be resolved once this update is complete.
- Familiarized myself with the WBIF grant in eLINK and will be solely responsible for entering data and reports.

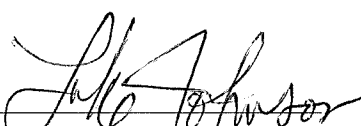
**CW-MM WBIF – Disbursal of Grant Proceeds.** An agreement has been received from Redwood County. This agreement allows RCRCA to pay these entities from the WBIF grant for staff time reimbursements for Project Development and Technical Assistance. Motion by Wakefield, seconded by Carter, to authorize the chairman's and executive director's signatures. Motion carried unanimously.

**Other Business:** The next CWMM-WBIF grant (FY26-27) will be increasing to \$1,971,082.

**Adjournment.** With no other business to address, Chairman Johnson adjourned the meeting at 10:27 AM.

### **UPCOMING MEETINGS:**

|                        |                        |                                |
|------------------------|------------------------|--------------------------------|
| October Board Meeting  | Thursday, Oct. 2, 2025 | Redwood County Learning Center |
| November Board Meeting | Thursday, Nov. 6, 2025 | Lyon County Government Center  |

  
\_\_\_\_\_  
Luke Johnson, RCRCA Chairman

10/17/25  
\_\_\_\_\_  
Date

