



COVID-19

MINIMISE THE SPREAD BY MINIMISING THE RISK

Covid-19.....what to do



Avoid physical contact



Catch your cough



Wear a face covering



Sanitise hands



Avoid handling cash



Do not enter if
you feel unwell

RISK ASSESSMENT

Requirements	Met?	Mitigation
2 metres / 1m+ apart?	No	Driver and instructor have to be at the front of car – when in discussion efforts to be made not to face each other – stay front or side on (looking out of own window) – when possible windows will be open to provide ventilation.
Face coverings	Yes – where possible Yes – on test	Instructor will wear face covering – pupils will be asked to provide their own. When going for test you HAVE to wear a face covering / masks unless you have informed the DVSA at time of booking that you can't wear a mask – your test will be abandoned if you don't wear.
Gloves	Pupil choice	Instructor will not wear gloves as needed to touch multiple things therefore not reducing contamination risk but will regularly sanitise hands however if pupils wishes to they can.

RISK ASSESSMENT

Requirements	Met?	Mitigation
Limit physical contact	Yes	No hand shaking on first meet, instructor and pupil to keep in there area of the car unless instructor requires to use controls for the pupil while driving.
Sharing of equipment (non essential to driving)	Yes	Instructor to provide briefing but no contact is needed by the pupil
Licence checking and agreeing to terms and conditions – non contact	Yes	Licence check to be done prior to first lesson via https://www.gov.uk/view-driving-licence Terms and conditions to be agreed to electronically either via text or email prior to first lesson Licence to be held up by pupil for viewing on first lesson

RISK ASSESSMENT

Requirements	Met?	Mitigation
Sharing of driver controls	No	Each pupil will have to drive after the instructor has collected them. After each and prior to each lesson the car controls will be wiped with anti-bacterial wipes or spray and then place in a sealed back to be disposed of by the instructor.
Cleaning of the car controls	Yes	By the instructor – not limited to but will include – steering wheel, indicator and wiper sticks, light controls, mirrors, gear stick, handbrake, seat belt clips

RISK ASSESSMENT

Requirements	Met?	Mitigation
Cashless payment of lessons	Yes	Each pupil will have send money electronically in a block booking prior to lessons or on the morning of the lesson – this can be done by bank transfer or paypal. Instructor will provide details. Please inform your instructor if this is not possible.
Self isolating	Yes	Instructor – if required due to symptoms of Covid-19 or test and trace notification – lessons will be rescheduled Pupil – please notify the instructor prior to lessons with as much notice as possible if you are required to self isolate. Cancellation charges will not apply in the situation.