

November 13, 2024 Council Minutes

Present: Moderator Terry Buchmann, Treasurer Jean Bocker, Secretary Joanne Himebauch, Pastor Mark Hensley, Janine Coley, Jamie Pennington, Karla Pennington, Beth Petersen, Rae-Ellen Preuss, Sue Roberts, Michael Zvara

Call to Order - Terry Buchmann

Opening Prayer - Rae-Ellen Preuss

Jamie moved & Janine seconded to approve the October Council minutes. Motion carried.

Rae-Ellen moved and Sue seconded to approve the Zoom minutes from October. Motion carried.

Devotional time - Pastor Mark

The Church is designed to allow Christ to change lives. The church is the conduit to conduct this change.

New Business:

Midnight Magic Parade- We will have a float at the December parade. Terry will be in charge. The last parade was funded by the Evangelism team, and Terry will ask Judi to take the fee from there. We will hand out brochures about our church and the new Youth Group will be forming. There will also be a parade-watching gathering at the Himebauch's, too.

Workflow with Judi being remote - Jean.

Jean is learning how to add the offerings to Quickbooks, etc. Quickbook will be going to an on-line subscription for \$80 per year. We need to think about getting a payroll service. It would cost us \$50 per month, plus \$6 per employee. Janine is concerned that we should start looking for a new secretary. Jamie suggested a hybrid approach: hire someone to be in the office a few hours per week, but Judi could still do the work remotely.

Janine moved and Jean seconded to start the process of looking for an office manager to replace Judi. Jamie cautioned us about asking members to do this job. It could potentially cause problems. This should be a personnel issue. We need to contact them. Should we divide the job? Outsource the payroll? Secretary? Financial secretary? Members could do the financial info, but there are issues with that, like rotating members in these positions. Motion carried, with one opposed.

Jean will talk with Judi about our decision and ask her to come up with a job description / list of duties (or put the letter she created for us into a better form.)

Jean also mentioned that Judi kept up the defibrillator. Terry will ask Zach if he can be the person who maintains it... at least in the interim.

Mike, as moderator-elect, will inform the Personnel committee of our intentions.

Wisdom from Pastor Mark - this was the discussion of how we got where we are as a church from last month.

Proposed ministerial agreement with Mark-Jamie. (We asked Pastor Mark to step out temporarily during this part of the discussion.)

Jamie reminded us that Pastor Mark had two requests when he interviewed as an interim.

1) He asked that he not need to associate with the MAMAs. 2) He also asked for 6 weeks off per year. It would be spread out in increments of 2 weeks, not taken consecutively. However, since he is part-time and new, is 6 weeks reasonable? Jean suggested 4 weeks to start. Mike suggested that Mark also get his own replacements. Terry suggested giving him 6 weeks, but not to increase it. Jean moved and Michael seconded to grant Mark's request for 6 weeks off per year to be taken no more than two weeks consecutively, but that is the max vacation time, and that he does not need to join the MAMAs (Mukwonago Area Ministerial Association), and that he must join the church, per the church constitution. Motion carried.

Janine asked about what were the results of the member survey. The committee decided not to share the survey with the congregation, since it was designed to assist the committee. If it were released, it should be without the comments. Janine is concerned about visitation of our shut-ins, since Pastor Mark is part-time. Pastor Mark feels he should visit people in the hospital and those in hospice, but that members of the congregation should visit the shut-ins. Janine feels that nothing ever gets reported to Congregational Care. We need to be better stewards of our visitation.

Beth questioned who to pray for with corporate prayers, considering we have people who no longer attend FCC, but haven't formally resigned from membership. We thought it should be up to Janine & Beth as the prayer chain people.

Karla questioned why she had been taken off of the voting list, and had to rejoin. No one was able to give her an answer, other than former Pastor Kevin Clark told her that she needed to rejoin. Scott Chapman always thought he was a member, but Kevin thought he wasn't. (Note: Rae-Ellen found his original handwritten card of membership, so Scott Chapman is indeed a member of FCC.) We need to see if there is a Membership SOP and revisit it in December.

Request from the Memorial committee - the 4 flower stands that Arnie Fickau refurbished cost \$1835. Part of it will come from Furnishings, which has just under \$400 at their disposal. The rest will come from Memorials.

Christmas Eve Services- Traditionally we have a 4:30 service and an 11 service. Mark suggested one service. We discussed doing 4:30 and agreed to not have an 11 pm service. Terry will add the info about the Christmas Eve service on the Parade flyer. Terry still needs to turn in her receipts from the June parade.

Respectfully submitted,
Joanne Himebauch
Council Secretary