

# ***Architectural Review Committee Submittal Form***

*Mail or fax completed form to:* **Community Management & Consulting**  
**3612 W. Dunlap Ave. Suite K**  
**Phoenix, AZ 85051**  
**(602) 943-2384**  
**(602) 943-2484 FAX**  
**Email: services@communitymanagementaz.com**

Owner's Name: \_\_\_\_\_ Lot #: \_\_\_\_\_

Homeowners Association: Adobe Ranch Villas HOA \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_(H) \_\_\_\_\_(W)

Plans are being submitted for (please select one):

Repaint Residence \_\_\_\_\_ Security Door \_\_\_\_\_ Lighting \_\_\_\_\_

Addition of Wall/Fence/Building/Structure \_\_\_\_\_ Satellite Dish/Antennae \_\_\_\_\_

Other (list item to be submitted): \_\_\_\_\_

1. Contractor Name, if applicable: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ License # \_\_\_\_\_

2. Description in detail, of work to be done (use additional sheets for drawings):

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3. Type of materials to be used (attach brochures/samples if available):

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4. Colors to be used (attach samples if other than matching existing dwelling):

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5. Other Information:

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An accurate drawing must be attached using your lot dimensions showing the exact location of the proposed improvement(s). INCOMPLETE SUBMITTALS WILL BE RETURNED. Architectural Committee requests will be either approved, denied or returned for additional information as soon as possible after the review.

The Homeowner agrees to maintain the improvement if approved by the Board of Directors. If, in the view of the Board of Directors, the improvement is not being maintained, the Association has the right to maintain the improvement with the Homeowner bearing all costs thereof.

The Homeowner agrees to comply with all city & state laws, and to obtain the necessary permits. Approval by the Architectural Committee shall not be deemed a warranty or representation as to the quality of such construction, installation, addition, alteration, repair, change or other work, or that work conforms to any applicable building codes or other federal, state or local law statute, ordinance or rule regulation.

\_\_\_\_\_  
*Signature of Owner*

\_\_\_\_\_  
*Date*

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***For Architectural Committee purposes only:***

- ☐ DISAPPROVED
- ☐ APPROVED
- ☐ APPROVED – Subject to the following conditions:

\_\_\_\_\_  
\_\_\_\_\_  
All approvals are subject to the homeowner complying with the requirements of the city, county state and federal government.

Project must **begin** within \_\_\_\_\_ days.

Project must be **completed** within \_\_\_\_\_ days of date project is commenced.

\_\_\_\_\_  
*Signed*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signed*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signed*

\_\_\_\_\_  
*Date*