

**DEPARTMENT OF VETERANS AFFAIRS**

1227 O Street, Suite 500  
Sacramento, California 95814  
Telephone: (916) 503-8317



July 29, 2024

Facility Code: 25-1883-05

Helen Taylor, Director  
Joshua Taylor, Controller  
**Professional Medical Careers Institute**  
920 Hampshire Rd. Suite S.  
Westlake Village, CA 91361

**Subject: Notice of Reapproval – Non-College Degree (NCD) Programs**

Dear Helen and Joshua Taylor:

Your application to train veterans and eligible persons at **Professional Medical Careers Institute**, 920 Hampshire Rd. Suite S Westlake Village, CA 91361 under Title 38 U.S. Code, is approved by the California State Approving Agency for Veterans Education (CSAAVE), a division of the California Department of Veterans Affairs. The effective date of CSAAVE approval is **July 29, 2024**, and is based on information contained in your application for approval for the 24-25, VIB, pursuant to 38 U.S.C. § 3676.

This catalog/bulletin approval shall remain in effect, in both content and policy, as certified true and correct by the institution. Any changes or revisions to the catalog/bulletin must be submitted to the CSAAVE for approval. Subsequent changes or revisions to the institution, its catalog, programs, or ownership must be submitted to the CSAAVE for approval. Failure to properly advise CSAAVE of any change automatically voids this approval, effective the date of change. The catalog submitted for this approval expires **August 1, 2025**. Ensure an application is submitted for the new catalog prior to the catalog expiration date. **Prior to submitting the new catalog for approval, contact CSAAVE at [csaaveinfo@calvet.ca.gov](mailto:csaaveinfo@calvet.ca.gov) for submission instructions.**

This approval is granted in accordance with the responsibilities delegated to CSAAVE under 38 U.S.C. § 3671(a) and § 3672(a).

Based on the institution's application submission, CSAAVE approval is granted as follows:

- Vocational Non-College Degree (NCD) programs in accordance with 38 U.S.C. §3676 as defined in 38 C.F.R. § 21.7020(b)(22), on NCD program list.

- Signed documentation was submitted by the institution confirming compliance with 38 U.S.C. § 3679(e).
- The Notice of Suspension dated April 5, 2024, has been sufficiently addressed and the discrepancies answered. **Professional Medical Careers Institute** is in compliance with 38 U.S.C. 38 U.S.C. § 3676., per the effective date of this Notice of Approval.
- Independent study is not approved, in accordance with 38 C.F.R. § 21.4267(f). Only 100% in resident modalities are approved. Independent study includes, but is not limited to, self-paced study, distance education and hybrid training. Contact CSAAVE for any questions relating to independent study.
- Enrollment limitations and student-teacher ratios for non-accredited institutions 1:15 and 1:30.
- Practical training, in accordance with 38 C.F.R. § 21.4265.
- Based on a review of the documentation received from the institution for the Application for Approval, the SAA has made the determination that the institution is in compliance with 38 U.S.C. § 3696. The determination is based on the SAA's review of submitted advertising material and the institutions disclosure that the institution is currently not on sanction with, where applicable, their accrediting body, the Bureau for Private Postsecondary Education and other authorization entities, as related to the specific elements of the statute.
- Based on a review of the documentation received from the institution for the Application for Approval, the SAA has made the determination that the institution is in compliance with 38 C.F.R. § 21.4254(c)(1). The determination is based on the institutions disclosure that the institution is currently not on sanction with, where applicable, their accrediting body, the Bureau for Private Postsecondary Education and other authorization entities, as related to the specific elements of the regulation.
- Based on a review of the documentation received from the institution for the Application for Approval, the SAA has made the determination that the institution is in compliance with 38 C.F.R. § 21.4254(c)(2). The determination is based on the institutions disclosure that the institution is currently not on sanction with, where applicable, their accrediting body, the Bureau for Private Postsecondary Education and other authorization entities, as related to the specific elements of the regulation.
- Based on a review of the documentation received from the institution for the Application for Approval, the SAA has made the determination that the institution is in compliance with 38 C.F.R. § 21.4254(c)(3). The determination is based on the institutions disclosure that the institution is currently not on sanction with, where applicable, their accrediting body, the Bureau for Private Postsecondary Education and other authorization entities, as related to the specific elements of the regulation.
- Based on a review of the documentation received from the institution for the Application for Approval, the SAA has made the determination that the institution is in compliance with 38 C.F.R. § 21.4254(c)(9). The determination is based on the institutions disclosure that the

institution is not currently on sanction with the Bureau for Private Postsecondary Education, as related to the specific element of the regulation.

- Based on a review of the documentation received from the institution for the Application for Approval, the SAA has made the determination that the institution is in compliance with 38 C.F.R. § 21.4254(c)(12). The determination is based on the institutions disclosure that the institution is not currently on sanction with the Bureau for Private Postsecondary Education, as related to the specific element of the regulation.

The listed programs are approved as non-accredited under 38 U.S.C. § 3676. Only the NCD programs listed are approved for this institution.

**This approval replaces and supersedes all prior approvals for NCD programs. Programs not submitted for approval, which were previously approved, are no longer approved per the effective date of this approval.**

**Conditions of CSAAVE approval:**

The institution agrees to comply with all applicable federal and state statutory requirements for Title 38 approval. Failure to submit timely notification and/or deviation from information contained in the application, which served as a basis for this grant of approval, may result in an adverse administrative action.

Pursuant to 38 C.F.R. § 21.4258 a copy of this approval notice, including all attachments, has been submitted to the San Diego VA Regional Office. The payment of education benefits is administered by the United States Department of Veterans Affairs (DVA). CSAAVE's issuance of approval is not a guarantee of payment. DVA may not release education payments for any programs that DVA determines do not meet the requirements of Title 38. Questions regarding the submission or processing of enrollment certifications for Title 38 beneficiaries at your institution must be directed to the VA Regional Office Education Liaison Representative. Email: [Compliance\\_Liaison@va.gov](mailto:Compliance_Liaison@va.gov)

**By applying for approval, a school accepts the obligation to demonstrate continuous compliance. As such, at all times the burden rests with the school to establish that it is meeting all Title 38 approval requirements.**

Should you have any questions regarding this approval, please contact me at (951) 808-7336 or [Ranesha.davis@calvet.ca.gov](mailto:Ranesha.davis@calvet.ca.gov). Please include your facility code in the subject line of email correspondence.

Sincerely,

*Ranesha Davis*

Ranesha Davis  
Education Specialist

cc: VARO-San Diego  
Ref: x

**NCD PROGRAMS SUBMITTED FOR APPROVAL**

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